



Making Northern Ireland Safer For Everyone Through Professional, Progressive Policing

Chief Constables Forum		
Notes of Meeting		
<b>Date</b>	Monday 17 <sup>th</sup> December 2007	
<b>Time</b>	8.30 am to 11.45 am	
<b>Location</b>	Conference Room, Brooklyn	
<b>Chairperson</b>	Chief Constable - H Orde	
<b>Members</b>	Deputy Chief Constable	P Leighton
	ACC Crime Operations	P Sheridan
	ACC Crime Support	A Finlay
	ACC Criminal Justice	D Harris
	ACC Rural Region	Rep. By R Toner
	ACC Urban Region	D McCausland
	ACC Operational Support	R Toner
	Director of Media & PR	G McGreevy
	Director of Finance & Support Services	D Best
	Director of Human Resources	J Stewart
	Legal Adviser	Not Represented
	Command Secretariat	Supt Smyth
<b>Apologies</b>		
<b>Also in Attendance</b>	Analysis Centre Command Secretariat	B Lloyd Executive Officer 1
<b>Note Takers</b>	Command Secretariat	A/Inspector

<p><b>83/07</b></p>	<p><b>Notes of previous meetings</b></p> <p>Friday 19<sup>th</sup> October 2007 – minor change to be made by Operational Support – page 5.</p>
<p><b>84/07</b></p>	<p><b>Actions Arising</b></p> <p><b>81/07 Corporate Risk Register – Risk 06 – Inspector McIlwaine to liaise with Human Resource Risk Manager to progress the re-wording of this risk.</b></p> <p>Completed.</p> <p><b>81/07 Corporate Risk Register – risk 09 – ACC Crime Support to review this risk following the Coroners decision. To include an input from Legal Services Branch.</b></p> <p>Completed.</p> <p><b>82/07 Corporate Expenditure Report – ACC Operational Support to prepare a brief scoping paper on the current issues around the carrying of firearms by officers.</b></p> <p>ACC Operational Support reported that this is still work in progress.</p> <p><b>83/07 Internal Audit Strategy – Ms Russell to circulate the comments from the Director of Finance and Support Services.</b></p> <p>Completed.</p>
<p><b>87/07</b></p>	<p><b>Property Handling Policy – Sponsor ACC Operational Support</b></p> <p><b>WITHDRAWN – To be dealt with through CORE Steering Group.</b></p>
<p><b>88/07</b></p>	<p><b>HR Systems Policy (SAP) – Sponsor Director of Human Resources</b></p> <p>Introduced by Director of Human Resources at 10.45 am.</p> <p>All users to be made aware that any breach of the policies and procedures may result in disciplinary action and on-line training to be utilised.</p> <p>The Committee approved this policy.</p>

<b>DECISION</b>	<b>The Committee approved the HR Systems Policy (SAP).</b>
91/07	<p><b>ANPR Policy – Sponsor ACC Crime</b></p> <p>C/Insp Clarke and Insp Cairns entered the room at 10 am.</p> <p>ACC Crime Operations introduced this item. The main areas surrounding ANPR Systems Policy to be brought to senior management in an abbreviated version.</p> <p>Following discussion, it was agreed that this Policy should sit within Crime Operations but must be reviewed in 12 months in line with the CORE Review.</p> <p>This policy was approved.</p> <p>C/Insp Clarke and Insp Cairns left the room at 10.15 am.</p>
<b>ACTION</b>	<b>The Committee approved the ANPR Policy.</b>
92/07	<p><b>Full Draft 2008/2011 Policing Plan - C/Inspector Reid - Verbal</b></p> <p>C/Insp Reid entered the room at 11.09 am.</p> <p>Verbal update provided.</p>
93/07	<p><b>Corporate Risk Register (Standing Agenda Item)</b></p> <p>Insp McIlwaine entered the room at 11.09 am.</p> <p>Insp McIlwaine provided an update on all corporate risks and the risk register was discussed.</p> <p>The following risks have been removed from the Risk Register -</p> <p>Risk regarding the implementation of ARVs - This project is now sufficiently advanced that the risk can be managed at Ops Support Dept level. It has been removed from Corporate Risk Register.</p> <p>Risk regarding Failure to optimize Human Resources – This risk has been reviewed in conjunction with HR Dept. Removed from the Corporate Risk Register as most actions are now completed. Remaining actions now form part of the controls for Risk 03 (Crime Investigations).</p> <p>Risk regarding District Restructuring – Process now complete. Some issues remain around officer deployment,</p>

	<p>however these can be managed at Regional/District and Departmental level.</p> <p>Additional Risks Identified and added to the Risk Register–</p> <p>04 (Terrorist Attack) - At an ad hoc November meeting, the Director of Human Resources proposed an additional risk for inclusion on the risk register. The emerging risk arose from terrorist attacks on police officers in Foyle and Dungannon areas during early November. The issue was discussed at length with a view to a detailed and identified risk being brought before CCF in December for consideration.</p> <p>ACC Toner has provided a draft risk description, which has been added to the register. Control Actions required for this risk are to be identified by risk owners before next meeting. Initial and current risk ratings identified as Possible/Major (8). Assigned Risk Owners – ACC’s Crime Ops, Criminal Justice and Regions.</p>
<b>ACTION</b>	<b>Insp Mcllwaine to circulate to Risk Owners.</b>
	<p><b>08 (Finance/Training)</b> - This risk was identified at the ad hoc November meeting and has been detailed by the Director of Finance and Support Services. Minor amendment made to risk description.</p> <p>All other minor actions from November meeting reviewed and approved.</p> <p>C/Insp Reid and Insp Mcllwaine left the room at 11.20 am.</p>
<b>94/07</b>	<p><b>Corporate Expenditure Report – Standing Agenda Item</b></p> <p>Director of Finance and Personnel presented his report at 11.20 am.</p> <p>The Director of Finance presented the report noting that overall after eight months there was an overspend of £10.1m against at £642.7m DEL budget and a projected year-end overspend of £21.3 m against a £937.3 m budget.</p> <p>Total devolved pay budget was projecting an underspend of £2.1m by the year-end against a £527.5m budget. Urban Region were projecting an overspend of £1.2 m and under spends projected in Rural Region - £1.0m, Crime Operations - £1.6m and Operational Support - £1.1m. Overtime is projected to be overspent by £0.3m by the year-end against a £45.7 m budget.</p>

	<p>Corporate budgets were projected to be overspent by £2.7m by the year-end against a budget of £123.9m, which includes an overspend of £1.9m on Telecoms and Technology.</p> <p>Other Resource costs include a projected overspend of £25.9m by the year-end against a £226.1m budget. This included an increased projected overspend on compensation to £5.9m. The remaining element of overspend relates to pensions, where it is hoped additional funding will be provided.</p> <p>There is a projected year-end revenue underspend on Patten Non severance of £5.3m and underspend of £6.0m on capital. These relate primarily to Telecom and Technology.</p> <p>Other capital budget are projected to overspend by over £8m, the main element being estates for projected spend from additional receipts on sale of police stations which is still subject to NIO approval.</p>
<b>AOB</b>	<p><b>Proofing of Policies and Procedures</b></p> <p>Deputy Chief Constable queried the review of policies and was advised by ACC Operational Support that a full year's work plan would be completed by 16<sup>th</sup> January 2008.</p>
	<p>The Chief Constable closed the meeting at 11.45 am.</p>