TRAVEL EXPENSES SUMMARY HEAD OF MEDIA & PR

MONTH	JUNE
YEAR	2009

			COSTS						
NUMBER	DESTINATIONS	PURPOSE	AIR FARES	OTHER TRAVEL	ACCOMMODATION	MEALS	MISC	REFUNDS	TOTAL COST
1	Liverpool	Common Purpose Course - Trip cancelled for operational reasons - low cost airline used hence no refund	£67.48						£67.48
									£0.00
									£0.00
									£0.00
									£0.00
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									£0.00
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									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
					TOTAL FOR MONTH				£67.48

SUMMARY	