

Keeping People Safe



FREEDOM OF INFORMATION REQUEST



Request Number: F-2015-02906

Keyword: Organisational Information/Governance

Subject: Copy Of Health And Safety Policy With Regards To Water Rescues

Request and Answer:

Question 1

A copy of your force's health and safety policy with regards to water rescues (i.e. the relevant part of a training manual or similar which sets out what risk assessments need to be carried out, who they should be carried out by etc. in the event of your officers having to rescue people or animals from water)

Answer

This is to inform you that the Police Service of Northern Ireland has now completed its search for the information you requested. The decision has been taken to disclose the located information to you in full.

Please see copies of the appropriate risk assessments on pages numbered 1 – 19 below which are to be followed by PSNI officers in respect of water rescues.

If you have any queries regarding your request or the decision please do not hesitate to contact me on 028 9070 0164. When contacting the Freedom of Information Team, please quote the reference number listed at the beginning of this letter.

If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter. In the event that you require a review to be undertaken, you can do so by writing to the Head of Freedom of Information, PSNI Headquarters, 65 Knock Road, Belfast, BT5 6LE or by emailing foi@psni.pnn.police.uk.

If following an internal review, carried out by an independent decision maker, you were to remain dissatisfied in any way with the handling of the request you may make a complaint, under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the PSNI has complied with the terms of the Freedom of Information Act. You can write to the Information Commissioner at Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out, however

the Commissioner has the option to investigate the matter at his discretion.

Please be advised that PSNI replies under Freedom of Information may be released into the public domain via our website @ www.psni.police.uk

Personal details in respect of your request have, where applicable, been removed to protect confidentiality.



Making Northern Ireland Safer For Everyone Through Professional, Progressive Policing

RISK ASSESSMENT

Risk Assessment: SWIFT WATER RESCUE	Location:
Completed by: [REDACTED]	Reference: Other Relevant Risk Assessments: PSNI GRA 31 (boats) PSNI GRA 44 (search) PSNI GRA 66 (water) PSNI GRA 74 (on call) PSNI GRA 78 (flood) PSNI GRA 103 (coshh)
Date Completed: 01/08/15 Review Date: 01/08/2016	Not relevant to Request

Work Activity Description	Hazard	Risk Assessment (H-M-L)	Control Measures Required	Further Action Required		
				In Place (Y/N)	By When	Person Responsible
WATER BASED SEARCH / SWIFT WATER RESCUE / FLOOD RESPONSE & TRAINING	SLIPS AND TRIPS	L	<p>Officers to wear issue boots with sufficient grip and ankle support.</p> <p>Working near water should be avoided during hours of darkness but if this cannot be avoided torches must be carried and supplementary lighting utilised from vehicles or other sources.</p> <p>Where possible stay 2m from waters edge.</p> <p>Work in pairs</p> <p>Carry at least one BELL line or be aware of any life belts provided at public waterways.</p>			

Work Activity	Hazard	Risk Assessment	Control Measures Required	In Place	Further Action Required	
Description		(H-M-L)		(Y/N)	By When	Person Responsible
	DROWNING	L	<p>Officers required to wear a correctly fitting swift water rescue type buoyancy aid at all times when there is a risk of falling into water.</p> <p>Officers are required to complete training and gain experience to a minimum of Swift Water Rescue Responder or Swift Water Rescue Technician level.</p> <p>Rescue plan prepared prior to deployment.</p> <p>Rescue equipment made available at venue.</p>			
	HIGH WATER	L	<p>The team I/C will assess the venue and be aware of potential hazards associated with high water including – debris in water, water speed, strainers and water colouration making it hard to spot dangers.</p> <p>The team I/C will postpone the search or move the training to another venue if they feel the dangers are too great following a dynamic risk assessment.</p>			
	FOOT ENTRAPMENT	L	<p>Officers to be aware of the dangers of foot entrapment.</p> <p>Officers will be reminded to keep their feet at the surface at all times when swimming unless they are in a safe eddy</p>			
	STRAINER ENTRAPMENT HAZARDS	L	<p>The team I/C will walk the venue to check for hazards.</p>			

000002

Work Activity	Hazard	Risk Assessment	Control Measures Required	In Place	Further Action Required	
Description		(H-M-L)		(Y/N)	By When	Person Responsible
	BRUISING	M	If possible at low tide Officers will be reminded that they will receive bruising and advised that the risk can be minimised by safe swimming techniques			
	UNSTABLE ROCKS	L	Helmet to be worn Officers to be aware of overhead rocks			
	HYPOTHERMIA	L	Drysuits to be worn by officers at all times in water. Team I/C to monitor time spent in water. Officers to be aware of the signs, symptoms and treatment of Hypothermia. First aid training.			
	BIOLOGICAL HAZARDS – SHARPS INJURIES, WEILS DISEASE ETC.	L	Wear protective gloves if there is a risk of cuts from glass or contamination from waste materials, animal carcasses or sewage. Keep cuts covered with a waterproof dressing and wash hands thoroughly after removing gloves. Ensure officers are briefed re the importance of hygiene. Team I/C to ensure decontamination procedure completed at end of activity.			

000003

Work Activity	Hazard	Risk Assessment	Control Measures Required	In Place	Further Action Required	
Description		(H-M-L)		(Y/N)	By When	Person Responsible

Signature of Assessor:

Name/Rank/Grade:

Date:

Signature of Head of Branch/DCU Commander:

Name/Rank/Grade:

Signature of Local Safety Representative:

Name/Rank/Grade:

Date:

Date:

Risk Assessment

Form RA 3



Risk assessment: **POLICE ATTENDANCE AT WATER INCIDENTS / FLOODING / BOARDING BOATS / BELL Lines A District.**

Location: **'A' DISTRICT**
Reference: Adis/RA/25

Completed by: [REDACTED] **Not relevant to Request**
Date completed: **12 Apr 10** Review date: **April 2011**

Other relevant risk assessment:
PSNI GRA 44 - Search

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
<u>Search along shoreline or waters edge</u>	Slip trip fall	H	<p><u>Do not enter the water. By entering the water you may put yourself and others in grave danger.</u></p> <ul style="list-style-type: none"> Working near water should be avoided during hours of darkness but if this cannot be avoided torches must be carried and supplementary lighting provided from vehicles or other sources as appropriate. Where possible try to stay 2m from the edge. Wear appropriate footwear, high viz waterproof jacket and gloves. Work in pairs. Carry at least one BELL line {General Order 26/00 D(a) refers}or be aware of position of life belts provided at public waterways by local councils etc. Briefings and local knowledge regarding tides, weather conditions etc. Notify and seek advice from the Coastguard, PSNI Underwater Search Unit and other emergency services as required 	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>	

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
<u>Search of a boat</u>	Biological hazards – sharps injuries, Weils disease etc	M/H	<ul style="list-style-type: none"> • Wear protective gloves if there is a risk of cuts from glass or contamination from waste materials, animal carcasses or sewage • Keep cuts covered with a waterproof dressing and wash hands thoroughly after removing gloves. • Seek advice from OHW if required. • Managers should ensure all officers involved have up to date immunisations for Hepatitis etc • Hygiene – ensure hands and other body parts in contact with water/banks etc are thoroughly washed. Ensure crews are briefed as to importance of hygiene. 	<p style="text-align: center;">Y</p> <p style="text-align: center;">Y</p> <p style="text-align: center;">Y</p> <p style="text-align: center;">Y</p>	
	Confined spaces	H	<u>Specialist search team only to undertake searches of this type</u> and use crew member/captain (if available) as guide	Y	
	Fire	H	<p>Never enter a sealed hatch because of the risk of poisonous fumes from goods carried in the hold such as grain, coal etc</p> <p>Obtain advice from port/harbour officials and assistance of fire service as necessary</p> <p>Use boat crew member as guide and be aware of escape routes and follow fire safety precautions</p> <p>Refer to PSNI GRA 44</p> <p><u>If in doubt consult with PSNI Diving contractor as per GO 37/2006</u></p>	Y	

Work Activity	Hazard	Risk Assessment (H - M - L)	Control Measures	In Place	Further Action Required
Description			Required	(Y / N)	Person Responsible
<p><u>Dealing with a report of a person in the water</u></p>	<p>Drowning – casualty or rescuers Hypothermia</p>	<p>H</p>	<ul style="list-style-type: none"> • Ensure appropriate agencies are tasked such as Coastguard/rescue services for inland waterways etc • Phased response with lead cars equipped with basic level equipment such as BELL lines. • All response officers to receive training in the use of the BELL line. {General Order 26/00 D(a) refers}. • First officers on the scene to make dynamic risk assessment to decide to • Stabilise the situation and await assistance or • Carry out low risk rescue techniques <u>Low risk rescue techniques</u> • Talk/shout to the victim • reach using a piece of wood, ladder etc • Deploy the BELL line as per instructions . E-Learning package on Policenet regarding the use of BELL lines. <p><u>Only when the safety of the rescuer and his/her colleagues can be assured should any attempt be made to rescue the casualty. By entering the water you may put yourself and others in grave danger.</u></p> <ul style="list-style-type: none"> • Wear high viz waterproof jacket and gloves. • Work in pairs. • Carry at least 1 BELL line. • Avoid steep banks, shingle, slippery pontoons etc. • Where possible, try to stay 2m from the edge. • Phase two would be the arrival of assistance from the Fire and Rescue Service, Coastguard, Underwater Search Unit, etc. • Brief colleagues from other services on the main hazards present. 	<p>Y</p> <p>Y</p> <p>N</p> <p>Y</p>	<p><u>Call Management to have call out details</u></p> <p>Currently only trained in stage 4 at Maydown. Commander to consider District training. Review Aug 09</p> <p>As above</p>

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
<u>Use of Balcan Emergency Life Line (B.E.L.L.) by: Police Patrols</u>	Drowning by rescuer	H(S)	Bystanders should be kept at a safe distance. Training in use of B.E.L.L. Issue of Service Instructions.	N	As Above
	Slipping/Tripping/Fallin g into Water	M	Compliance with Service Procedure and issued instructions on use.	Y	
	Cuts, rope burns	L	Issue of PPE (gloves).	Y	
	Pulled into water by victim	L	Training in use of B.E.L.L..	N	Not all officers trained, see above
	Infection from polluted or contaminated water (Leptospirosis)	M	Issue of PPE (Gloves). Washing and personal hygiene.		
	Hypothermia	L	Issue of adequate thermal and waterproof clothing – standard outdoor/foul weather clothing either uniform or unit specific.	Y	
	Contracting infectious disease from victim during first aid	M	Follow current Service Instructions on first aid administration.	Y	
	Emergency lifeline of insufficient length	H	Compliance with instructions and training.	Y	Practical Peeler Training leaflet issued by all officers. District Training to give Training on BELL Lines
	Emergency lifeline become tangled.	M	Care to be taken when re-packing after inspection. Follow instructions printed on emergency lifeline casing.	Y	
	Victim unconscious	H	Compliance with GO. Only as last resort enter water.	Y	
Wind/Tide/Current too strong to allow B.E.L.L. to reach victim	L	Throw line from up-wind/tide position (SOP).	Y		

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
<u>Dealing with a report of a body in the water</u>	Drowning of rescuer	H	<u>Stabilise the situation and await arrival of assistance from the Fire and Rescue Service, Coastguard, Underwater Search Unit, etc</u> <u>Bystanders should be kept at a safe distance</u>		

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
<u>Entry into the water</u>	<p>Death of serious injury, illness, infections from pathogenic organisms</p> <p>Slips, Trips and Falls</p> <p>Injured by debris floating in the water</p> <p>Death of serious injury, illness, infections from pathogenic organisms</p> <p>Slips, Trips and Falls</p> <p>Injured by debris floating in the water</p>	<p>L</p> <p>H</p> <p>M</p> <p>L</p> <p>H</p> <p>M</p>	<p>The decision to enter water to rescue a person is at the discretion of the member, once they have carried out a dynamic risk assessment. The member's safety and that of his/her colleagues is of paramount importance.</p> <p>Before entering the water the following points should be considered as part of the assessment process;</p> <ol style="list-style-type: none"> 1. The terrain at the point of rescue 2. The use of torches or other supplementary lighting such as vehicle headlights 3. Test the depth of water with a probing implement, such as a stick etc. 4. Your personal ability to swim strongly to ensure your own safety. <p>1. The availability of life saving using safety line an support from colleagues. Members to be aware of contents of General order 26/2000 D(a) regarding safe use of BELL. E-Learning package on Policenet regarding the use of BELL lines.</p> <ol style="list-style-type: none"> 2. Availability of first aid equipment. 3. Look around for lifebelts etc 4. Access to boats/summon assistance form others in the vicinity, 	<p>Y</p> <p>Y</p> <p>Y</p>	
			<ol style="list-style-type: none"> 5. Officers to be cognisance of: <ul style="list-style-type: none"> • Reach • Throw • Wade 		

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
			<ul style="list-style-type: none"> • Throw (Row) General order 26/2000 D(a), refers. 6. Seek assistance from NIFRS who have equipment on board their vehicles that will be of use. 7. Consideration must also be given to the time of year in relation to water temperature and to the time of day in relation to visibility. Always consider that debris will also be in water. 8. Assess how far the person is from the water's edge and are they in active condition or not. 9. Are local resources available - such as the boat at the Lagan Weir, which is on 24hr call out. 10. Good communications with BRC is necessary for purposes of additional resources. Ambulance should also be tasked to transfer personnel to hospital for any treatment required. 11. Uniform/equipment contaminated by water or other fluids should be removed and bagged and direction sought as to replacement. 		

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
<u>Recovery of a body</u>	Death, serious injury, illness/infection. OR Slips trips, falls.	H	<ul style="list-style-type: none"> • Should police need to be aboard a boat they should take advice and direction from the person on charge. • Safety equipment must be worn and used. • If necessary the PSNI Underwater Search Unit or NIFRS can be called as they carry specialist equipment. • If handling a body, gloves should be worn. • Manual handling training to be provided. • Uniform/equipment contaminated by water/hazardous substances should be removed and cleaned/replaced as necessary. • Medical attention should be sought as necessary. 	Y	
<u>Dealing with a report of a casualty at or near cliffs</u> <u>Dealing with a report of person on bank/bridge threatening to throw themselves into the water</u>	Slip/ trip and fall from a height Drowning or fall from a height	h	<ul style="list-style-type: none"> • Stabilise the situation and await arrival of assistance from the Cliff Rescue Services, Coastguard, Underwater Search Unit, etc • Bystanders should be kept at a safe distance • Co-ordinated response by Comms and deployment of officers and supervisor to the scene. • Deployment of trained Serious Incident Negotiator via FIC • Diversion of vehicle traffic and bystanders 	Y	

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
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It should be noted that no attempt should be made to enter floodwater of any description either on foot or in any vehicle without the assistance of the Fire and Rescue Service. On the rare occasion when an officer might consider entering flood water (eg when life is threatened), the individual officer is to undertake dynamic risk assessment, consider the equipment and the risks/benefits to undertaking the task prior to taking any action. Open and good communication links between all parties must be arranged and maintained.

It should be noted that dynamic risk assessment is the continuous assessment and control of risk in the rapid and ever changing circumstances of operational incidents, which could include working near to floodwater. It involves a professional evaluation of the situation, tasks and those at risk in order to achieve an acceptable level of safety.

This risk assessment is written to highlight the risks and appropriate control measures when working in close proximity to flood waters.

<p>FLOODING The undertaking of operations in flood areas e.g. routine patrols on foot or in vehicles.</p>	<p>Entry into floodwater either by foot or vehicle.</p>	<p>H</p>	<p>Dynamic Risk Assessment must be carried out continually in each instance, the result of which must be communicated to all personnel at the incident. N.B. risk must be proportional to benefit at all times, for under no circumstances should undue risk to human life be taken. Fire and Rescue Service should be called upon to respond to a call from a flood victim in need of rescue. All non-essential personnel must stay out of the affected area. Constant vigilance is to be maintained at all times in light of the potential for changing circumstances. Officers to keep 'safe side' on 'dry land' side of the water. Control room can gain current local information from the Environment Agency's Flood line on</p>	<p>See Control Measures</p>	
<p>Poor visibility/ observation</p>	<p>Injury/Illness due to poor visual observation of the affected area after dark:</p>	<p>H</p>	<ul style="list-style-type: none"> • Suitable, sufficient and adequate lighting should be sought after dark e.g. floodlights and strong torches. • Under no circumstances should an attempt be made to enter flood risk area after dark without adequate lighting. • Officers should be equipped with torches suitable and fit for purpose when attending a flood area after dark. 		<p>Subject to Dynamic Risk Assessment</p>

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
Rescuing people from water	Physical Risk of being swept away when driving into flood waters:	H	<ul style="list-style-type: none"> Floodlighting should be arranged where major operation is occurring. Signage, warning tape, traffic roadblocks should be arranged to raise awareness to those in proximity of hazard zone. <p>Due care and attention to be taken when driving in adverse weather/ driving conditions.</p> <p>Under no circumstances should a vehicle be driven into floodwater.</p>	Y	
	Risk of drowning / being swept away when entering the water on foot:	H	<p><u>Fire and Rescue Service are to be called upon to undertake rescue operation.</u></p> <p>Continual care and attention must be paid reference submerged hazards, changes of depth and/or strength/speed of current.</p> <p>N.B. Officers are never to jump or dive into water.</p> <p>Officers to undertake dynamic risk assessment at all times and to only enter the water with extreme care whilst continually monitoring the situation to arrange a safe egress.</p> <p>Be aware that manhole covers may have been dislodged. Take cognisance of water damage to radio's and other equipment.</p>	Y	
	Slips trips and falls from walking/ wading in water due to hidden hazards below water.	H			
	Potential risk of injury to officer as a result of inadequate level of protective clothing and / or equipment and training in the use of equipment provided.	H	<ul style="list-style-type: none"> Force Uniform Committee/ District evaluate requests for, reports on and tests of all items of clothing and equipment, prior to it being issued Service wide. Appropriate Personal Protective Equipment should be worn at all times. Life lines and extended reach poles to be considered to reach stranded flood victims in preference at all times to having an officer enter the water to attempt a rescue. <p>Ser Procedure 26/2000 - Police Response</p>	Y Y Y	

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
			at Waterways and use of Emergency Life Line (B.E.L.L.)		
	Potential risk of injury to officer in isolation following a communications failure.	M	Best possible radio provided and maintained. Fault reporting system in operation. Officers check equipment prior to patrol and carry spare charged batteries if required. Control room aware of officer's location and status. Control and officers aware of poor reception areas. Good communication links to be arranged and maintained between Control Room, Fire and Rescue Service. Officers to undertake dynamic risk assessment at all times and to only enter the water with extreme care whilst continually monitoring the situation to arrange a safe egress.	Y	
	<p>Health Hazards are present in waters contaminated with sewage or other biological hazards.</p> <p>Due to the nature of such risks additional safeguards will be required to protect the individual from contamination, infection or asphyxiation.</p> <p>Potential risk of injury to officer as a result of inadequate level of protective clothing and / or equipment.</p> <p>Illness/ Injury due to exposure to sources of</p>	M/H	<p>Biological/Health risks</p> <ul style="list-style-type: none"> • Total avoidance of stagnant or slow moving water should be adopted due to the health risks that they pose. Officers should not enter storm drains • Recognising the potential for infection to enter the bloodstream the wearing of suitable footwear to provide protection and avoid cuts to the feet should be compulsory. • Decontamination of personnel following exposure to contaminants in water. • Personal hygiene precautions to be adhered to at all times especially following exposure to flood waters. (Personal hygiene is important where crews have been in contact with open water, mud or similar. • All personnel must wash and shower as soon as is practically possible after the incident and all equipment should be cleaned, visually inspected, tested and 	Y	

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
	infection within the water.		serviced in accordance with the periodic maintenance schedule). <ul style="list-style-type: none"> All PPE provided should be worn at all times. 		
Protection/static guard duties in harbour area	Illness/ Injury due to exposure to sources of infection within the water. Health hazards due to extremes of temperature e.g. hypothermia and exposure due to cold water emersion.	M/H M/H	Officers should take into account the potential for infection and should adhere to strict hygiene procedures at all times. Equipment should be sanitised with disinfectant and replaced where necessary <ul style="list-style-type: none"> Health screening, advice and support available from Occupational Health & Welfare Unit. Sickness / Accident monitoring procedures apply and incident forms should be completed ASAP after flooding incident. Supervisors to ensure that arrangements are made with for a full de-brief after a traumatic incident. Supervisors to ensure that proper meal breaks are taken, shift patterns are monitored and suitable and sufficient relief personnel are made available. 	Y	
	Fall overboard	H	Provision of lifejacket/buoyancy aid. Training in deployment of same	N	
Accessing berthing area	Access and egress - slips and trips due to site conditions	M	Provide: <ul style="list-style-type: none"> safe means of access/egress, eg ladders and duckboards suitable footwear awareness training in identifying potential hazards 	Y	

Work Activity Description	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
	Exposure to potentially hazardous substances through site pollution	M	Carry out COSHH assessment and, if necessary, seek specialist help	Y	
Accessing berthing area	Being struck by moving vehicles, vessels and cranes or falling objects	L	Head protection to be used in specified hard hat areas or in areas such as docks, when risk is identified		
Setting up equipment	Manual handling injury	H	Further assess manual handling and provide training		
Protection duties aboard naval ship	Being struck by moving ships and vessels	M	Notify authority/site manager and/or coastguard of activity		
	Water currents caused by: sluice valve outlets, culvert intake/outlet, lock gates in event of falling overboard	H	Be aware		
	Possible exposure to hazardous substances - chemical and microbiological	H	COSHH assess and, if necessary, seek specialist help and provide personal protective clothing (PPE)		
	Deteriorating weather conditions	M	Consider shelter		
	Possible injury from lifting and carrying equipment	M	Manual handling assessment (at planning stage)		
Search procedures (general)	Slip, trip, weather, terrain	M	Assess conditions. Provide suitable clothing and equipment and training in its use		
Operation of communication equipment	Loss of communication and isolation:	L	<ul style="list-style-type: none"> ◆ provide at least one waterproof case or radio per person ◆ establish system to deal with loss of 		

Work Activity	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
Description					
	♦ through damage to hand held radio by immersion in water		communication		

Work Activity	Hazard	Risk Assessment (H - M - L)	Control Measures Required	In Place (Y / N)	Further Action Required Person Responsible
Description					
Use of, and contact with, hazardous substances	Contact with substance which may prove to be harmful, eg chemicals and micro-organisms	M	<ul style="list-style-type: none"> refer to COSHH assessments if found during operation, seek specialist help and avoid contact where possible 		
Use of ladders and duckboards	Injuries from: <ul style="list-style-type: none"> using ladders and duckboards falling from ladders slips, trips and falls when using ladders and duckboards 	M/H M M	<ul style="list-style-type: none"> carry out manual handling assessment of all equipment provide training in correct use of ladders provide suitable footwear inspect ladders for defects 		
Use of personal protective equipment	Use of unsuitable equipment Failure of equipment	H	<ul style="list-style-type: none"> assess equipment required for project examine and test equipment regularly, especially before each operation 		
Safety aboard ship	Dangers from non awareness of procedures	H	Consult ship's standing orders and seek guidance on emergency procedures from senior officer aboard		

Signature of assessor
 Name and rank/grade **Not relevant to Request**
 Date 12 Apr 10.....

Signature of local safety representative
 Name and rank/grade
 Date

Signature of head of branch/divisional commander
 Name and rank/gradeSupt..... A Cooke..... DateApril 2010.....