



Keeping People Safe

MINUTES OF MEETING

NAME OF COMMITTEE: Service Executive Board

DATE: 7 May 2019

TIME: 9.00 am

LOCATION: Main Conference Room, Brooklyn

CHAIRPERSON: Chief Constable

MEMBERS:

T/DCC	S Martin
ACC District Policing Command	M Hamilton
ACC Operational Support	A Todd
T/ACC Crime Operations	B Gray
T/ACC Legacy and Legal	G Clarke
T/ACC Innovation & Standards	T Mairs
T/Director of Finance and Support Services & Human Resources	M McNaughten
Head of Human Resources	Y Cooke
T/Head of Finance	D Teer
Head of Corporate Communications	Ryan Feeney

NON-EXECUTIVE MEMBERS:

Non-Executive Member	S Hodkinson
Non-Executive Member	G Crossan

OTHER ATTENDEES:

T/Head of Corporate Governance
Committee Manager
Command Secretariat (Note taker)
Command Secretariat (Note taker)

APOLOGIES: None

ACTIONS assigned by the Chair are highlighted in blue text.

Item No	
1.0	<p>49/19 Welcome and Apologies</p> <p>The Chief Constable opened the meeting and welcomed the members in attendance.</p> <p>A quorum was confirmed.</p>
2.0	<p>50/19 Declaration of Conflict of Interest</p> <p>The Chief Constable stated that as per decision taken at Service Executive Board on 18 January 2017, in line with good corporate governance practice as set out by the NI Audit Office, members and any persons in attendance were to declare any conflict of interest with any items on the agenda and these were to be recorded in the minutes.</p> <p>Members discussed the possibility of a conflict of interest for S Hodkinson on agenda item 11 as Mr Hodkinson is chair for the Forensic Services Operations Group. Members decided that a conflict of interest did not appear to exist, however this would be kept under review throughout the meeting.</p>
3.0	<p>51/19 Minutes of Previous meetings + Redactions prior to publication</p> <p>The minutes from the meeting on 10 April 2019 were approved subject to minor amendments. It was agreed that no redactions of the previous minutes were required prior to publication, other than the names of some attendees.</p>
4.0	<p>52/19 Actions Arising from previous meetings</p> <p>The action register was reviewed and completed actions were noted.</p>
5.0	<p>53/19 Corporate Risk Register</p> <p>Head of Corporate Governance updated the members that the majority of risks had now been rewritten and formatted under the headings of governance, reputation/relationships, resourcing and operational. The two remaining risks to be reviewed were records management and mandatory training. Members were updated that a future funding risk would replace in year funding; legacy discovery and disclosure would replace the current legacy litigation risk and sickness absence and duty adjustments would amalgamate under 1 risk.</p> <p>Members noted the update provided.</p>
6.0	<p>54/19 Draft Governance Statement</p> <p>Head of Corporate Governance presented members with the second</p>

	<p>draft of the Governance Statement and briefed on the changes and additions from the initial statement. Suggested changes from Board members were noted and statement will be updated accordingly.</p> <p>Members noted the update provided.</p>
7.0	<p>55/19 TTCG Strategic Priorities</p> <p>Head of Corporate Governance presented members with the Strategic Tasking and Co-ordinating priorities of vulnerability, serious and organised crime and violent extremism and were informed who had been allocated as leads to these priorities. These had been agreed at the Strategic Tasking and Co-ordinating Group (STCG) meeting on 8 March 2019 and would be reviewed in 6 months.</p> <p>The tactical leads had been agreed on 9 April 2019.</p> <p>Members discussed the potential disconnect between policy owners and tactical leads.</p> <p>It was agreed that the vulnerability tactical priority lead for domestic abuse would remain with Public Protection Branch and not Chief Superintendent North Area as had previously been agreed.</p> <p>ACC DPC, as co-chair of the STCG, updated members on the review of the TCG process and the refreshed terms of reference.</p> <p>Members recognised that the language used to identify the Chief Constable's strategic priorities of Protecting the Vulnerable, Cyber-Crime, Neighbourhood Policing in critical areas and Investing in Officer and Staff Wellbeing may get confused with the STCG priorities.</p> <p>Members noted the update provided.</p> <p>Action – Examine the STCG priorities through the risk lens and ascertain if there is a conflict between building capability and demand and bring back a proposed risk if necessary – T/ACC ISD</p>
8.0	<p>56/19 Finance Report</p> <p>T/Head of Finance informed members the provisional outturn position for 2018/2019 was an underspend of £0.2m on Resource DEL (or 0.03% of budget). The provisional capital position was reported as £0.2m (or 0.4% of budget).</p>
9.0	<p>57/19 Budget Planning</p> <p>T/Director of Finance and Support Services & Human Resources updated members that transformational funding bids to the Department of Justice were due for submission by Friday 10 May 2019. Members were updated that an ICS bid was ready for submission and a bid from Innovation and Standards was expected.</p> <p>Members discussed the possibility of all Senior Responsible Officers considering bidding for their areas of responsibility under the corporate</p>

	<p>plan but it was decided that the ICS and ISD bids should be concentrated on.</p> <p>T/Director of Finance and Support Services & Human Resources presented the strategic assumptions for budget planning 20/21 and highlighted areas which needed clarification.</p> <p>Paragraph 4 – consider changing strategic priorities to investment priorities</p> <p>Paragraph 5 (5) – don't plan for a budget cut but rather be clear on what is needed as flat line would effectively equate to a 2% cut and 2% increase would equate to flat line. Consideration should be given to planning for a 4-5% increase.</p> <p>Members discussed the necessity of getting PSNI fit for purpose to deliver Policing in 21st century and that this would not be possible without significant investment.</p> <p>Action – Finance, HR and an operational lead work together with Head of Corporate Communications to ensure that the strategic approach and assumptions to budget planning was fit for purpose for delivering policing in the 21st century and that the narrative in this document and beyond reflected this position - T/Director of Finance and Support Services & Human Resources</p>
<p>10.0</p>	<p>58/19 HR Monthly Update</p> <p>Head of Human Resources updated members on key work areas within the Human Resources department including HR Reform, Workforce Planning and Resourcing, attendance management, reward relations, engagement and recognition.</p> <p>Members noted the update provided.</p>
<p>11.0</p>	<p>59/19 FSNI Performance</p> <p>T/ACC ISD updated members on the Forensic Science Northern Ireland performance paper which had previously been circulated.</p> <p>The Chief Constable stated that to date a 'change plan' had not been forthcoming from FSNI and the performance report presented was below standard and did not provide confidence that FSNI were delivering against the conditions agreed in the 3 year funding agreement from 2018/19 to 2020/21. The report did not provide sufficient evidence that the change plan was adequately covered in the FSNI corporate plan.</p> <p>Members discussed at length the issues presented.</p> <p>Action – write to Chief Executive of FSNI and copy Permanent Secretary: - T/ACC ISD</p> <ul style="list-style-type: none"> • Asking for justification and mitigation of why a change plan had

	<p>not been created</p> <ul style="list-style-type: none"> • Signal intention of PSNI to potentially change FSNI funding provided due to non-provision of services <p>Action – Look at options for scalable alternatives suppliers for FSNI services – T/ACC ISD</p>
12.0	<p>AOB</p> <p>No other business was raised and the meeting ended at 11.15am</p>

Date of next meeting:

Wednesday 12 June 2019 – Main Conference Room Brooklyn – 9 a.m.