



Keeping People Safe

MINUTES OF MEETING

NAME OF COMMITTEE: Service Executive Board (SEB)

DATE: 13 November 2019

TIME: 9.30 am

LOCATION: Main Conference Room, Brooklyn

CHAIRPERSON: Chief Constable

MEMBERS:

T/Deputy Chief Constable	S Martin
ACC District Policing Command	M Hamilton
ACC Operational Support	A Todd
T/ACC Crime Operations	B Gray
T/ACC Legacy and Legal	G Clarke
T/ACC Innovation & Standards	T Mairs
T/Director of Finance and Support Services & Human Resources	M McNaughten

NON-EXECUTIVE MEMBERS:

Non-Executive Member	S Hodkinson
Non-Executive Member	F Keenan

OTHER ATTENDEES:

Head of Corporate Governance	
Head of Human Resources	
T/Head of Finance	
Head of Corporate Communications	
Committee Manager	
Command Secretariat (Note taker)	
Command Secretariat (Note taker)	

ACTIONS assigned by the Chair are highlighted in blue text.

Item No	
1.0	<p>121/19 Welcome and Apologies</p> <p>The Chief Constable opened the meeting and welcomed the members in attendance.</p> <p>A quorum was confirmed.</p>
2.0	<p>122/19 Declaration of Conflict of Interest</p> <p>The Chief Constable stated that as per decision taken at Service Executive Board on 18 January 2017, in line with good corporate governance practice as set out by the NI Audit Office, members and any persons in attendance were to declare any conflict of interest with any items on the agenda and these were to be recorded in the minutes.</p> <p>No Conflicts were declared.</p>
3.0	<p>123/19 Minutes of Previous meetings + Redactions prior to publication</p> <p>ACC DPC advised that Item 9, recommendation 9 had been approved. Recommendation 23 had also been approved rather than a point of note and these changes should be included in 10 October 2019 minutes.</p> <p>The minutes from the meeting on 10 October 2019 were approved subject to these changes.</p> <p>No suggested redactions were advised prior to publication, other than the names of some attendees.</p>
4.0	<p>124/19 Actions Arising from previous meetings</p> <p>The action register was reviewed and completed actions were noted.</p>
5.0	<p>125/19 Corporate Risk Register</p> <p>Head of Corporate Governance advised members of the changes to the Risk Register since the last meeting which included:</p> <ul style="list-style-type: none"> • In year Funding – reduction of residual risk rating from 16 to 12 • EU Exit – Increase of residual risk rating from 12 to 16 <p>Members approved the changes proposed.</p>

<p>6.0</p>	<p>126/19 Human Resources Update</p> <p>Head of Human Resources updated members on the strategic issues within HR since the last meeting. The discussions included</p> <ul style="list-style-type: none"> • Federation financial decision to withdraw funds from occupational health and welfare services • Allocation of HR resources to duty adjustments • Calendar of police officer and staff promotions for 2020 • Success of previous Inspectors' panels • Scoping exercise to secure a contract for recruiting Police Staff <p>It was also noted that for the first time in recent history Derry City & Strabane would have the full complement of substantive of Inspectors.</p> <p>The T/Deputy Chief Constable updated members on PCA. A paper has been prepared for CEDB and will now be brought to a future SEB instead given the ongoing review of corporate governance.</p> <p>Members noted the update.</p> <p>Action – Move PCA Paper from CEDB and table an update at December SEB – T/DCC.</p>
<p>7.0</p>	<p>127/19 Finance Update</p> <p>T/Head of Finance updated members on the strategic financial update for period 7. It was reported that PSNI's projected year end outturn figure would be close to breakeven. Capital was also projected as breakeven although some of the spend would be back ended to the end of the accounting period by the nature of the relevant projects.</p>
<p>8.0</p>	<p>128/19 FSS Performance Report</p> <p>T/Director of Finance and Support Services & Human Resources briefed members on the Performance Report which had previously been circulated. Key areas which were highlighted included:</p> <ul style="list-style-type: none"> • ICS • Transport • Financial Services • Estates • PALS. <p>Members acknowledged that the data presented was useful as a departmental management tool and the need for an FFS Performance report would be reassessed after the forthcoming performance workshops. It was also agreed that performance data for OHW would need to be included.</p> <p>S Hodkinson suggested that the information could also be used as key</p>

	assurances in the Risk Register.
	Members availed of a break from 10.45am – 10.55am.
9.0	<p>129/19 PSNI Integrated Operational Policing System</p> <p>T/Director of Finance and Support Services & Human Resources briefed members on the key points from the amended outline business case on the proposal to upgrade the current NicheRMS system with a new user interface and mobile functionality.</p> <p>Some members discussed concerns about a lack of cloud based functionality and the commitment period presented in Option 2. Members were assured by the T/Director of Finance and Support Services & Human Resources that PSNI was not committed for 210 years, rather up to 10 years. The benefits and risks were discussed. It was noted that Central Procurement Directorate would manage the contract award stage.</p> <p>Members decided to proceed with Option 2 as recommended in the paper.</p>
10.0	<p>130/19 Police College Redevelopment Update 5</p> <p>T/Director of Finance and Support Services & Human Resources updated members on the Police College Redevelopment paper which had previously been circulated. The key risks were highlighted and discussed.</p> <p>Members discussed and noted the progress report presented.</p>
11.0	<p>131/19 Platinum Group Principles</p> <p>Committee Manager briefed members on the amendments to the Platinum Group Principles paper which had previously been circulated.</p> <p>Members noted the update and agreed the paper.</p>
13.0	<p>132/19 AOB</p> <p>T/Deputy Chief Constable provided a verbal update on the Corporate Governance review and a recent workshop which had been held to discuss new formats.</p> <p>The outline proposals would see the current governance meetings truncated into 2 Governance Boards.</p> <p>The Service Executive Board would be chaired by the Chief Constable and focus on Policy, Strategy and Risk. It would also incorporate the governance elements of CEDB.</p> <p>The second meeting would be chaired by the T/Deputy Chief Constable. This board would be formatted as a full days meeting and would incorporate SPB, SCB, AMG, RDG and potentially TCG.</p> <p>ARAC would remain as a separate meeting.</p> <p>A paper would be presented to SEB in December/January with formal proposals for the new format.</p>

	<p>The T/Deputy Chief Constable asked that members provide any thoughts on the direction of travel to him.</p> <p>Members noted the update.</p> <p>Action – Corporate Governance Review paper to be presented at December/January SEB – T/DCC</p> <p>Head of HR updated the meeting that the police staff environmental allowance issue had progressed to a stage where they would like to use Fiona Keenan as a critical friend. This was agreed and would be progressed through the strategic lead.</p> <p>No other business was tabled. Meeting ended at 11.50am.</p>
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Date of next meeting:

Wednesday 11 December 2019 – Main Conference Room Brooklyn – 9 a.m.