

## MINUTES OF MEETING

**NAME OF COMMITTEE: Chief Constable's Forum**

**DATE: 17 February 2010**

**TIME: 10:40 am**

**LOCATION: Main Conference Room**

**CHAIRPERSON: Chief Constable**

**ATTENDEES:**

Deputy Chief Constable	J Gillespie
ACC Crime Operations	D Harris
ACC Rural Region	D Jones
ACC Urban Region	A Finlay
ACC Operational Support	D McCausland
ACC Criminal Justice	W Kerr
Director of Media & PR	L Young
Director of Human Resources	Rep. M Cox
Director of Finance & Support Services	D Best
Legal Services	Rep by G Steenson
Command Secretariat	Supt J McCaughan
Corporate Development	R McGarry
Strategic Finance	M McNaughten

**ALSO IN ATTENDANCE:**

T Mathewson (NISRA)	Chief Inspector W Mcllwaine
Inspector A Brisbane	J Passmore
Inspector G Ramsay	

**NOTE-TAKER:**

ASO Command Secretariat

		<b>ACTION</b>
<b>Quorum Check</b>		<b>Noted</b>
<b>1.0</b>	<p><b>Welcome</b> The Deputy Chief Constable welcomed those present before handing over to the Chair.</p> <p><b>Minutes of the Previous Meeting</b> The Minutes of the previous meeting were agreed.</p>	
<b>2.0</b>	<b>Apologies</b>	
<b>3.0</b>	<p><b>Review of Actions</b> <b>4/10</b></p> <ul style="list-style-type: none"> <li>• Short paper outlining our desired approach to the financial relationship between PSNI, NIPB and Dept of Justice post devolution. <b>Expect paper in next 4 weeks</b></li> <li>• All other actions were updated or have been completed.</li> </ul>	
<b>3.0</b>	<p><b>Agenda Items:</b></p> <p><b>10/10 - Monthly Performance Brief</b> Members received a thorough demonstration of the PRIDE systems capability. For future meetings members will be able to view reports at their desks thus eliminating/reducing the need to bring hard copies to meetings.</p> <p>Overall trends continue to improve month on month.</p> <p>Members heard some of the purposes for which PRIDE can be used, including project management, budget management and the potential for financial savings.</p> <p>The Head of Corporate Development asked those present to consider what they wanted from the system and his team would work with members to facilitate their needs.</p>	<p><b>Actions:</b></p> <p>Cognos/PRIDE system approved for use as corporate performance framework system. Heat Maps to be developed for each category</p> <p>CSU no longer need to provide the paper briefing documents previously supplied to CCF members. However, CCF members requested a 1 page performance summary be provided in advance of CCF each month for pre-read purposes</p> <p>Command Team members to feed in anything they feel needs added to the PRIDE</p>

		<p>system to Inspector Brisbane. Chief Constable asked that consideration be given as to how VFM, financial and business management performance can be included in the system</p> <p>Good performance to be subject of external and internal communication within the next week.</p>
	<p><b>11/10 - Corporate Risk Register</b></p> <p>Draft discussion paper on the introduction of a new risk on Devolution reviewed. During discussion several matters were identified. To CCF on 18 March 2010.</p> <p>CCF01 - A discussion paper will be tabled at the next CCF.</p> <p>CCF02 - All actions are within time limits. One item has been moved into mitigation re. Section 44 Stop/Search powers as requested at CCF in January.</p> <p>CCF03 - Three items have been moved into mitigation and two new actions have been added to mitigate this risk.</p> <p>Members heard that there is a current under spend in the budget. In discussion members agreed that the focus of the risk should change to longer term financial uncertainty in the public sector and the impact of new arrangements under devolution.</p> <p>CCF04 - The one remaining action is up-to-date and within time limits.</p> <p>The focus of this risk to become twofold, namely reputational risk and financial liabilities.</p> <p>CCF05 - All actions are within time limits.</p>	<p><b>Actions:</b></p> <p>CCF 01 - Crime Investigations - Paper from ACC Harris not discussed, will be considered at next meeting</p> <p>CCF 03 – Budgets – this risk in year has been completely mitigated as we are experiencing an under spend. The risk is to be re-focused upon the risks over the coming period of uncertainty in public sector financing –</p> <p>CCF 04 – Legacy Investigations – to be reconsidered for wider issues relating to the past, the main issue being reputation and financial liabilities</p> <p>CCF 05 – Confidence in</p>

	<p>Action 6 'Responsible Officer' has been changed as per direction at January CCF.</p> <p>Members considered the possibility of internal disruption due to resource to risk and agreed that this should be added to this risk.</p>	<p>Policing - The potential disruption from resource to risk to be included in this risk –</p>
	<p><b>12/10 - Proposed Continuous Improvement Strategy 2010/11</b></p> <p>Members approved Strands 1 and 2 of the proposal and deferred Strand 3.</p>	<p><b>Action:</b></p> <p>Strategy for strands 1 and 2 approved, subject to ongoing review in year. Strategy for strand 3 not discussed.</p>
	<p><b>12/10(a) - Options Paper Programme Board and Governance Committee Structure</b></p> <p>This item was not discussed.</p>	<p><b>Action:</b></p>
	<p><b>13/10 - Corporate Expenditure Report</b></p> <p>Overall, the organisation was reporting a projected under spend of £13.8m for the full year, including a projected under spend of £8.6m in near cash budgets and £5.2m in non cash budgets.</p> <p>A full year under spend of £5.2m was projected in Other Resource Costs, largely due to the reinstatement of £7.7m budget by NIO.</p> <p>The projected pressure due to hearing loss is £49.3m. An initial estimate of £35.0m was again included for Equal Pay claims based on recent announcements.</p> <p>HMT have now agreed to pick up the non cash pressures arising from Hearing Loss and Equal Pay claims in the current year. The near cash pressure of £7.9m is to be funded by any PSNI under spend.</p> <p>The improvement in Prompt Payment statistics has continued. In January, the PSNI paid 88.2% of invoices (88.8% in December) within 10 working days.</p> <p>The additional security funding is fully</p>	<p><b>Actions:</b></p>

	<p>committed.</p> <p>The COINS report was also presented for information.</p> <p>£0.5m was identified for the one off purchase of two security lamps for each member of PSNI in respect of personal security.</p>	<p>£0.5m approved for security lights for all officers and permanent staff</p> <p>Communication strategy to be developed and rolled out.</p>
	<p><b>14/10 - Finance – Confirmation of available funding post 2011/12 and the sustainability of resource to risk.</b></p> <p>Following discussion it was generally agreed that future financial bids to government would be budget based rather than simply headcount. All members agreed that any outcomes must be sustainable.</p>	<p><b>Action:</b></p> <p>PSNI will present future budget submissions to Government based against need and not headcount</p>
	<p><b>15/10 - Resource to Risk – Discussion regarding corporate priorities and how they will relate to resourcing decisions</b></p> <p>This item was deferred pending consideration at the next Risk to Resource meeting.</p>	<p><b>Action:</b></p> <p>Resource to risk implementation plans to be submitted by end of February to inform Command Team Risk to Resource meeting.</p>
	<p><b>16/10 - Police Officer Promotion Programme 2010/11</b></p> <p>During discussion on succession planning, members considered the size and shape of the promotion pool that would be required to fill present and future gaps in supervisory ranks post 2011.</p> <p>There was agreement to review risk, revisit the promotion process and to adopt a budget based/needs based approach; the number of civilian higher grades is to be reviewed against need.</p>	<p><b>Action:</b></p>