

MINUTES OF MEETING

NAME OF COMMITTEE: Chief Constables Forum

DATE: 18 August 2010

TIME: 10:40am

LOCATION: Main Conference Room

CHAIRPERSON: Acting Chief Constable – J Gillespie

ATTENDEES:

Acting Chief Constable	J Gillespie
ACC Crime Operations	Rep by Chief Superintendent P Todd
ACC Rural Region	D Jones
ACC Urban Region	Rep by A Todd
ACC Operational Support	Rep by Chief Superintendent G White
ACC Criminal Justice	Rep by Chief Superintendent A McQuiggan
Head of Media & PR	L Young
Director of Human Resources	Rep by M Cox
Director of Finance & Support Services	D Best
Head of Legal Services	D Scott
A/Head of Command Secretariat	D Moore

ALSO IN ATTENDANCE:

Finance	P King
Head of Central Statistics	T Mathewson
Planning & Performance	Inspector A Brisbane
Planning & Governance	J Passmore
Corporate Support	R Parkes
Note Taker	ASO Command Secretariat

		ACTION
Quorum Check		Noted
1.0	<p>Welcome The A/Chief Constable welcomed those present and heard apologies</p> <p>53/10 - Minutes of the Previous Meeting The minutes of the previous meeting were reviewed and accepted.</p>	
2.0	54/10 - Actions Arising	
3.0	<p>55/10 - Monthly Performance Brief</p> <p>The Head of CSU presented an overview of performance against the 2010/11 Policing Plan as at 17 August 2010 (based on current rolling 12 months against target to be achieved 2010/11).</p>	Monthly Performance Brief
4.0	<p>56/10 - Corporate Risk Register</p> <p>CCF01 – The action in relation to the development of a Career Development Strategy remains outstanding. One action is within time limit.</p> <p>CCF02 – Risk remains at 4, 4; six actions are due for completion at the end of August.</p> <p>CCF03 – Two actions have been completed and moved to mitigation. Two remaining actions are within agreed time limits.</p> <p>CCF04 – All actions are up-to-date and within time limits.</p> <p>CCF05 - The wording of this risk has changed to include the public perception of the remit of the Service; one action has been completed and moved to mitigation and eight new actions have been added.</p> <p>CCF06 – One action has been completed and all remaining actions are within time</p>	Corporate Risk Register

	<p>limits.</p> <p>Uncertainty around the budget was identified as a specific emerging risk.</p>	
5.0	<p>57/10 - Corporate Expenditure Report</p> <p>Strategic Financial Management Services presented the reports, highlighting the key figures.</p> <p>The year to date position is on track with some full year easements projected, however key funding issues still remain outstanding including securing budgets for security related pressures, FTR, hearing loss & equal pay as well as obtaining the maximum carry forward from 2009/10.</p>	Corporate Expenditure Report
7.0	<p>59/10 - Funding Paper</p> <p>In year Funding Position 2010/11</p> <p>Discussion on Item 7 followed Item 5</p> <p>Paper presented regarding projected easements and pressures.</p> <p>Members agreed to declare, to the Department of Justice, any easement in the budget and offer suggestions on the best use for any easement.</p> <p>Clarification is to be sought from the Heads of Business on the following points:</p> <ul style="list-style-type: none"> • identify any additional financial pressures • draw up a list of pressures for funding <p>Budget 2010 Strand 2 – Scenario Planning</p> <p>Papers dealing with changes to the funding baseline were presented.</p>	<p>Funding Paper</p> <p>Director Finance & Support Services to progress with HOBS</p> <p>Budget 2010 Strand 2 – Scenario Planning</p>
6.0	<p>58/10 - Proposal for Corporate Roll-out of R4</p> <p>The three options in respect of centralising OCMT, Dispatch and Call Handling across the Province outlined.</p>	Proposal for Corporate Roll-out of R4

	<p>Following general discussion, members agreed to adopt Option B; Chief Superintendent Todd was tasked to prepare a Business Case and PID to support the decision.</p> <p>Corporate ownership for this proposal will rest with the ACC Criminal Justice Department.</p>	<p>Chief Superintendent Todd to prepare a Business Case and PID to support the decision.</p>
8.0	<p>60/10 - Ratification of MoPI Proposals</p> <p>This item contained three papers</p> <ol style="list-style-type: none"> 1. Paper 1 – MoPI, Phase 2 Business Case 2. Options Paper - Conflict Related Convictions 3. Options paper - Review, Retention and Disposal of Police Information <p>Following discussion, Members agreed to:</p> <ol style="list-style-type: none"> 1. Fund the proposal until the end of the current financial year and review until June 2011 2. Accept the proposal; and 3. Convene a working group to be chaired by ACC Ops Support. 	<p>Ratification of MoPI Proposals</p> <p>ACC Ops Support to convene and chair a working group.</p>
9.0	<p>61/10 - Overtime Review (Brought forward from RDR 11/08/2010)</p> <p>The item was brought forward from the August Risk Demand and Resourcing Committee and was introduced by A/Chief Constable.</p> <p>Following discussion it was agreed that C/Superintendent Todd would set up a working group to further develop this paper.</p>	<p>Overtime Review</p>
10.0	<p>62/10 - Custody Improvements Serious Crime Suite – Antrim</p> <p>This item was introduced by ACC Jones. Following discussion it was agreed that</p>	

	further investigation was required; the matter will be reconsidered at the next Top Team meeting on Friday, 20 August 2010.	
11.0	63/10 - Other Business <ul style="list-style-type: none"> • Security Mirrors <p>There being no other business the meeting closed at 2:20pm</p>	

Date of Next Meeting: Thursday, 16 September 2010