

**NOTES OF MINUTES**

**NAME OF COMMITTEE: CHIEF CONSTABLE'S FORUM**

**DATE: 18 NOVEMBER 2009**

**TIME: 10:10 – 13:15**

**LOCATION: CONFERENCE ROOM, BROOKLYN**

**CHAIRPERSON: CHIEF CONSTABLE**

**ATTENDEES:**

ACC Crime Operations	D Harris
ACC Rural Region	Rep by: Ch/Supt B Maguire
ACC Urban Region	Rep by: Ch/Supt B Maguire
ACC Operational Support	D McCausland
ACC Criminal Justice	W Kerr
Director of Human Resources	Rep by: A/Ch/Supt K Dunwoody
Director of Finance & Support Services	D Best
Director of Media & PR	L Young
Legal Services	Rep by: G Steenson
Head of Command Secretariat	Supt J McCaughan

**ALSO IN ATTENDANCE:**

Central Statistics Unit	T Mathewson
Head of Strategic Financial Management Services	M McNaughten
Strategic Review	C/Supt A Todd
Roads Policing	C/Insp R Leech
Head of Corporate Development	B McGarry
Planning and Performance	A/C/Insp W McIlwaine
Planning and Performance	Insp G Ramsay

**NOTE-TAKER:**

	Command Secretariat
--	---------------------

		<b>ACTION</b>
<b>Quorum Check</b>		<b>Noted</b>
<b>1.0</b>	<p><b>Welcome</b></p> <p>The Chief Constable began by welcoming those present to his first CCF meeting before going on to review the notes of the previous meeting.</p> <p>The members accepted the notes of the previous meeting as a true record.</p>	
<b>2.0</b>	<p><b>Actions Arising</b></p> <p><b>60/09 Monthly Performance Brief</b></p> <p><i>Re-engagement with petrol retailers needed regarding preventing drive offs</i></p> <p>Completed</p> <p><i>To develop a communication strategy that contextualises more serious violent crime</i></p> <p>Completed</p> <p><b>62/09 Corporate Risk Register</b></p> <p><b>CCF02 Crime Investigations</b></p> <p><i>CCF agreed that the risk should be raised to 3,3</i></p> <p>Completed</p> <p><b>63/09 Terms of reference for CCF</b></p> <p><i>Members agreed the terms of reference. They also directed that all papers for CCF were to be submitted by close of play on the Friday before CCF</i></p> <p>Complete</p>	
<b>3.0</b>	<p><b>Monthly Performance Brief –</b></p> <p>Performance figures against the Policing Plan were discussed</p>	

<p><b>3.0 (a)</b></p>	<p><b>Crime Recording Audit Results</b></p> <p>The meeting was briefed about the outcome of a recent crime recording audit, conducted in line with Home Office Guidance.</p> <p>Discussion followed the presentation. It was agreed that the balance of resource should be carefully managed.</p>	
<p><b>4.0</b></p>	<p><b>Corporate Expenditure</b></p> <p>The Head of Strategic Financial Management Services presented the reports, highlighting the key figures.</p> <p>The projected pressure due to hearing loss is £52.8m. The funding arrangements for Hearing Loss and Equal Pay are still to be agreed.</p> <p>The COINS report was also presented for information.</p>	
<p><b>5.0</b></p>	<p><b>Corporate Risk Register</b></p> <p>The total number of risks stand at 7.</p> <p><b><u>CCF01 Hate Crime</u></b> – This risk remains at 3, 3 (Serious, Very Likely). All actions are within time limits.</p> <p><b><u>CCF02 Crime Investigations</u></b> – This risk now has the revised rating of 3, 3 (Serious, Very Likely), as agreed at October CCF. All actions are within time limits.</p> <p><b><u>CCF03 Terrorist Attack</u></b> – This risk remains at 4, 4 (Major, Almost certain). All actions are within time limits.</p> <p><b><u>CCF04 Budgets</u></b> – This risk remains at 4, 4 (Major, Almost Certain). All actions are up-to-date and within time limits</p> <p><b><u>CCF05 Flu Pandemic</u></b> – This risk currently sits at 3, 3 (Serious, Very Likely). It was agreed at July CCF that this risk would be</p>	<p><b>CCF05 Flu Pandemic -</b> This to be reviewed again next month –</p>

	<p>reviewed every 4 weeks.</p> <p>Following discussion, it was agreed to drop the risk level for this month to 2, 2 and review its status next meeting.</p> <p><b><u>CCF06 Legacy Investigations</u></b> – This risk remains at 3, 4 (Serious, Almost Certain). All actions are up-to-date and within time limits.</p> <p><b><u>CCF07 Confidence in Policing</u></b> - This risk remains at 3, 3 (Serious, Very Likely). All actions are within time limits.</p> <p><b><u>Other Risk considerations</u></b></p> <p>The issue of geographic risk was discussed. The Chief Constable queried if and how we currently measure it. It was agreed that the measuring of risk by geographical areas should be further developed.</p>	<p>The Chief Constable directed that consideration be given to how geographic risk can be captured.</p>
<p><b>6.0</b></p>	<p><b>NI Policing Plan 2010/2011 – Part 2</b></p> <p>A draft of Part 2 of the NI Policing Plan 2010/2011 which deals with performance indicators, targets and objectives was presented.</p> <p>There was general discussion on making the narrative a clear statement about the importance of confidence.</p> <p>Suggestions were made for amending some of the performance indicators.</p> <p>It was also agreed that in the absence of performance indicators relating to the policing of the security situation, that a narrative would be provided to NIPB as part of the quarterly performance updates in 2010/11.</p>	<p><b>NI Policing Plan 2010-2011, Part 2</b></p> <p>Amendments to be actioned as discussed</p> <p>Introductory section to focus upon importance of confidence in policing, how that provides the context of what is in the plan and how PSNI will manage delivery.</p>
<p><b>7.0</b></p>	<p><b>Review of RTC Investigation</b></p> <p>A presentation on <b>Road Traffic Collision Information Recording</b> was delivered. The main benefits of the new forms would be in respect of administration and freeing</p>	<p><b>Review of RTC Investigations &amp; Collision Report Form</b></p> <p>To be launched January</p>

*PSNI Corporate Governance*

	up personnel for other duties	2010 –
<b>8.0</b>	<b>Any Other Business</b>  There being no other business the meeting closed at 13:15 hrs.	

**Date of Next Meeting:** Wednesday, 16 December 2009, 10:00am