



Making Northern Ireland Safer For Everyone Through Professional, Progressive Policing

Chief Constable's Forum		
Notes of Meeting		
Date	Monday 19 th May 2008	
Time	10.00 am to 12.20 pm	
Location	Conference Room, Brooklyn	
Chairperson	Chief Constable – H Orde	
Members	ACC Crime Operations	Rep by C/Supt P Wright
	ACC Crime Support	Rep by C/Supt R McComb
	ACC Rural Region	J Gillespie
	ACC Urban Region	D McCausland
	ACC Operational Support	R Toner
	ACC Criminal Justice	D Harris
	Director of Media & PR	Rep by G McGreevy
	Director of Finance & Support Services	D Best
	Director of Human Resources	J Stewart
	Legal Adviser	Rep by R Roche
	Command Secretariat	Nichola Murphy
Apologies	Deputy Chief Constable	P Leighton
	ACC Crime Operations	P Sheridan
	ACC Crime Support	A Finlay
	Director of Media & PR	L Young
	Legal Adviser	D Scott
Also in Attendance	Roads Policing	Supt R Marshall
	Conflict Management	C/Insp Y Davidson
	Corporate Development	C/Insp M Wilson
	Analysis Centre	Bridget Lloyd
	Human Resources	Karen Ellison
	Human Resources	Louise Gould
	Matthews Business Consulting	Angela Matthews
	Corporate Risk Register	Inspector W McIlwaine
Note Takers	Command Secretariat	Executive Officer 1

Insert ref. Number*	Insert text*
<p>37/08</p>	<p>Notes of Previous Meeting</p> <p>34/08 New Police Museum</p> <p>The Director of Finance pointed out that the first paragraph read rather harshly and requested it to be re-worded.</p> <p>35/08 Corporate Risk Register</p> <p>The Director of Finance requested the wording in paragraph 5 be changed from “quantified” to “estimated”.</p> <p>The minutes were then agreed.</p>
<p>ACTIONS</p>	<p>Note taker to reword the opening paragraph in item 34/08.</p> <p>Note taker to change quantified to estimated in 35/08.</p>
<p>38/08</p>	<p>Actions Arising – 24/08 Review of Flexible Working Policy</p> <p>The Director of Human Resources had spoken with other colleagues and they conveyed they did not wish to raise the issue at PNB</p>
<p>40/08</p>	<p>Special Leave Policy (Sponsor Director of Human Resources)</p> <p>Louise Gould and Karen Ellison enter the meeting to explain the new policy and answer any questions on it. This policy is the consolidation of the existing policy covering emergency leave and balancing the rights of officers and staff. Under the new policy all staff could avail of 5 days paid leave and 5 days unpaid leave in any 12 month rolling period. In exceptional cases such as terminal illness of a close relative this increases to 20 days. Should an applicant be turned down for Special leave they can appeal the decision. The first appeal goes from the HR Manager to the Head of HR (District/Department); the second goes from the Head of HR to the Commander/Department Head. There will be increased monitoring through SAP and this should help reduce sickness absences.</p> <p>The meeting approved the policy.</p>

<p>43/08</p>	<p>Corporate Risk Register (Standing Agenda Item)</p> <p>Inspector Billy McIlwaine joined the meeting and informed all this would be his last meeting before moving to A District. Inspector Peter Magowan would be taking on his role. ACC Operational Support thanked him for all his work and wished him well in his new post.</p> <p>Inspector Billy McIlwaine advised the meeting there were no major changes to the risk register and departmental/regional risk registers were being updated. Some actions remain out of date namely risk 03 and risks 06 and 08. Chief Superintendent McComb stated that Inspector Wilson and ACC Finlay were working on risks 06 and 08.</p> <p>Questions were raised as to whether to revisit risk 03 in light of last week’s incident involving a police officer. The Chief Constable requested this risk be monitored. The Director of Finance queried the current risk assessment of risk 07, even though close to a balanced budget. ACC Operational Support recommended it be reviewed at the end of the first quarter.</p> <p>Inspector Billy McIlwaine stated the draft copy of the Annual Report had been distributed to the members with amendments highlighted in red. This will be presented to the Audit and Risk Committee for final approval on 2 June 2008.</p>
<p>ACTION</p>	<p>CCF 03 – to be monitored in light of recent events</p> <p>CCF 07 – to be reviewed at the end of the first quarter</p>
<p>44/08</p>	<p>Corporate Expenditure Report (Standing Agenda Item)</p> <p>The Director of Finance and Support Services presented the report noting that devolved pay budgets were under-spent by £483k against a budget of £41.9m. Overtime was over-spent by £80k against a budget of £2.2m.</p> <p>Corporate budgets were under-spent by £1.1m against a budget of £11m. Other Resource Costs were under-spent by £1.1m against a budget of £21.6m, with an over-spend of £1m against compensation and an under-spend of £2.2m against police pension costs. Patten Non Severance revenue was over-spent by £148k against a budget of £1.2m.</p> <p>Overall total resource budget was under-spent by £1.5m against a budget of £92m.</p>

	<p>Capital budgets were under-spent by £1.5m against a budget of £2.8m.</p> <p>There is a projected year-end under-spend of £2m on devolved budgets, £25.2m on current pensions (offset by £12.6m under on interest on pension scheme liabilities), an under-spend of £5.9m on severance curtailments and an under-spend of £2m on Patten Non severance capital in respect of the New Training College.</p>
	<p>The Chief Constable closed the meeting at 12.20 pm.</p>