



Making Northern Ireland Safer For Everyone Through Professional, Progressive Policing

Chief Constable's Forum		
Notes of Meeting		
<b>Date</b>	Monday 20 <sup>th</sup> October 2008	
<b>Time</b>	1005 hrs to 1255 hrs	
<b>Location</b>	Conference Room, Brooklyn	
<b>Chairperson</b>	Deputy Chief Constable – P Leighton	
<b>Members</b>	ACC Crime Operations	D Harris
	ACC Crime Support	D Jones
	ACC Rural Region	J Gillespie
	ACC Urban Region	A Finlay
	ACC Operational Support	Supt B Kee
	ACC Criminal Justice	D McCausland
	Head of Media & PR	L Young
	Director of Finance & Support Services	D Best
	Director of Human Resources	J Stewart
	Legal Adviser	-
	Command Secretariat	N Murphy
<b>Apologies</b>	ACC Operational Support	R Toner
<b>Also in Attendance</b>	Analysis Centre	Principal
	Analysis Centre	Deputy Principal
	Human Resources	Deputy Principal
	Finance	Grade 6
	Finance	Grade 7
	Corporate Development	Grade 5
	Corporate Risk Register	Insp. K Gordon
	Corporate Risk Register	Insp. W McIlwaine
	Deloitte	Director
	Deloitte	Manager
	A & R non-executive chairman	Mr Licence
	A & R non-executive member	Mr Nolan
	A & R non-executive member	Mr Gray
<b>Note Takers</b>	Command Secretariat	Sergeant

Insert ref. Number*	Insert text*
76/08	<p><b>Notes of Previous Meeting</b></p> <p>The Deputy Chief Constable welcomed all to the meeting.</p> <p>The notes of the previous meeting on 17 September 2008 were agreed.</p>
77/08	<p><b>Actions Arising from previous meeting</b></p> <p><b>74/08 Corporate Risk Register</b></p> <p><i>CCF 02 (Crime Investigations) – Action 5 to be reviewed</i></p> <p><i>CCF 03 (Terrorist Attack) – upgrade to 4,4.</i></p> <p><i>CCF 04 (Budgets) – DFSS to draw up a letter to NIPB chairman for the Chief Constable to sign</i></p> <p><i>CCF 07 (Corruption and Integrity) – Consider adding public perception of random substance misuse as an additional risk</i></p> <p>It was confirmed these actions had been completed.</p> <p><b>76/08 Legal Services Branch – Additional Funding</b></p> <p><i>A Group to be formed to examine the issue of legal costs in hearing loss claims</i></p> <p>The Legal Adviser is chairing a group leading on this.</p>
79/08	<p><b>OPEN SESSION</b></p> <p><b>Internal Audit Planning – Deloitte</b></p> <p>It was agreed that the key themes for the 2009/2010 Internal Audit Operational plan would be “<b>improving service delivery</b>” with a focus on how Internal Audit review can provide assurance over mechanisms to <b>improve public confidence</b>. Other key areas for Internal Audit are:</p> <ul style="list-style-type: none"> <li>• Public Confidence and Citizen Focus</li> <li>• Streamlining policies and procedures</li> <li>• End-to-end reviews of specific processes</li> <li>• Roles of Sergeants.</li> </ul>

<p><b>ACTION</b></p>	<p><b>Another meeting to be called by the Top Team to reconvene and discuss issues raised. Date tbc.</b></p>
<p><b>81/08</b></p>	<p><b>OPEN SESSION</b></p> <p><b>Organisation Support and Welfare Systems - General order 12/2002</b></p> <p>The General Order was agreed with a few minor changes.</p> <p>Under Section 8 (PSNI Liaison Officer) add the following:</p> <p>“The Liaison Officer may avail up to a maximum of 2 days per month in the fulfilment of his role. Additional days may be granted only in exceptional circumstances with the permission of an Assistant Chief Constable.”</p> <p>One word was added to Section 15 (Representative Bodies) at the request of Assistant Chief Constable, Crime Support.</p>
<p><b>ACTIONS</b></p>	<p><b>Add to Section 8: “The Liaison Officer may avail up to a maximum of 2 days per month in the fulfilment of his role. Additional days may be granted only in exceptional circumstances with the permission of an Assistant Chief Constable.”</b></p> <p><b>One word was added to Section 15 (Representative Bodies) at the request of Assistant Chief Constable, Crime Support.</b></p>
<p><b>82/08</b></p>	<p><b>OPEN SESSION</b></p> <p><b>Corporate Risk Register</b></p> <p>Risks CCF02 (Crime investigations) and CCF05 (Public Enquiries) were discussed at length and it was noted that there was some connection between the 2 risks. It was also noted that there was an emerging risk involving the organisations capacity to progress investigations into past offences.</p> <p>Risk CCF03 (Terrorist Attack) was discussed at length.</p> <p>The Director of Finance and Support Services advised that risk CCF04 (Budgets) required updating and that he would progress this.</p>

	<p>The following potential new risks were discussed:</p> <ul style="list-style-type: none"> <li>• <b>Prosecution/NICHE/OCMT</b> – and the resource implications relating to this area of work. This was considered a risk to the organisations reputation.</li> <li>• The Director of HR also identified a potential risk related to the management of large projects</li> </ul>
<p><b>ACTIONS</b></p>	<ul style="list-style-type: none"> <li>• <b>CCF01</b> – Raise risk to 3,3 from 3,2.</li> <li>• <b>CCF02</b> – Risk remains at current level however ACC Jones and ACC Harris to discuss increase in light of number of historic investigations.</li> <li>• <b>CCF03</b> – Remains at current level.</li> <li>• <b>CCF04</b> – Director of Finance and Support Services to supply revised risk.</li> <li>• <b>CCF05</b> – Risk remaining at current level for the moment. See CCF02 above for work re this risk.</li> <li>• <b>CCF06</b> – Remove this risk from CRR</li> <li>• <b>CCF07</b> – To remain on register at current level.</li> <li>• <b>Potential New Risk</b> – Chief officers and Heads of Department to give further consideration to the possibility of drafting a new risk regarding NICHE/OCMT and resource implications of managing crime recording at District level.</li> </ul>
<p><b>83/08</b></p>	<p><b>OPEN SESSION</b></p> <p><b>Corporate Expenditure Report</b></p> <p>The Director of Finance &amp; Support Services presented the report indicating that devolved pay budgeted were projected to be under spent by £3.7m against a budget of £518.5m by the year end. At the end of September (six months) police overtime was overspent by £1.0m against a budget of £19.8m. With current policing operational demands there is a risk this over-spend will grow in the second half of the financial year. Non-pay devolved budgets are projected to be over spent by £1.1m against a £41.3m budget by the end of</p>

	<p>the financial year, mainly arising from pressures resulting from oil price increases.</p> <p>Corporate budgets were projected to be over spent by £1.6m against a budget of £131.4m by the end of the year.</p> <p>Other resource costs are projected to be over spent by £48m by the year end arising from factors outside the control of PSNI. These include: the settlement of the NICS Equal Pay claim estimated at £17.2m; the commutation announcement by the Home Office for Police Pensions estimated at £12m; and the Hearing Loss claim projected over spend of £26m, based upon the number of claims being received which had increased dramatically over the past three months. These pressures were off set by some easements.</p> <p>The Chief Constable has asked for an urgent meeting with the Chairman of the Policing Board and the NIO Permanent Secretary as it is becoming clear, based on current information, that unless additional funding is found there will be a significant budget over spend by 31 March 2009.</p> <p>Net capital budgets are projected to be over spent by £2.5m by the year end against a £40.6m budget, mainly due to the shortfall in projected receipts from the sale of police stations. This has arisen as a result of a depressed property market, and the lack of progress on the sale of police stations resulting from delays in obtaining approvals from the Policing Board.</p>
	<p>The meeting closed at 12.55 hrs.</p>