

NOTES OF MINUTES

PROTECTIVE MARKING:

NAME OF COMMITTEE: Chief Constable's Forum

DATE: 20 October 2009

TIME: 10:00 – 12:20

LOCATION: Main Conference Room

CHAIRPERSON: Deputy Chief Constable – J Gillespie

ATTENDEES:

A/ACC Criminal Justice	N Grimshaw
ACC Crime Operations	Rep D/C/Supt P Todd
ACC Urban Region	A Finlay
ACC Rural Region	D Jones
ACC Operational Support	D McCausland
Director of Finance & Support Services	D Best
Director of Human Resources	J Stewart
Legal Adviser	Rep by L Crilly
Head of Media & PR	L Young
Head of Command Secretariat	Supt J McCaughan
A/ACC Criminal Justice	N Grimshaw

APOLOGIES:

ACC Crime Operations Region	D Harris
Legal Adviser	D Scott

ALSO IN ATTENDANCE:

Strategic Review	C/Supt A Todd
Planning and Performance	Insp G Ramsay
Central Statistics	T Mathewson

NOTE-TAKER:

	Command Secretariat
--	---------------------

	<p>Welcome The Deputy Chief Constable began by welcoming those present before going on to review the notes of the previous meeting.</p>	
Quorum Check		Noted
1.0	<p>58/09 Notes of previous meeting</p> <p>The notes were accepted.</p>	Action
2.0	<p>59/09 Actions arising from the previous meeting:</p> <p>All actions were agreed as completed.</p>	Action
3.0	<p>60/09 Monthly Performance Brief</p> <p>Overall crime year to date is up 3.9%</p> <p>The trend for more serious violent crime has been downwards for the last couple of months. The Home Office are currently developing a new measure of violence with injury.</p> <p>The last 2 months have exhibited decreases in domestic burglary.</p> <p>Criminal damage has experienced a downward trend over the past 2 months.</p> <p>Anti-social behaviour incidents have reduced.</p> <p>Also discussed was the increased number of fuel drive-offs and ATM digger attacks.</p> <p>The issue of more serious violent crime was discussed</p>	<p>Actions: -</p> <p>To re-engage with petrol retailers regarding prevention measures at an industry wide level.</p> <p>To develop a communication strategy that contextualises more serious violent crime for the wider community.</p>
4.0	<p>61/09 Corporate Expenditure Report</p>	Action: -

	<p>The Head of Strategic Financial Management Services presented the reports, highlighting the key figures.</p> <p>The funding arrangements for Hearing Loss and Equal Pay are still to be agreed.</p> <p>The improvement in Prompt Payment statistics has been consolidated.</p> <p>The COINS report was also presented for information.</p>	
4.0 Cont.	<p>61/09 (a) Allocation of Available Funding to Meet Emerging Pressures</p> <p>There was general discussion on this item and it was agreed to re-submit the paper at an extraordinary CCF meeting on 2 November 2009.</p>	<p>Action:</p> <p>The final decisions are deferred.</p>
5.0	<p>62/09 Corporate Risk Register</p> <p>The total number of risks now stands at 7.</p> <p>CCF 02 – Crime Investigations This risk to be raised to 3.3 as it was agreed that this risk was serious</p>	<p>Action:</p> <p>CCF02 CCF agreed that the risk should be raised to 3,3.</p>
6.0	<p>63/09 Terms of reference for CCF</p> <p>The Terms of Reference were accepted. There was agreement that all papers should be submitted to Corporate Governance personnel not later than close of business on the Friday before the CCF.</p>	<p>Action:</p> <p>Members agreed the terms of reference. They also directed that all papers for CCF were to be submitted by close of play on the Friday before CCF.</p>
7.0	<p>64/09 Review of Occurrence Management Form</p> <p>The need for a revised Occurrence Management Form (OMF) was discussed and the proposals were agreed.</p>	<p>Action:</p>
8.0	<p>65/09 Review of RTC</p>	<p>Action:</p>

	Investigations (CRF Completion) This paper was withdrawn and will be re-submitted to CCF in November if possible.	
9.0	Any other business: None	
	The meeting closed at 12:20pm	

Date of Next Meeting: 18 November 2009