



Making Northern Ireland Safer For Everyone Through Professional, Progressive Policing

Chief Constable's Forum		
Notes of Meeting		
Date	Wednesday 22 nd July 2009	
Time	10:05 hrs to 11:35 hrs	
Location	Conference Room, Brooklyn	
Chairperson	Chief Constable – H Orde	
Members	ACC Crime Operations	D Harris
	ACC Criminal Justice	Rep by C/Supt N Grimshaw
	ACC Rural Region	Rep by C/Supt G O'Callaghan
	ACC Urban Region	A Finlay
	ACC Operational Support	Rep by C/Supt G White
	Head of Media & PR	L Young
	Director of Finance & Support Services	Rep by M McNaughten
	Director of Human Resources	Rep by M Cox
	Legal Adviser	Not Represented
	Head of Command Secretariat	Supt J McCaughan
Apologies	Deputy Chief Constable	J Gillespie
	ACC Criminal Justice	D McCausland
	ACC Operational Support	D McCausland
	ACC Rural Region	D Jones
	Director of Finance & Support Services	D Best
	Director of Human Resources	J Stewart
	Legal Adviser	D Scott
Also in Attendance	Planning and Performance	Insp G Ramsay
	Analysis Centre	B Lloyd
	Central Statistics	T Mathewson
	Central Statistics	G Hunter
	Professional Standards Dept	D/Supt C Taylor
	Professional Standards Dept	D/Insp U Merrick
Note Taker	Command Secretariat	Jackie Gaskin

Insert ref. Number*	Insert text*
	The Chief Constable opened the meeting at 10.05hrs.
38/09	<p>Notes of Previous Meeting</p> <p>The members agreed the notes as being accurate.</p>
39/09	<p>Actions Arising from previous meeting–</p> <p>34/09 Performance TCG</p> <p><i>The Analysis Centre to provide a breakdown of More Serious Violent Crime into specific crime types.</i></p> <p>Ms Lloyd stated it has not been possible to identify a single factor for the increase in Serious Violent Crime. 85% of all Serious Violent Crime is due to wounding or GBH; of this 13% is attributed to Domestic Motivation and 12% to Hate Crime. Superintendent J McCaughan informed members the Policing Board have requested a presentation on Serious Violent Crime (SVC) for the meeting in September 2009.</p>
ACTION	Prepare a presentation on Serious Violent Crime for the NIPB meeting in September 09.
	<p>35/09 Corporate Expenditure Report (Standing Agenda Item)</p> <p><i>The Head of Financial Reporting & Accounting Services will check the overtime budget figures.</i></p> <p>Mr McNaughten stated this action had been completed.</p> <p>36/09 Corporate Risk Register (Standing Agenda Item)</p> <ul style="list-style-type: none"> • CCF01 – <i>Chief Superintendent Grimshaw to lobby OFMDFM to release the Shared Futures Strategy.</i> • CCF04 – <i>When there is more certainty around extra funding this risk should be reviewed.</i> • CCF05 – <i>This risk will require reviewing with inquests added when the new owner takes over.</i> • Prison Strike – <i>This risk to be included on corporate risk register – Corporate Development</i>

	<p>CCF01 - Chief Superintendent Grimshaw informed members there has been no forward movement by OFMDFM to release the Shared Futures Strategy. The Chief Constable stated he would write a letter to both OFMDFM and the Secretary of State on this matter.</p> <p>Prison Strike - Chief Superintendent G White informed members that industrial action remains a possibility and has been temporarily delayed after the Security Minister agreed to meet with prison officers. The cost to PSNI will be 500 officers per day.</p>
<p>ACTION</p>	<p>The Chief Constable to write to OFMDFM and the Secretary of State regarding the Shared Futures Strategy.</p>
	<p>37/09 Draft Service Procedure for Promotion to Inspector</p> <p><i>The Director of Human Resources is to amend the policy as discussed.</i></p> <p>Mr Cox assured members this has been completed.</p>
<p>40/09</p>	<p>Current Discussions</p> <p>Performance TCG</p> <p>Ms Lloyd opened her presentation informing members that to-date there is a 3.9% increase in All Crime. The figures for May and June of this year are nearly identical to the same time last year. To be on course for the three-year target a reduction of 4.6% (5064 crimes) is required in 2009/10.</p> <p>Ms Lloyd stated there is a 0.1% decrease in Domestic Burglary (2 crimes). ACC Urban told members work with the student population is ongoing in B District as there are a large number of laptops going missing – a challenge is faced by multi-occupancy housing. The Head of Media & PR stated there was a very low uptake by students on trackers for laptops last year.</p> <p>Criminal Damage shows an 8.5% decrease; this equates to 738 crimes. PSNI is currently on target.</p> <p>Anti-Social Behaviour shows an increase of 0.3% (93 incidents).</p> <p>More Serious Violent Crime was discussed earlier in the</p>

	<p>meeting. There is an increase of 20.4%, the equivalent of 105 crimes. PSNI will deliver a presentation on this issue to the Policing Board meeting in September 2009.</p> <p>ACC Urban informed members that shoplifting accounts for 4% of all crime in his Region. This is due to a change in retail shoplifting policies.</p>
	<p>Proposed New Version of Monthly Performance Brief Report for CCF</p> <p>Mr Mathewson explained the background to this paper was a request by Top Team to review to the Policing Plan Brief, to include amber lights denoting close to achieving target. There have been problems with the financial year-to-date figures due to the delay in inputting of forms. Mr Mathewson continued that his proposal is to include the amber traffic light, directional information and a rolling 12 month option.</p> <p>Mr Mathewson demonstrated these proposals via a presentation explaining the directional arrows within the traffic lights acted as a warning of upward or downward trends.</p> <p>Mr Mathewson progressed to his second paper, a contextual briefing that would assist with the interpretation of the main performance measures. Mr Mathewson explained the layout of the graphs and charts to the members and stated these could be supplied for all crime measures and can be supplied for the organisation, individual regions and at district level. Mr Mathewson suggested members agree to run these briefs in tandem with the existing brief for a few months.</p> <p>The Chief Constable commented these contextual briefings were much more informative. He stated that they would give the Policing Board a better insight. ACC Urban stated these contextual briefings would be most valuable for both Districts and DPPs and Chief Superintendent O’Callaghan said these would give meaning to percentages in terms of actual numbers.</p> <p>The Chief Constable thought the new reports were appropriate and members decided to run with the new reports for the next CCF meeting.</p>
<p>ACTION</p>	<p>Statistics Branch to issue the new format Performance Briefing reports to CCF for 2 months.</p>
<p>41/09</p>	<p>Corporate Expenditure Report (Standing Agenda Item)</p>

	<p>The Head of Strategic Financial Management Services presented the reports, highlighting the key figures.</p> <p>Overall, the organisation was reporting a projected full year over spend of £5.7m at the end of June, reflecting the £13.8m shortfall in the balanced budget papers offset by savings in impairments, compensation and Police pay. The over spend was to be covered by the reinstatement of a £7.7m budget transfer but this is now subject to HMT/NIO approval.</p> <p>On Pension costs, a full year under spend of £40.1 m is currently projected. This includes a shortfall of £3.1m on receipts which must be recovered from other near cash budgets.</p> <p>The full year projection for capital was £56.2m, which results in a reported over spend of £3.1m. However, this excludes any carry forward from 08/09 (estimated at £3.9m).</p> <p>A full year under spend of £3.1m was projected for Pay, reflecting easements in Rural Region and Crime Operations, offset by projected pressures on overtime in the Regions.</p> <p>Devolved non-pay budgets reported a projected over spend of £1.8m, largely relating to transport and utility cost pressures in districts.</p> <p>Corporate budgets also reported a full year pressure of £8.1m. This included the £13.8m shortfall in the balanced budget papers offset by budget transfers of £3.0m from impairments and £2.9m from compensation.</p> <p>The projected pressure due to hearing loss has increased to £84.9m caused by higher than anticipated number of cases being received in the first 3 periods. An average of 275 new cases per month has been anticipated for future periods. The funding arrangements for Hearing Loss and Equal Pay are still to be agreed.</p> <p>Prompt Payment targets were now included in the report as directed by NIO. In June, the PSNI paid 63.04% of invoices within 10 working days.</p> <p>In summary, the 2 key financial issues to be resolved are closing the budget gap in the current year and the funding for both Hearing Loss and Equal Pay.</p> <p>The COINS report was also presented and will be included in future CCF papers.</p>
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<p>ACTION</p>	<p>The Finance Department to examine ways to meet the new Prompt Payment targets.</p>
<p>42/09</p>	<p>Corporate Risk Register (Standing Agenda Item) Inspector Ramsay informed members the total number of identified corporate risks is now 5. The risk regarding legacy investigations has been removed in its current format as the risk owner was ACC Crime Support. This risk has been divided between Crime Operations and Legal Services.</p> <p>There are 2 emerging risks for consideration later in the meeting namely Legacy Investigations for Legal Services and Pandemic Flu.</p> <p>CCF01 Hate Crime Inspector Ramsay pointed out that Chief Superintendent Grimshaw had revised the definition, reasons and actions. The Chief Constable was in agreement with the definition and associated changes.</p> <p>CCF02 Crime Investigations This risk has been updated and is within time limits.</p> <p>CCF03 Terrorist Attack This risk remains at 4, 4. All actions are up-to-date and within time limits.</p> <p>CCF04 Budgets This risk remains as is and within time limits. The Chief Constable questioned the risk rating as PSNI has been on budget for 7 years. The Head of Strategic Financial Management Services pointed out that there are outstanding arrangements for Hearing Loss and Equal Pay. The Chief Constable emphasised that budgets will continue to go only one way – downwards and CCF should consider reviewing this risk.</p> <p>CCF05 Prison Strike There are plans in place should this strike occur and Chief Superintendent White suggested this risk is left as is due to the uncertainty of negotiations.</p> <p>Legacy Investigations – Legal Services The conduct of legacy investigations may adversely affect public confidence in PSNI and may cause strain on finances. The Chief Constable asked for views / comments on this proposed risk. ACC Urban stated adverse publicity had not been as bad as anticipated. The Head of Media & PR pointed out there will be a number of inquests and preliminary</p>

	<p>hearings in the near future. ACC Crime Operations said the Stalker Enquiry will create a massive amount of work to service the enquiry with material. Chief Superintendent White pointed out this is a key issue for Legal Services. There was further discussion as to whether to add this to the corporate risk register or not. It was decided that this risk should stay with Legal Services and be discussed again next month.</p> <p>Pandemic Flu There was discussion around the expected level of sickness absence, around 20% over and above the usual level is anticipated, and the implications for the organisation. The Chief Constable suggested this risk be added to the risk register and reviewed every 4 weeks. Chief Superintendent White informed members plans are in place in all Districts. The Head of Media & PR said the press are already making enquiries about PSNI plans for the pandemic. It was agreed that the risk be added to the Corporate Risk Register.</p>
<p>ACTIONS</p>	<ul style="list-style-type: none"> • CCF04 – CCF to consider downgrading this risk. • Legacy Investigations (Legal Services) – to be reviewed next month. • Pandemic Flu – to be added to the risk register and reviewed every 4 weeks.
<p>43/09</p>	<p>Service Confidence Procedure – Service Procedure 09\2004 (incorporating Guidelines re: inappropriate Associations) (Sponsor – Director of Human Resources)</p> <p>D/Superintendent Taylor informed members this paper is a redraft of the existing policy including Inappropriate Associations. He handed over to D/Inspector Merrick.</p> <p>D/Inspector Merrick stated this service procedure had been in place since 2004 and the main reason for redrafting it is to manage the risk to the public and the organisation. This service policy now has a defined process where confidence in an officer can be restored.</p> <p>Inappropriate Associations is now guidance to officers rather than a policy issue and will be communicated to all officers, staff and new recruits. There was further discussion on the content of the policy and the Chief Constable commented the redraft seemed to make sense as it stands. The Chief Constable asked if the members were content with this redraft. ACC Urban stated it appears to have a process of gaining confidence again and this is good. Chief</p>

	Superintendent White commented Section 8 on page 6 should be expanded around Art. 8 – The right to private life. The policy was approved with the specified minor changes.
DECISION	The policy was approved with the specified minor changes.
	The meeting closed at 11:35 hrs.