



Making Northern Ireland Safer For Everyone Through Professional, Progressive Policing

Chief Constable's Forum		
Notes of Meeting		
Date	Wednesday 27 th February 2008	
Time	8.40 am to 11.45 am	
Location	Conference Room, Brooklyn	
Chairperson	Chief Constable – H Orde	
Members	Deputy Chief Constable	P Leighton
	ACC Crime Operations	Rep. By D/C/Supt P Wright
	ACC Crime Support	A Finlay
	ACC Criminal Justice	D Harris
	ACC Rural Region	Rep. By C/Supt O'Callaghan
	ACC Urban Region	D McCausland
	ACC Operational Support	R Toner
	Director of Media & PR	G McGreevy
	Director of Finance & Support Services	D Best
	Director of Human Resources	J Stewart
	Legal Adviser	D Scott
	Command Secretariat	C/Insp P Knox
Apologies	ACC Crime Operations	P Sheridan
	ACC Rural Region	J Gillespie
Also in Attendance	Analysis Centre	B Lloyd
Note Takers	Command Secretariat	A/Inspector

<i>Insert ref. Number*</i>	<i>Insert text*</i>
10/08	Notes of Previous Meeting – Agreed
11/08	<p>Actions Arising –</p> <p>06/08 – Court Attendance Policy – Sponsor ACC Criminal Justice. During discussions, Mr Booth described a Custody Sergeant being on long term sick and the subsequent communications between legal representatives to have cases withdrawn at court due to non-attendance of witnesses. The Chief Constable asked that ACC Criminal Justice provide additional information to support this claim.</p> <p>ACTION – The Chief Constable asked that ACC Criminal Justice provide additional information to support this claim.</p> <p>Completed.</p> <p>ACTION – The Chief Constable asked that the BMA be offered an explanation regarding the Court Attendance Policy.</p> <p>Completed.</p> <p>ACTION – ACC Criminal Justice to ensure that the Court Attendance Policy be extended to include both civil proceedings and tribunals.</p> <p>Completed.</p> <p>07/08 Business Interest Policy – Sponsor Director of Human Resources</p> <p>ACTION – Director of Human Resources to complete additional work regarding the number of applications currently approved and clarity sought surrounding family declarations on the applications.</p> <p>Completed and now to be brought to the attention of the Top Team during TTM.</p>
13/08	<p>Alcohol Misuse Policy (Sponsor Director of Human Resources)</p> <p>Carmel McCormack and Michael Cox entered the room at 9.25 am.</p>

	<p>Carmel McCormack introduced this policy explain that this policy aimed: - To introduce an alcohol tolerance threshold of 13 micrograms in breath for police officers and staff within Safety Critical roles, To introduce ‘with cause’ breath testing to staff in Safety Critical roles where it is considered they are in excess of the alcohol tolerance threshold, To provide appropriate mechanisms for staff who have declared alcohol dependence and who are prepared to accept assistance, To approve establishment of an internal alcohol/substance misuse Contract Manager and To determine long-term ownership of Alcohol/Substance Misuse Policies – PSD/OHW/H&S.</p> <p>A discussion took place regarding ownership of this policy, it was agreed that ACC Criminal Justice should take ownership.</p> <p>ACC Urban raised the matter of clarity regarding the inclusion of all police officers within this policy. This was accepted.</p> <p>The Deputy Chief Constable raised the issue of police officers carrying firearms as a PPW and the impact they may have on the policy.</p> <p>The Chief Constable asked that this be monitored for impact and should it become an issue, it can be reassessed.</p>
DECISION	Alcohol Misuse Policy was agreed and ownership would lie with ACC Criminal Justice.
14/08	<p>Substance Misuse Policy (Sponsor Director of Human Resources)</p> <p>Carmel McCormack introduced this policy explain that this policy aimed: - To introduce compulsory drug testing for staff in safety/security critical roles: Random testing, Pre-appointment testing, With cause testing – Intelligence led/suspected or observed impairment, Post Incident Training and Testing for compliance with rehabilitation programme, To deter substance misuse by PSNI Personnel through provision of education & support programmes, To approve establishment of an internal alcohol/substance misuse Contract Manager and</p>

	<p>To determine long term ownership of Alcohol/Substance Misuse Policies – PSD/OHW/H&S</p> <p>This Policy was also discussed during the Alcohol Misuse Policy and was agreed and ownership would lie with ACC Criminal Justice.</p>
ACTION	Substance Misuse Policy was agreed and ownership would lie with ACC Criminal Justice.
16/08	<p>Property Handling Policy (Sponsor ACC Operational Support)</p> <p>WITHDRAWN</p>
17/08	<p>Corporate Risk Register (Standing Agenda Item)</p> <p>Inspector Billy McIlwaine entered the room at 11.25 am.</p> <p>Changes were discussed by the Committee and Inspector McIlwaine advised that following consultation with Head of Media & PR, it is proposed to publish the risk registers on PoliceNet in summary form only.</p> <p>Inspector Billy McIlwaine left the room at 11.35 am.</p>
18/08	<p>Information Paper (Sponsor Director of Finance & Support Services)</p> <p>Director of Finance & Estate Services presented the Annual Report for 2006/07 on the work of the PSNI Audit & Risk Committee.</p>
19/08	<p>Corporate Expenditure Report (Standing Agenda Item)</p> <p>The Director of Finance & Support Services presented the Report indicating that after 10 months the DEL Revenue budget was under spent by £10.6m against a budget of £800.2m. The year-end projection was £10.4m against a £955.1m budget, but £3.1m of the underspend relates to pensions resource costs which NIO will remove from the budget.</p> <p>Pay budgets were projected to be under spent at the year-end by £2.5m against a £527.7m budget, with overtime projected to be overspent by £0.6m against a £45.9m budget. Corporate budgets were projected to be under spent by £1.6m against a £122.0m budget by the year-end. The main overspend being ICS £3.9m, with projected under spend on</p>

	<p>Training £1.8m and £1.2m Transport.</p> <p>Other resource budgets were projecting an underspend of £2.0m by the year-end against a £331.3m budget, with overspends on injury awards and compensation being offset by under spends on depreciation and cost of capital. Patten Non severance expenditure was projecting an underspend of £5.6m against a £25.7m budget, the main underspend falling under the ICS area. Net projected capital expenditure to the year-end was close to the £38.4m budget.</p> <p>The Director against emphasised the importance to ensuring business cases are submitted in time to ensure approval is received from NIO before any expenditure is incurred under the Patten Non-Severance area. This includes where a new business case is required for future expenditure when business case approval had been granted in the past for expenditure to date.</p>
	<p>The Chief Constable closed the meeting at 11.45 am.</p>