



Keeping People Safe

MINUTES OF MEETING

NAME OF COMMITTEE: Service Executive Board

DATE: 11 April 2018

TIME: 09:04 am

LOCATION: Main Conference Room, Brooklyn

CHAIRPERSON: Chief Constable

ATTENDEES:

Deputy Chief Constable	D Harris (joined meeting at 10.10am)
ACC District Policing Command	A Todd
ACC Operational Support	B Gray
ACC Crime Operations	S Martin
ACC Legacy and Justice	M Hamilton
T/Director of Finance and Support Services & Human Resources	M McNaughten
Head of Corporate Communications	L Young
Non-Executive Member	S Hodkinson
Non-Executive Member	F Keenan

ALSO IN ATTENDANCE:

Legal Services
Head of Corporate Support
T/Head of Finance
T/Head of Human Resources
T/Head of Corporate Governance
Financial Management
Committee Manager
Command Secretariat (Note taker)

APOLOGIES:

Legal Services

ACTIONS assigned by the Chair are highlighted in blue text.

Item No	
1.0	<p>41/18 Welcome and Apologies</p> <p>The Chief Constable opened the meeting and welcomed the members in attendance.</p> <p>A quorum was confirmed.</p>
2.0	<p>42/18 Declaration of Conflict of Interest</p> <p>The Chief Constable stated that as per decision taken at Service Executive Board on 18 January 2017, in line with good corporate governance practice as set out by the NI Audit Office, members and any persons in attendance were to declare any conflict of interest with any items on the agenda and these were to be recorded in the minutes.</p> <p>No issues were raised.</p>
3.0	<p>43/18 Minutes of Previous meetings + Redactions</p> <p>The minutes from the meeting on 14 March 2018 were approved.</p>
4.0	<p>44/18 Actions Arising from previous meetings</p> <p>The action register was reviewed and completed actions were noted.</p> <p>Any ongoing actions were noted and will be brought to a future SEB for update.</p>
5.0	<p>45/18 Corporate Risk Register</p> <p>T/Head of Corporate Governance reported that there were no changes to the risk register to note. The Chief Constable informed the members that a Continuous Professional Development Event with regard to Risk Management would be organised in the near future.</p>
6.0	<p>46/18 Overview</p> <p>T/Head of Corporate Governance updated the members on the status of Overview recommendations.</p> <p>Members noted progress report.</p>

<p>7.0</p>	<p>47/18 Financial Report & Provisional Outturn – March 2018</p> <p>Head of Finance informed the members that it had not been possible to present a formal report in the normal format due to the reporting timelines. However, provisional figures reported to DoJ would indicate that the non ring-fenced resource budget was showing an underspend of £175,000 (or 0.025%). The capital budget was showing a provisional underspend of £131,000 or £340,000 if receipts were included. These figures were subject to audit and would be circulated when finalised.</p> <p>A discussion took place about the merit of providing an auditable narrative to explain the financial outturn and the additional funding which had been made available in-year to manage the financial pressures.</p> <p>Action – Liaise with Finance and relevant Chief Officers to ensure the information relating to financial pressures and delivering Policing within budget is captured and made available for next Northern Ireland Policing Board report – Committee Manager</p>
<p>8.0</p>	<p>48/18 Legacy Litigation and Inquests Business Case</p> <p>ACC Legacy and Justice presented the latest version of the business case for the funding of a Legacy Litigation and Inquest Unit within a new PSNI Legacy & Legal Department. Previous versions of the proposed business case had been discussed at an SET away day and various other forums. ACC Legacy and Justice informed the members that a decision on the business case was time critical as the final submission was expected in DOJ by the end of April 2018.</p> <p>After discussion the following points were agreed:-</p> <ul style="list-style-type: none"> • The business case agreed in 2016 for inquests would be set aside and subsumed into the 2018 bid. A benchmarking exercise would be required in conjunction with DOJ to end the 2016 business case. • The Criminal Justice element which had not been addressed in the present version should be added in the executive summary/strategic context (page 5). • Consider strengthening the consequences of non-delivery section (page 5). • Strengthen Option 1 to reflect the risk of doing nothing (page 7). • Consider rewording some of the statements at evaluation of options against objective section to ensure post evaluation is measureable (page 28). • Reconsider scores for option 2 and option 4 (pages 38 – 40). • Annualised funding would not meet PSNI business need for the 10 year delivery period. • Further assumptions should be considered on the result of the

	<p>business case.</p> <p>Action – Revise Legacy Litigation and Inquest business case paper to reflect the agreed points and complete within 10 days – ACC L&J.</p> <p>Action – On completion/circulation of Legacy Litigation and Inquest business case final draft organise an extraordinary SEB for sign off – Committee Manager.</p>
	<p>Members availed of a break from 10.30am – 10.40am.</p>
<p>9.0</p>	<p>49/18 HR Internal Resourcing & Promotion</p> <p>T/Head of HR presented an update on the status quo of PSNI internal promotions. He explained the current governance arrangements for Strategic Promotions and Examinations Board.</p> <p>An overview of 2017 competitions for officers was discussed and a breakdown of the eligible pool and successful candidates was provided.</p> <p>T/Head of HR went on to provide details of upcoming processes for officers and staff anticipated for 2018/19.</p> <p>The presentation concluded by T/Head of HR providing an overview of the internal resourcing selection and appointment opportunities which were being managed within the department on behalf of the organisation.</p> <p>During the discussion T/Head of HR provided clarity to the Chief Constable on the difference between generic and bespoke processes. He also explained the section 75 screening process and why the ICT merit list was disproportionately low in comparison to the number of applicants.</p> <p>The members noted the update provided.</p>
<p>10.0</p>	<p>Police College Re-development Update Report</p> <p>T/Director of Finance and Support Services & Human Resources updated the members on the PSNI Police College Redevelopment project, chaired by ACC Gray. A brief overview of current and anticipated expenditure was provided. The governance arrangements were explained.</p> <p>The following ongoing actions were noted:</p> <ul style="list-style-type: none"> • A conditions survey for Garnerville and Steeple was completed and concluded that demolition of the buildings on both sites would be necessary. • Terms of Engagement for a Project Manager and Project Advisory and Design Team (PADT) are in progress. • A statement of requirement for accommodations is in progress. • An ongoing review of the training facilities at Enniskillen is underway. • Alternative accommodation for decanting is being sought. • Benchmarking visits to other Police Services and educational

	<p>establishments is ongoing.</p> <p>Action – Further Police College Re-development update report due in October 2018 - T/Director of Finance and Support Services & Human Resources</p>
11.0	<p>51/18 Any Other Business</p> <p>The Chief Constable stated that a chief officer should be appointed to oversee PSNI requirements for Brexit. After discussion ACC Crime Ops was appointed as the Gold lead, with D/Chief Superintendent C1 appointed as Silver. ACC Crime Ops agreed that a cross departmental group would be set up to ensure all Department's business needs would be appropriately represented.</p>
	<p>No other issues were raised and the meeting ended at 11.07am.</p>

Date of next meeting 8 May 2018 – Main Conference Room Brooklyn – 10.30 a.m.