

## MINUTES OF MEETING

**NAME OF COMMITTEE: Service Executive Board**

**DATE: 15 February 2012**

**TIME: 10:40am**

**LOCATION: Main Conference Room**

**CHAIRPERSON: Chief Constable**

**ATTENDEES:**

Deputy Chief Constable	
ACC Crime Operations	Rep by Chief Superintendent P Todd
ACC Operational Support	
ACC Urban Region	Rep by Chief Superintendent M Hamilton
ACC Rural Region	
ACC Criminal Justice	Rep by Chief Superintendent P Farrar
Director of Finance & Support Services	
Director of Human Resources	
Head of Corporate Communications	
Head of Legal Services	Rep by L Crilly
Head of Command Secretariat	

**ALSO IN ATTENDANCE:**

Head of Central Statistics	
Planning & Performance	Temporary Chief Inspector W McIlwaine
Planning & Performance	Inspector, Planning & Performance
Planning & Governance	J Passmore
Planning & Governance	EO1, Planning & Performance
Estate Services	I Moore
Estate Services	J Collins
Hackett Hall McKnight	A Hall
F District	Chief Superintendent P Shields
District Policing Command	Sergeant, Staff Officer to ACC, District Policing Command
Note Taker	ASO Command Secretariat

		<b>ACTION</b>
<b>Quorum Check</b>		<b>Noted</b>
<b>1</b>	<p><b>12/12 - PSNI Memorial Garden</b></p> <p>Ian Moore introduced this item before handing over to Alistair Hall who delivered the on-screen presentation.</p> <p>Members approved progression to the next stage of the project, which will see the project team contacting 12 families and external stakeholders.</p> <p>Mr Moore, Ms Collins, Mr Hall, Chief Superintendent Shields and Sergeant, District Policing Command left the room.</p>	
<b>2</b>	<p><b>13/12 - Welcome &amp; Minutes of Previous Meeting</b></p> <p>The Chief Constable welcomed those present and heard apologies from ACC Crime Operations, ACC Urban Region, Head of Legal Services and Head of Governance.</p> <p>Quorum was noted.</p> <p>Minutes of the previous meeting were agreed.</p>	
<b>3</b>	<p><b>14/12 - Actions Arising</b></p> <p><b>6/12 – Medium Term Resource Plan</b></p> <ul style="list-style-type: none"> <li>• <b><i>Operational impact assessments re Winsor 1 to be reviewed</i></b> – ACC Operational Support updated members on progress to date.</li> </ul> <p>All other actions were up to date.</p>	
<b>4</b>	<p><b>15/12 –</b></p> <p><b>(a) Monthly Performance Brief</b></p> <p>The of Head of CSU presented an overview of performance against the 2011/12 Policing Plan as at 13 February 2012 (based on current rolling 12 months, against target to be achieved).</p>	

	<p><b>(b) Format of Performance Reports for 2012/2013 Policing Plan</b></p> <p>Agreed.</p> <p>Head of Central Statistics, Inspector, Planning &amp; Governance and T/Chief Inspector McIlwaine left the room.</p>	
<b>5</b>	<p><b>16/12 - Corporate Expenditure Report (Sponsor: Director Finance &amp; Support Services)</b></p> <p>The Head of Finance presented the monthly financial reports.</p>	
<b>6</b>	<p><b>17/12 - Final Report on the work of the PSNI Audit &amp; Risk Committee</b></p> <p>The report was noted and endorsed by the meeting.</p>	
<b>7</b>	<p><b>18/12 - Overview Report</b></p> <p>Copies of the overview report were circulated to members prior to the meeting; the Corporate Risk Manager updated members on the Current Position.</p>	
<b>8</b>	<p><b>19/12 - Risk Report</b></p> <p>Following from a recommendation of the Risk, Demand &amp; Resourcing Committee meeting on 6 February 2012; members agreed to raise 'Back Record Conversion' from the Criminal Justice Register to the Corporate Risk Register.</p>	
<b>9</b>	<p><b>20/12 - Review of Military Support for Public Order</b></p> <p>ACC Operational Support introduced this item; papers were circulated prior to the meeting.</p> <p>The meeting decided to delay a final decision about the Military Public Order Battalion until the Public Order Review was complete. The final decision, and timing of implementation, will depend upon the outworkings of the Review and the ongoing discussion concerning the Strategic Policing Requirement.</p>	

	The meeting endorsed the foundation of a Strategic Public Order Board for the service.	
<b>10</b>	<p><b>66/11 - Policy Review</b></p> <p>ACC Operational Support advised members on the establishment of a working group and updated on progress to date.</p> <p>To date the service has witnessed a reduction of 111 Service Procedures.</p> <p>The ongoing work was endorsed, and rationalisation of policies and procedures will continue.</p>	
<b>11</b>	<p><b>22/12 - Fines Trust &amp; Safety Centre</b></p> <p>ACC Operational Support advised the meeting that his staff were working with Government and Legal Advisers to better understand the implications changes to arrangements for the Fines Trust Account.</p> <p>Work on the Safety Centre continues.</p>	
<b>12</b>	<p><b>23/12 - Update from Chairs of Programme Boards</b></p> <ul style="list-style-type: none"> <li>• <b>Communications</b></li> <li>• <b>Serious Harm</b></li> </ul> <p>Members noted the content of the previously circulated update reports from the Chairs.</p>	
<b>13</b>	<p><b>24/12 – Associate Staff</b></p> <p>The Deputy Director of Human Resources briefed the meeting as per pre - circulated papers.</p> <p>This followed on from a discussion and subsequent decisions at the Risk Demand and Resource Committee.</p>	
<b>14/</b>	<p><b>25/12 – Dashboard</b></p> <p>This matter was brought forward from RDR 6 February 2012 for noting. Approved for release to NIPB.</p>	
<b>15</b>	<p><b>26/12 – Any Other Business</b></p>	

	<p><b>47/11 - Transport Services –</b></p> <p>The Director of Finance &amp; Support Services and ACC Operational Support updated members on progress to date. Mr Best expects the report to be complete in 12 months time. As a result the Chief Constable directed that a 6 month interim report should be made to SEB (August 2012).</p> <p><b>CallSign –</b></p> <p>The Chief Constable asked that Callsign (both online and magazine) be subject to much more pro active editorial control, to ensure it facilitates corporate messaging and information.</p> <p>There being no other business the meeting closed at 2:45pm.</p>	
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**Date of Next Meeting:** Wednesday, 21 March 2012