

MINUTES OF MEETING

NAME OF COMMITTEE: Service Executive Board

DATE: 15 August 2012

TIME: 10:33am

LOCATION: Main Conference Room

CHAIRPERSON: Deputy Chief Constable

ATTENDEES:

ACC Crime Operations	
ACC Rural Region	
ACC Urban Region	Rep: ACC Rural
ACC Operational Support	
ACC Service Improvement	
Director of Human Resources	
Director of Finance & Support Services	Rep: Head of Finance

ALSO IN ATTENDANCE:

Head of Corporate Communication	
Head of Governance	
Head of Command Secretariat	
Head of Central Statistics Unit	
Planning & Performance	Inspector , Planning and Performance
Planning & Performance	EO1 Planning and Performance
Note Taker	ASO Command Secretariat

		ACTION
Quorum Check		Noted
1.0	<p>66/12 – Welcome, Apologies & Minutes of Previous Meeting</p> <p>The Deputy Chief Constable welcomed those present and accepted apologies on behalf of the Chief Constable, ACC Urban Region and the Head of Legal Services.</p> <p>Minutes of the previous meeting on 20 June 2012 were accepted.</p> <p>Members agreed that formal name plates were unnecessary and would not be required for future meetings.</p>	
2.0	<p>67/12 – Actions Arising</p> <ul style="list-style-type: none"> • ACC Operational Support advised that two workshops held following SEB 20 June 2012 had highlighted the need to review the Terms of Reference for the Leadership and Training Programme Board which were agreed at SEB 20 June 2012. • The Chair of the Communications Programme Board advised that he would update members on the Amended Business Plan for the Communications Programme Board when updating with Item 7. 	
3.0	<p>68/12 - Monthly Performance Brief</p> <p>The Head of Central Statistics Unit presented an overview of the Policing Plan 2012/13 Performance Summary as at 13 August 2012.</p>	
5.0	<p>70/12 - Overview Report</p> <p>This item was taken out of turn. Papers for the item were circulated prior to the meeting</p> <p>EO1, Performance & Planning presented this item. Following on from discussion on Appendix A, members agreed to re-examine their areas of responsibility in</p>	

	<p>respect of 5.5 of the report.</p> <p>EO1 Planning and Performance left the meeting at the conclusion of this item.</p>	
4.0	<p>69/12 - Corporate Expenditure Report</p> <p>The Head of Finance presented the Corporate Financial Reports.</p>	
6.0	<p>71/12 – Cultural Audit Report</p> <p>A copy of the Summary Report of the Cultural Audit 2011 was circulated to members prior to the meeting; members acknowledged the value of the report.</p> <p>Following a short break in proceedings from 12:40pm until 1:00pm the meeting resumed.</p>	
7.0	<p>72/12 – Update from Chairs of Programme Boards</p> <p>The amended Business Plan for the Communications Programme Board was accepted.</p> <p>Papers for the Serious Crime Programme Board and the Leadership & Training Programme Board were circulated prior to the meeting.</p> <p><u>Serious Crime Programme Board</u></p> <ul style="list-style-type: none"> • ACC Crime Operations reviewed the progress of current projects and ACC Rural Region updated members on current strategies. <p><u>Leadership & Training Programme Board</u></p> <ul style="list-style-type: none"> • ACC Operational Support briefed members on the progress of projects to date. <p><u>Communications Programme Board</u></p> <ul style="list-style-type: none"> • The Head of Corporate Communications gave an overview of the PSNI Communications Strategy which included the Communications Programme of 	

	<p>work for 2012-2015 and outlined the Annual Business Plan for the Communications Programme Board.</p> <p>A business case to support the development of a digital communications delivery hub has been drafted and will be presented to Communications Programme Board in Sept and to SEB in October.</p>	<p>Head of Corporate Communication to circulate a copy of the Strategy paper to SEB members.</p>
<p>8.0</p>	<p>73/12 – Any other business</p> <p>Deputy Chief Constable informed members of an offer of sponsorship from Fujitsu to register competitors in the WPFPG in 2013.</p> <p>ACC Crime Operations left the meeting at 1:45pm</p> <p>Head of Governance advised that NIPB Policing Plan Sub-committee is seeking the names of those PSNI SET members who will represent PSNI in relation to the Policing Plan discussions. The following names were agreed:</p> <ul style="list-style-type: none"> ○ Chief Constable ○ Deputy Chief Constable ○ Director of Human Resources ○ ACC Rural Region ○ ACC Service Improvement <p>Following an IPR Service Lead workshop yesterday, the Director of Human Resources gave members an update on issues raised and progress to date of current IPRs.</p> <p>The Director of Human Resources advised that SPP Allocation numbers had been approved.</p> <p>Head of Finance advised of £200,000 funding available under the Investment Relationship Fund - Building Relationships for E-Hoops. Further research was to be conducted by DPC into the appropriateness of this bid.</p> <p>There being no further business the meeting closed at 1:55pm</p>	

Date of Next Meeting: Wednesday, 19 September 2012