

MINUTES OF MEETING

NAME OF COMMITTEE: Service Executive Board

DATE: 16 May 2012

TIME: 10:30am

LOCATION: Main Conference Room

CHAIRPERSON: Deputy Chief Constable/Chief Constable

ATTENDEES:

ACC Crime Operations	
ACC Rural Region	
ACC Urban Region	Apologies
ACC Operational Support	
ACC Service Improvement	Rep by Supt Alan Skelton
Director of Human Resources	
Director of Finance & Support Services	
Head of Legal Services	Apologies
Head of Corporate Communication	Apologies
Head of Command Secretariat	

ALSO IN ATTENDANCE:

Head of Governance	
Head of Central Statistics Unit	
Planning & Performance	Chief Inspector W McIlwaine
Planning & Performance	EO1 Executive Business Support
Note Taker	ASO Command Secretariat

		ACTION
Quorum Check		Noted
1.0	<p>45/12 – Welcome, Apologies & Minutes of Previous Meeting</p> <p>The Deputy Chief Constable welcomed those present, accepted apologies from ACC Urban Region, Head of Legal Services and Head of Corporate Communications and advised that the Chief Constable, ACC Crime Operation and ACC Service Improvement had been delayed and would join the meeting later.</p> <p>Minutes of the previous meeting were accepted.</p>	
2.0	<p>46/12 – Actions Arising</p> <p>Action 26/12, 31/12(a), 38/12, 42/12, 43/12 & 45/12 complete.</p>	
3.0	<p>47/12 - Monthly Performance Brief</p> <p>The Head of CSU presented an overview of performance against the 2011/12 Policing Plan (based on final 2011/12 figures against target to be achieved).</p> <p>Members were advised that PSNI have achieved the Highest Sanctioned Clearance Rate ever.</p> <p>The figures are to be presented to the Northern Ireland Policing Board the Public meeting on 7 June 2012.</p>	<p>Head of Command Secretariat - to include performance data in performance report to NIPB</p>
4.0	<p>48/12 - Corporate Expenditure Report</p> <p>The Head of Finance presented the Corporate Financial Reports for the first month of the new financial year.</p>	
5.0	<p>49/12 – PSNI Assurance Framework</p> <p>The Chief Constable and ACC Crime Operations joined the meeting at 11:29am</p> <p>A general discussion took place around this matter and suggestions were made to</p>	<p>Head of Governance - to amend Assurance</p>

	clarify some of the wording within the report. Additional oversight bodies are to be added to the Framework with a view to cross reference with Stewardship statement.	Framework to reflect additional stakeholder groups
6.0	50/12 – Overview Report Copies of the overview report were circulated to members prior to the meeting; Jennifer Bailie updated members on the current position of outstanding recommendations.	
7.0	51/12 - Self Effectiveness Review Head of Command Secretariat provided an explanation of the purpose of the self effectiveness review and an overview of the content.	
8.0	52/12 – Terms of Reference & Annual Business Plan for three Programme Boards ACC Crime Operations joined the meeting at 12:19pm The Programme Board Chairs were not present at the time of this discussion. The Chief Constable shared concerns regarding the Protective marking of the Terms of Reference. He requested that some more wording and thought be invested in the TOR for All Programme Boards. A general discussion took place around the interface between programme boards and normal departmental business.	
9.0	21/12 – Update on Review of Policy Directives & Service Procedures Members discussed the possibility of adopting the Authorised Police Practise in full. Advice is being sought from NPIA regarding the differences between English and Welsh legislation and practice, and the Northern Ireland environment Board decision to adopt APP A discussion took place as to what format the next phase of the review of	

	<p>bureaucracy should take.</p> <p>A discussion in relation to the policy function carried out within Publications Branch took place.</p>	
10	<p>54/12 – Update from Chairs of Programme Boards</p> <p>An update was provided in relation to the Service Excellence and Local Crime And Justice Boards.</p>	
11	<p>55/12 – Review of Public Order Policing</p> <p>ACC Service Improvement joined the meeting at 1:11pm.</p> <p>ACC Operational Support advised that a significant amount of work is already underway.</p> <p>A general discussion took place regarding the current wording of the Report.</p>	
12	<p>56/12 – Any other business</p> <p>Deputy Chief Constable raised the matter of a PSNI response to consultation on the office of PONI.</p> <p>Deputy Chief Constable requested that ACC Service Improvement co-ordinate a draft response to be brought to an extraordinary SEB</p> <p>The being no further business the meeting closed at 1:30pm.</p>	<p>ACC Service Improvement – to co-ordinate a draft response to consultation on PONI and bring for discussion to an extraordinary SEB</p>

Date of Next Meeting: Wednesday, 20 June 2012