

## MINUTES OF MEETINGS

**NAME OF COMMITTEE:** Service Executive Board

**DATE:** 16<sup>th</sup> October 2013

**TIME:** 09:45am

**LOCATION:** Main Conference Room, Brooklyn

**CHAIRPERSON:** Chief Constable

**ATTENDEES:**

ACC Crime Operations	
ACC Operational Support Department	
ACC Urban Region	
ACC Rural Region	
ACC Service Improvement Department	Rep by Chief Superintendent C Noble
Director of Finance & Support Services	

**ALSO IN ATTENDANCE:**

Head of Corporate Communications	L Young
Head of Command Secretariat	Superintendent R Henderson
Head of Corporate Governance	S Hagen
Head of Legal Services	Rep by G Steenson
Head of Finance	M McNaughten
Planning and Governance	D Thornton
Planning and Governance	J Passmore
Note Taker	EO2 Command Secretariat
Note Taker	ASO Command Secretariat

		<b>ACTION</b>
<b>Quorum Check</b>		<b>Noted</b>
<b>1.0</b>	<p><b>102/13 Welcome &amp; Minutes of the Previous Meeting</b></p> <p>The Chief Constable opened the meeting and thanked everyone for attending.</p> <p>A quorum was noted.</p> <p>Apologies were accepted from Deputy Chief Constable and M Cox, Human Resources.</p> <p>Minutes of the previous meeting held on 19 September were accepted.</p> <p>Papers for all items were circulated to members prior to the meeting to allow reading time.</p>	
<b>2.0</b>	<p><b>107/13 - Transport Workshops</b></p> <p>Item 7 was taken out of order.</p> <p>Marcus Belshaw, Head of Transport Services and Bev Elliott, Transport Services joined the meeting at 09:50.</p> <p>The Director of Finance &amp; Support Services introduced the presentation of the ongoing transformation of Transport Services as agreed at previous Service Executive meeting of November 2012.</p> <p>Marcus Belshaw, Head of Transport Services and Bev Elliott, Transport Services updated the meeting on the delivery of the applicable recommendations of Horwath Bastow Charleton (HBC), the Process Improvement Unit (PIU), and of the Transformation team itself.</p> <p>They updated the meeting on the challenges that had been faced in relation to transformation of Transport services over the past year and how operational service delivery had been improved. They also informed the meeting of the financial savings that had been made.</p>	

	<p>The Chief Constable thanked them for their comprehensive briefing.</p> <p>The presentation ended at 10:30 and Marcus Belshaw and Bev Elliott left the meeting.</p> <p>The Director of Finance &amp; Support Services informed the meeting of the options paper before them. Discussion ensued regarding the various options.</p> <p>It was agreed by the meeting that Option 2 was preferred and to continue the change process with a further review in six months on implementation of the new structure and filling of posts.</p> <p>It was further agreed that the Director of Finance &amp; Support Services would come back to SEB with further information on additional savings that could be made within Transport Services.</p> <p>Chief Constable asked that a presentation be made to NIPB on progress made by Transport services .</p> <p>Members agreed that there had been significant progress made within the last year and the Chief Constable asked that thanks be passed to the Management Team and the staff for this.</p>	<p>Presentation to be made to NI Policing Board on Transport Services – <b>Director of Finance and Support Services</b></p>
<p><b>3.0</b></p>	<p><b>103/13 Actions Arising</b></p> <p>The following actions from the meeting on 19 September 2013 were noted as ongoing.</p> <p><b>Internal Audit Plan 2013-16</b></p> <p>Operational support audit should be presented to Audit and Risk committee in November – <b>ACTION: ACC Operational Support</b></p> <p>ACC Rural Region raised the issue of internal cash handling in the organisation and it was agreed that ACC Rural Region would liaise with ACC Service Improvement Department before coming back to the meeting with their</p>	

	<p>assessment – <b>ACTION: ACC Rural Region</b></p> <p><b>Any Other Business</b></p> <p><b><u>Programme Boards</u></b></p> <p>Draft generic overview of Programme Boards – <b>ACTION: ACC Rural Region</b></p> <p>Corporate plan and Delivery Groups to programme boards – <b>ACTION: Deputy Chief Constable</b></p> <p>Examine ToR's for Leadership and training programme Board – <b>ACTION: ACC Operational Support Department</b></p> <p>All other items were noted as being completed.</p>	
<p><b>4.0</b></p>	<p><b>108/13 Part 3 of the Policing Plan – Continuous Improvement Plan</b></p> <p>Nicola Muphy, Process Improvement Unit joined the meeting at 10:45.</p> <p>Nicola Muphy briefed the meeting on the Continuous Improvement initiatives in the current Policing plan and how these are aligned with the efficiency plan. Currently it is predicted that from the current initiatives 8 will roll over into 2014, there is the potential for 6 others to roll across , and 4 will not roll across.</p> <p>Chief Constable stated that Continuous Improvement initiatives contained in the Policing Plan should be major corporate initiatives that save money and/or protect service delivery.</p> <p>Members agreed that those initiatives in the current plan that were not fully complete by year end should roll across into the new Policing Plan. Also that the Service First programme should consider what additional projects are required to deliver the efficiency savings in future years and recommend those to SEB for inclusion in the continuous improvement plan.</p>	<p>Current Continuous Improvement initiatives not completed by year end to be rolled over – <b>Head of Corporate Governance</b></p> <p>Nicola Murphy to report back to SEB with further proposals regarding Continuous improvement initiatives within the Policing plan - <b>Head of Corporate Governance</b></p> <p>The Service First Programme Board to recommend a list of additional projects to include in the</p>

	<p>It was also agreed that the Director of Finance &amp; Support Services should contact the NIPB and the Department of Justice with regard to efficiency plan.</p> <p>Nicola Murphy left the meeting at 10:55.</p>	<p>Continuous Improvement Plan for next year – <b>Service First Programme Manager</b></p>
<p><b>5.0</b></p>	<p><b>104/13 Monthly Performance Brief including Security Statistics</b></p> <p>Dympna Thornton and Jenny Passmore joined the meeting at 10:55.</p> <p>An overview of the policing plan performance Summary for the period, April 2013 – 14 October 2013 was presented.</p> <p>The most recent findings from the Northern Ireland Crime Survey on Perceptions of Policing, Justice and ASB, published on 26<sup>th</sup> September 2013 show an increase in confidence in local police by 1.3%. The result of this most recent survey shows confidence to be a higher level than it has been across all 8 quarters previously reported. The Chief Constable asked if it could be confirmed if these were the highest confidence levels ever recorded.</p> <p>Levels of Anti Social Behaviour (ASB) continue to reduce, with the reductions for the rolling 12 months as well as month on month reductions throughout the second quarter of this financial year. PSNI's ASB figures continue to remain lower than the England and Wales average rate of ASB per 1,000 of the population. There has been a statistically significant reduction in the number of people who perceive ASB to be at a high level in their local area. The Chief Constable asked if it could be confirmed these are the lowest figures ever.</p>	<p>Confirmation of confidence levels – <b>Head of Corporate Governance</b></p> <p>Confirmation of ASB</p>

<p>Across the service, burglary figures have continued to steadily reduce since the start of this financial year. The current figure for the rolling 12 months is at its lowest level over the last 3 years. Burglaries and Robberies where older persons are victims are also showing a slight decrease of 0.5% over the most recent 12 months. Compared to our MSF group and the England and Wales average, PSNI maintain the lowest figure of crimes of this type per 1,000 of the population.</p> <p>There were 1,691 fewer Crime Outcomes across the latest 12 months compared to the 2012/13 figure. Percentage of Outcome Rates for the 12 months up to 12<sup>th</sup> September 2013 (presented at September's SEB) was 28.3%. This month's percentage outcome rate shows a slight reduction on that figure.</p> <p>In Relation to Road deaths, There have been 27 Fatal Road Traffic incidents since the start of this financial year, this is an increase of 4 on the same period last year. The majority of the fatalities have been in rural districts. Although fatality figures for the current financial year show an increase when measured against the same period last year, we remain on track to meet all targets contained within the Road Safety Strategy to 2020.</p> <p>Allegations of incivility continue to show decreases both over the most recent 12 months and more significantly when comparing the FYTD and the PFYTD at -4.0% and -11.6% respectively. Allegations of oppressive behaviour and failure in duty have seen increases, with the greatest percentage rise shown in allegations of oppressive behaviour. When comparing the FYTD and PFYTD figures, there has been a rise of 33.9% in allegations of oppressive behaviour.</p> <p>In relation to the use of Police officer discretion, in the current rolling 12 month period, 833 fewer Discretionary Disposals have been issued when compared to the 12 month period between 1<sup>st</sup></p>	<p>levels - <b>Head of Corporate Governance</b></p>
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<p>April 2012 and 31<sup>st</sup> March 2013. Potential reasons for this were discussed. The Chief Constable asked ACC Service improvement Department to liaise with Public Prosecution service on this issue.</p> <p>The numbers of Organised Crime Gang's (OCG) frustrated, disrupted and dismantled continues to rise steadily. A total of 133 OCG's, identified as being involved in organised criminality across Northern Ireland, are currently being monitored on a monthly basis.</p> <p>There have been continued reductions in non-domestic violence with injury crimes, and current FYTD figures show a decrease of 11.9 % compared to the same period last year. There has been little change in the percentage of ASB incidents with Alcohol as a factor across the last 2 SEB reports, with over 13% of all ASB incidents falling into this category.</p> <p>Monthly Performance Report on the Policing Commitments show that the only significant change is with Commitment 2. The current position indicates a Service performance of 96% across the 29 policing Areas with a District range of 87 - 100%.</p> <p>As at 31<sup>st</sup> August 2013 The 'User Satisfaction Survey' has identified that out of 21,794 people who were surveyed, 590 (2.7%) have indicated that they were totally dissatisfied with the service they received from the police service. Of this number, all 590 people agreed to have the police service address their concerns.</p> <p>Security Statistics for the period show 2 less attacks on police compared to this time last year. The total number of security related incidents is down 8 on last year. This year had seen an increase in paramilitary style assaults of 5.</p> <p>The number of stop and searches carried out by</p>	<p>ACC Service Improvement to liaise with PPS on discretionary disposals - <b>ACC Service improvement</b></p>
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	<p>PSNI under all powers from April - June 2013 increased by 14% on the previous year. ACC Operational Support Department stated that that there was ongoing work being conducted on Stop and search in England and Wales which the PSNI would monitor.</p>	
<b>6.0</b>	<p><b>70/13 Overview Report</b></p> <p>Jenny Passmore briefed the meeting on the current position with regard to status of recommendations issued to the Service. 15 reports had been received since July containing 60 new recommendations. 3 recommendations are awaiting final sign off for over two months.</p> <p>She asked members to ensure that any external reports concerning PSNI are passed to Planning and Governance for inclusion on Overview</p> <p>The Chief Constable asked that all 20 recommendations in relation to HET be allocated to him as Accountable Officer.</p> <p>Dympna Thornton and Jenny Passmore left the meeting at 11:20.</p>	<p>Recommendations in relation to HET be allocated to Chief Constable – <b>Head of Corporate Governance</b></p>
<b>7.0</b>	<p><b>105/13 Corporate Expenditure Report</b></p> <p>The Head of Finance presented the Corporate Financial Reports as at the end of September 2013.</p> <p>An overall pressure of £52.6m was reported at the end of September (excluding hearing loss &amp; ring fenced items), largely reflecting significant pressures of £42.8m on recoverable G8 expenditure, £6.9m mutual aid costs, £6.5m police overtime, £2.9m HET and £2.0m payment of provisions, offset by net easements of £8.5m in corporate non-pay and police staff budgets.</p> <p>A full year overspend of £62.5m was projected, reflecting pressures in recoverable G8 expenditure of £43.5m, police overtime £7.1m,</p>	



	<p>mutual aid costs £6.9m, HET £5.9m, police pay £5.1m (reflecting the requirement to access the PSNI reserve of £5.0m available in 2013/14) and payment of provisions £2.0m, offset by other net easements of £8.0m.</p> <p>Excluding G8 costs and the claim on reserve, a full year pressure of £14.0m is currently projected. This is a good improvement on last month, but there is still a significant gap to close. Although some items are under consideration to reduce this gap, it was agreed to continue the downward pressure on costs and to closely monitor the projected outturn.</p> <p>The Chief Constable briefed the meeting on recent meetings he had had with Department of Justice officials.</p> <p>ACC Operational Support Department briefed the meeting that a corporate position of the Windsor reforms was required and that an extra ordinary Service executive meeting would be required.</p> <p>Members discussed if recent mutual aid for parading and HET should be viewed as national security issues for funding purposes. The Director of Finance and Support Services to discuss the matter with HM Treasury.</p>	<p>Funding of Mutual aid and HET to be discussed with Treasury - <b>Director of Finance and Support Services</b></p>
<b>8.0</b>	<p><b>106/13 CSR Coordinating Group</b></p> <p>Paper put before meeting by the Head of Finance was noted by the meeting.</p>	
<b>9.0</b>	<p><b>109/13 Update of Programme Board Serious Harm</b></p> <p>Written update provided by ACC Crime Operations, which was noted by the members.</p>	
<b>10.0</b>	<p><b>110/13 Any Other Business</b></p> <p>Members discussed the latest Public Accounts Committee (PAC) report into NI Fire and</p>	

	<p>Rescue Service.</p> <p>It was agreed that ACC Service Improvement Department would examine report and report back to SEB if there were any issues relating to PSNI.</p> <p>The Head of Corporate Communications informed meeting that the 101 telephone number had been released to PSNI and work would be ongoing on how the number should be used.</p> <p>There was no further business tabled.</p> <p>The meeting closed at 11:40.</p>	<p>Report on latest PAC report into NIFRS that affect PSNI – <b>ACC Service Improvement</b></p>
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**Date of Next Meeting 20<sup>th</sup> November 2013**