

MINUTES OF MEETING

NAME OF COMMITTEE: Service Executive Board

DATE: 17 August 2011

TIME: 10:35am

LOCATION: Main Conference Room

CHAIRPERSON: Deputy Chief Constable

ATTENDEES:

Chief Constable	Apologies
ACC Crime Operations	
T/ACC Operational Support	
ACC Urban Region	
ACC Rural Region	Rep by ACC Urban Region
ACC Criminal Justice	Rep by Chief Superintendent P Farrar
Director of Human Resources	
Director of Finance & Support Services	
Head of Corporate Communication	
Head of Legal Services	Rep by G Steenson
Head of Command Secretariat	

ALSO IN ATTENDANCE:

A/Head of Strategic Finance	P Ballentine
Central Statistics	T Mathewson
Corporate Support	Inspector, Corporate Support
Corporate Support	T/Chief Inspector W McIlwaine
Corporate Support	J Passmore
Pay, Pensions & Accounts	S Hagen
Note Taker	ASO Command Secretariat

		ACTION
Quorum Check		Noted
1	<p>60/11 - Welcome & Minutes of Previous Meeting</p> <p>The Deputy Chief Constable welcomed those present and accepted apologies</p> <p>Minutes of the previous meeting were agreed.</p> <p>Quorum noted.</p>	
2	<p>61/11 - Actions Arising</p> <ul style="list-style-type: none"> • 52/11 – Operational Impact Assessments - Completed • 56/11 – Updates by Programme Boards Chairs - ongoing • 57/11 – Review of Police Leadership Training – Chief Constable Peter Neyroud - Completed <p>58/11 – Security Review – Ongoing</p>	
3	<p>62/11 - Monthly Performance Brief</p> <p>The Head of Central Statistics Unit joined the meeting to present an overview of performance (as circulated) against the 2011/12 Policing Plan as at 15 August 2011 (based on current rolling 12 months, against target to be achieved).</p>	
4	<p>63/11 – Corporate Expenditure Report</p> <p>The A/Head of Strategic Finance provided an update to the members.</p>	
5	<p>64/11 – Overview Report</p> <p>The Corporate Risk Manager and Chief Inspector McIlwaine joined the meeting for this item and item 7 and provided an update to the members.</p>	

7	<p>Item 7 was taken out of turn because of its relationship to item 5.</p> <p>66/11 - Update on review of policies, procedure and guidance</p> <p>T/Chief Inspector McIlwaine updated the meeting.</p> <p>The meeting agreed the action plan presented by T/Chief Inspector McIlwaine should proceed with the review. At this point Chief Inspector McIlwaine and the Jenny Passmore left the meeting.</p>	
6	<p>65/11 SEB approval for changes to Corporate Risk Register</p> <p>This item was referred from RDR meeting, 10 August 2011, for noting. – Noted and agreed.</p>	
8	<p>67/11 – Other Business</p> <p>Changes to monthly meetings of Northern Ireland Policing Board</p> <ul style="list-style-type: none"> • Members discussed the new format for Policing Board meetings. <p>There being no other business the meeting closed at 12:35.</p>	

Date of Next Meeting: Wednesday, 21 September 2011