

MINUTES OF MEETING

NAME OF COMMITTEE: Service Executive Board

DATE: 18 January 2012

TIME: 10:30am

LOCATION: Main Conference Room

CHAIRPERSON: Chief Constable

ATTENDEES:

Deputy Chief Constable	
ACC Crime Operations	
ACC Operational Support	Rep by Superintendent R Marshall
ACC Urban Region	
ACC Rural Region	Rep by ACC Urban Region
ACC Criminal Justice	Rep by Chief Superintendent P Farrar
Director of Finance & Support Services	
Director of Human Resources	
Head of Corporate Communication	
Head of Legal Services	
Head of Command Secretariat	

ALSO IN ATTENDANCE:

Head of Finance	
Head of Central Statistics	
Head of Governance	
Executive Business Support	T/C/Inspector W McIlwaine
Executive Business Support	Inspector Business Support
Note Taker	ASO Command Secretariat

		ACTION
Quorum Check		Noted
1	<p>1/12 - Welcome & Minutes of Previous Meeting</p> <p>The Chief Constable welcomed those present and heard apologies from ACC Rural Region, Acc Operational Support and ACC Criminal Justice Department.</p> <p>Quorum was noted.</p> <p>Minutes of the previous meeting were agreed.</p>	
2	<p>2/12 - Actions Arising</p> <p>101/11 – Corporate Risk Register –</p> <p>Following discussions between Chief Constable, Deputy Chief Constable and the Chair and Vice Chair of the Northern Ireland Policing Board, Superintendent McCaughan to prepare a follow-up letter for the Chief Constable’s signature.</p> <p>All other actions were up-to-date.</p>	
3	<p>4/12 - Monthly Performance Brief –</p> <p>This item was taken out of turn.</p> <p>The of Head of CSU presented an overview of performance against the 2011/12 Policing Plan as at 16 January 2012 (based on current rolling 12 months, against target to be achieved).</p> <p>The Head of CSU, T/Chief Inspector McIlwaine and Inspector, Business Support left the meeting at this point.</p>	
4	<p>3/12 – Governance</p> <p>This item was introduced by the Head of Governance who gave an overview of previously circulated papers.</p>	

5	<p>5/12 – Corporate Expenditure Report</p> <p>The Head of Finance presented the monthly financial reports.</p>	
6	<p>6/12 – Medium Term Resource Plan (MTR)</p> <p>The Head of Finance introduced the revised MTR Plan which had been considered at the previous meeting and subsequently at the RDR Committee on 11 January.</p>	
7	<p>7/12 – Social Media</p> <p>ACC Crime Operations introduced this item for which a comprehensive paper was circulated to members prior to the meeting.</p> <p>Following discussion, members fully endorsed the proposal to progress the scoping exercise.</p>	
8	<p>8/12 - Operational Demand 2012</p> <p>In the absence of ACC Operational Support, Superintendent Marshall introduced this item. Due to the heavy schedule of events for the summer months members agreed that the original decision to restrict leave would stand.</p>	
9	<p>9/12 - Verbal update from Chairs of Programme Boards -</p> <p>The Director of Human Resources updated members on the activities of the Leadership & Training Programme Board including:</p> <ul style="list-style-type: none"> • IPRs • Tenure • Cultural Audit <p>Head of Governance was asked to develop a reporting template for future SEB meetings. .</p>	
10	<p>10/12 - Any Other Business</p>	

	<p>Draft Policing Plan – Chief Inspector McIlwaine apprised members of the current status of the Policing Plan.</p> <p>SEB agreed that PSNI's original position remains, and T/Chief Inspector McIlwaine will continue to engage with officials to finalise the draft.</p>	
	<p>There being no other business the meeting closed at 2pm.</p>	

Date of Next Meeting: Wednesday, 15 February 2012