

MINUTES OF MEETING

NAME OF COMMITTEE: Service Executive Board

DATE: 19 September 2012

TIME: 10:35am

LOCATION: Main Conference Room

CHAIRPERSON: Chief Constable

ATTENDEES:

Deputy Chief Constable	
ACC Crime Operations	Rep by: D/Chief Superintendent P Todd
ACC Rural Region	
ACC Urban Region	
ACC Operational Support	
ACC Service Improvement	Rep by: M Muldoon
Director of Human Resources	
Director of Finance & Support Services	Rep by: Head of Finance

ALSO IN ATTENDANCE:

Head of Corporate Communication	
Head of Governance	
Command Secretariat	Rep by Inspector, Command Secretariat
Head of Central Statistics Unit	
Planning & Performance	Chief Inspector W McIlwaine
Planning & Performance	J Bailie
Note Taker	IASO Command Secretariat
Observer	ASO Command Secretariat

		ACTION
Quorum Check		Noted
1.0	<p>75/12 – Welcome, Apologies & Minutes of Previous Meeting</p> <p>The Chief Constable welcomed those present and accepted apologies on behalf of the Assistant Chief Constable Crime Operations, Assistant Chief Constable Service Improvement Department, the Head of Finance & Support Services and Head of Legal Services; a quorum was noted</p> <p>Minutes of the previous meeting on 15 August 2012 were accepted with the following change: -</p> <ul style="list-style-type: none"> • Item 8 – Any other business – bullet point 4 paragraph beginning ‘Head of Finance advised’ - at line six change “Peace 3” to <u>‘Invest to Save Funding’</u> 	
2.0	<p>76/12 – Actions Arising</p> <ul style="list-style-type: none"> • All actions were completed. 	
3.0	<p>77/12 - Monthly Performance Brief</p> <p>The Head of Central Statistics Unit presented an overview of the Policing Plan 2012/13 Performance Summary as at 17 September 2012.</p> <p>Head of Central Statistics Unit, Ms Bailie and Chief Inspector Mcllwaine left the meeting at 11:15am</p>	
5.0	<p>79/12 - Business Case for an Organisational Digital Media Strategy and Resource Unit</p> <p>This item was taken out of turn. Chief Superintendent Grimshaw, Una Williamson and Andrew Foreman joined the meeting at 11:15am.</p>	

	<p>Chief Superintendent Grimshaw gave a comprehensive briefing on the background to the item including IT development to date and the rationale for the business case, a copy of which was circulated to members prior to the meeting.</p> <p>Approval in principle was given; Chief Superintendent Grimshaw was tasked with further developing the business case and to present it for discussion at the Resourcing Forum.</p> <p>Chief Superintendent Grimshaw, Ms Williamson and Mr Foreman left the meeting at 11:54am.</p>	
4.0	<p>78/12 - Corporate Expenditure Report</p> <p>The Head of Finance presented the Corporate Financial Reports.</p>	
7.0	<p>Items 7 & 8 were taken out of turn - Chief Inspector Mcllwaine re-joined the meeting at 12:30pm.</p> <p>60/12 – Policy Review – Terms of Reference - Conclusions</p> <p>This item returned to SEB from an earlier meeting on 20 June 2012. Papers were circulated to members prior to the meeting.</p> <p>There was discussion around the need for a Policy Champion. The role was assigned to Assistant Chief Constable Service Improvement Department.</p> <p>Chief Inspector Mcllwaine highlighted that previously cancelled Policies and Procedures were still accessible on the PSNI web page.</p>	
8.0	<p>81/12 - Update on Policing Plan 2012/2013</p> <p>This item was presented by Chief Inspector Mcllwaine; it informed members on aspects of the annual review of the three year Policing Plan; papers were circulated prior to the meeting.</p>	

	All members to consider the matters raised within the paper and provide a response to Chief Inspector McIlwaine by 5 October 2012.	
6.0	80/12 – Update from Chairs of Programme Boards <ul style="list-style-type: none"> • Policing with the Community – Assistant Chief Constable Urban Region updated members, in more detail, on aspects of papers that had been circulated to them prior to the meeting. 	
9.0	82/12 – Any other business <ul style="list-style-type: none"> • SET Away-day – • Annual Leave Restrictions – • World Police & Fire Games (WPFG) • Post Designated Allowance - • Desertcreat - <p>There being no further business the meeting closed at 1:55pm.</p>	

Date of Next Meeting: Wednesday, 24 October 2012