

## MINUTES OF MEETING

**NAME OF COMMITTEE: Service Executive Board**

**DATE: 20 April 2011**

**TIME: 10:40am – 1.15pm**

**LOCATION: Main Conference Room**

**CHAIRPERSON: Chief Constable – M Baggott**

**ATTENDEES:**

Deputy Chief Constable	
ACC Crime Operations	
ACC Operational Support	Rep by T/ACC Gary White
ACC Urban Region	Rep by ACC Jones
ACC Rural Region	
ACC Criminal Justice	
Head of Media & PR	
Director of Human Resources	Rep by Michael Cox
Director of Finance & Support Services	
Head of Legal Services	Rep by Gary Steenson
Head of Command Secretariat	

**ALSO IN ATTENDANCE:**

A/Head of Strategic Finance	Paul Ballentine
Head of Central Statistics	Tony Mathewson
Planning & Performance	Inspector, Corporate Support
Note Taker	ASO Command Secretariat

<b>Quorum Check</b>		<b>Noted</b>
<b>1</b>	<p><b>32/11 - Welcome &amp; Minutes of Previous Meeting</b></p> <ul style="list-style-type: none"> <li>• Apologies received</li> </ul> <p>Items 5 &amp; 7 were withdrawn from the meeting.</p>	
<b>2</b>	<p><b>33/11 - Actions Arising</b></p> <p>Superintendent McCaughan advised the meeting that all actions were progressing.</p>	
<b>3</b>	<p><b>34/11 - Monthly Performance Brief</b></p> <p>The Head of Central Statistics Unit presented an overview of performance against the 2010/11 Policing Plan as at 19 March 2011 (based on current rolling 12 months against target to be achieved).</p>	
<b>4</b>	<p><b>35/11 – Corporate Expenditure Report</b></p> <p>The A/Head of Strategic Finance provided an update to the members.</p>	
<b>5</b>	<p><b>36/11 – Draft Proposal – Implementation of CPI</b></p> <p>This item was withdrawn.</p>	
<b>6</b>	<p><b>37/11 – Review of Service Procedures and Service Policies</b></p> <p>T/ACC White briefed the meeting as per the submitted papers.</p>	
<b>7</b>	<p><b>38/11 – Annual Stewardship Statements</b></p> <p>This item was withdrawn.</p>	
<b>8</b>	<p><b>39/11 – Annual Risk Management Report</b></p> <p>This item was brought to SEB for approval/comments and will go before the next Audit &amp; Risk Committee on 11 May 2011.</p>	
<b>9</b>	<p><b>40/11 – Overview Report</b></p> <p>Of the 3 outstanding recommendations for allocation, ACC Kerr accepted the recommendation by DOWN IAG, and the other 2 were rejected. The members noted the report and agreed it.</p>	

<p><b>10</b></p>	<p><b>41/11 – Self Effectiveness Review</b></p> <p>SEB noted the report as presented by the Committee Manager.</p> <p>It agreed that work should now commence to merge SEB and OIC business into a single committee.</p>	<p>Merge SEB and OIC business into a single committee</p>
<p><b>11</b></p>	<p><b>42/11 - Any other Business</b></p> <p><b>Commitments</b> - The meeting discussed the launch of the PSNI Commitments. The Chief Constable stressed how important grip by District Commanders would be in delivering them.</p> <p><b>Support to the Olympics</b> – ACC Harris asked what commitment had been made by PSNI to MPS in terms of Specialist Firearms Officers for the 2012 Olympics. The meeting agreed that any provisional undertaking was on the basis of the prevailing security situation in Northern Ireland.</p> <p><b>World Police and Fire Games</b> – The meeting discussed governance arrangements for the WPFG.</p> <p><b>Direct Award Contracts</b> – The DCC directed that steps be taken to minimise the number of DACs being used by PSNI. The meeting agreed that it would be helpful if Grafton could develop a pool of subject experts that could be used for time limited projects, thus instilling competition and reducing the need for some DACs.</p>	

**Date of Next Meeting:** Wednesday, 18 May 2011, 10.30am