

MINUTES OF MEETINGS

NAME OF COMMITTEE: Service Executive Board

DATE: 20 June 2013

TIME: 09.30am

LOCATION: Main Conference Room, Brooklyn

CHAIRPERSON: Chief Constable

ATTENDEES:

Deputy Chief Constable	J Gillespie
ACC Crime Operations	D Harris
ACC Urban Region	W Kerr
ACC Operational Support	A Finlay
ACC Rural Region	G Hamilton
Director of Human Resources	Rep by M Cox
Director of Finance & Support Services	D Best

ALSO IN ATTENDANCE:

Head of Corporate Communications	L Young
Head of Governance	S Hagen
Head of Command Secretariat	Supt R Henderson
Head of Finance	M McNaughton
Head of Legal Services	Rep by Gary Steenson
Planning & governance	Rep by J Bailie
Note Taker	ASO Command Secretariat

		ACTION
Quorum Check		Noted
1.0	<p>56/13 Welcome, Apologies & Minutes of Previous Meeting</p> <p>The Chief Constable opened the meeting as the Chief Constable and thanked everyone for attending.</p> <p>A quorum was noted.</p> <p>Minutes of the previous meeting held on 15 May were accepted.</p> <p>Papers for all items were circulated to members prior to the meeting to allow reading time.</p>	
2.0	<p>57/13 Actions Arising</p> <p>Head of Command Secretariat briefed the meeting on the completion of all the actions arising from the last meeting.</p> <p>Agreed all items discharged.</p>	
3.0	<p>58/13 Monthly Performance Brief including Security Statistics</p> <p>The Head of Corporate Governance presented an overview of the Policing Plan Performance Summary for the period April 2013 –June 2013.</p> <p>Early indications are that performance in certain categories has reduced, although it is the first quarter report and the first of this reporting year. There are increases in 5 categories Crime; Burglary; Crime Outcomes; Road Deaths; Officer Discretion.</p> <p>The Chief Constable asked that further work is undertaken to determine why recorded crime is increasing.</p> <p>There was a discussion on the Board imposed 2% reduction target for overall crime. This target is set against the 2011/12 baseline figures to maintain parity with other measures in the plan.</p>	<p>ACC Urban Region to carry out work to determine increase in figures</p>

	<p>It was discussed that overall recorded crime levels are increasing, while the outcomes are decreasing. The Head of Governance advised that recent discussions with the NIAO also indicate that they will be looking at this area in the next Continuous Improvement audit.</p> <p>No concerns were raised about the progress towards the targets contained in the Cross departmental Road Safety Strategy to 2020.</p> <p>The Head of Governance briefed the meeting on the security statistics; there was a reduction in all categories across the period.</p> <p>The Chief Constable asked for some further information on the serious harm risks to be included in the performance briefing for the NIPB, covering the top 3 risks from serious harm.</p> <p>The performance against the commitments was considered, in particular the differences in figures between commitment 4(A) and 4(B). Policing with the Community Branch should undertake a review to validate the information being used.</p>	<p>ACC Crime Ops to include risks to NIPB Performance Brief</p> <p>Policing in the Community to validate information – ACC Rural</p>
<p>4.0</p>	<p>59/13 Corporate Expenditure Report</p> <p>The Head of Finance presented the Corporate Financial Reports as at the end of May 2013. The revised reports now disclose the costs of G8 separately, although the adjustments from June Monitoring are outstanding.</p> <p>In summary, setting aside the known unfunded pressures of G8 and HET, other pressures were emerging both year to date and projected for the full year.</p> <p>Other budgets, including corporate budgets, capital and AME were on track.</p> <p>The Head of Finance reported that he had just received feedback from the Department on the outcome of June Monitoring and that it was not favourable.</p> <p>The Chief Constable expressed his concern</p>	

	<p>about the impact these decisions had on his ability to effectively manage the Police budget. He requested a draft letter be prepared for issue to the Minister highlighting the impact of such decisions, the constraints it places on strategic financial management and the potential adverse impact on resilience and managing risk.</p> <p>David Best raised the issue of the Associate Staff contract. He stated that the Department of Justice had indicated their preferred position was for a Direct Award Contract and that this should be issued after the Public Accounts Committee enquiry had been finalised.</p> <p>DCC queried if this was the formal DOJ position.</p>	<p>Director of Finance and Support Services to prepare draft letter for the Chief Constable.</p> <p>Director of Finance and Support Services to establish on formal position</p>
<p>5.</p>	<p>8/13 G8 Update</p> <p>Assistant Chief Constable Finlay briefed the meeting in relation to the G8 Summit which had taken place in Enniskillen on Monday 17 – Tuesday 18 June 2013.</p> <p>The current financial was discussed as well as consequences with moving various equipment used during the operation from Fermanagh.</p> <p>A debrief is due to take place week commencing 24 June 2013 with a further briefing planned for September. A general discussion arose around Nigel Monteith and his input around planning and that he might be the person to assist in the briefing otherwise an appointment may need to be made from the College of Policing.</p> <p>The Chief Constable that future mobilisation of mutual aid officers should be carefully considered as officers from England and Scotland had been trained and from an operational resilience point of view this was positive.</p> <p>The Chief Constable expressed the need to thanks all members who participated during the</p>	<p>ACC Operational Support Department to</p>

	<p>build up to G8 as well as during the Summit and that some of this needed to be done now as well as expressing his own gratitude on what had been a magnificent team effort.</p>	<p>consider how this will be done</p>
<p>6.</p>	<p>60/13 Annual Self Effectiveness Review of Programme Boards</p> <p>Sam Hagen brought to the Committee the annual self effectiveness reviews for Serious Harm and Communications Programme Board. Concerns were raised at the lack of engagement from the Board.</p> <p>Self Effectiveness Reviews for Leadership and Training and Policing with the Community Programme Boards will be brought to the next SEB meeting.</p>	<p>Sam Hagen to bring outstanding reviews to next SEB</p>
<p>7.</p>	<p>61/13 Northern Ireland Pay Review Body</p> <p>The Deputy Chief Constable briefed the committee on the background of the review and various parts of the minutes were discussed. Members were advised that responses were to be in before the end of July and that a decision needed to be made regarding the PSNI operational decision. It was agreed that ACC Finlay lead on the PSNI response.</p> <p>The Chief Constable advised the members that a paper was required regarding the pros and cons of the review and it was agreed that ACC Finlay carry this forward.</p> <p>In order to determine the organisational position it was agreed to convene an extra-ordinary Service Executive Board committee at the beginning of July.</p>	<p>ACC OSD to collate responses</p> <p>ACC OSD to take forward</p> <p>Supt Henderson to arrange extra-ordinary SEB</p>
<p>8.</p>	<p>62/13 Student Officer Training Programme</p> <p>ACC Finlay led a discussion on pre entry qualifications for the upcoming recruitment process. The discussion focused on whether a driving qualification should be a prerequisite. The Deputy Chief Constable asked at what stage the equality impact assessment was in relation to pre entry qualifications.</p>	

	<p>The Committee decided that a driving qualification would not be included as an essential pre entry qualification in September's campaign.</p> <p>ACC Finaly was to continue with the equality screening process for pre entry qualifications with a few towards future recruitment campaigns. This would be processed the Leadership and Training Board and then SEB.</p>	
9.	<p>52/13 Operation Jennet Business Case</p> <p>ACC Harris brought a new Operation Jennet Business Case to SEB. It was reported that HET colleagues were not willing to perform this work. The committee was advised that funding is in place. C2 currently do not have the capacity to take this work on and HET have indicated that they do not wish to be considered for this work.</p> <p>The committee agreed that the only option left was the recruiting of temporary staff from Great Britain and this should be sourced through agency contracts.</p>	ACC Crime Ops to take forward
10.	<p>63/13 Annual Report & Accounts</p> <p>The committee considered an amendment to the draft annual report which had been requested by NIAO.</p> <p>The committee agreed the amendment however with the additional note that this would be subject to the requirements of statute and the Policing Plan.</p>	
11	<p>64/13 Any Other Business</p> <p>ACC Harris provided an update on the potential industrial action by C6.</p>	

Date of Next Meeting 17 July 2013