TRAVEL EXPENSES SUMMARY Head of Human Resources

MONTH	FEBRUARY
YEAR	2014

			COSTS						
NUMBER	DESTINATIONS	PURPOSE	AIR FARES	OTHER TRAVEL	ACCOMMODATION	MEALS	MISC	REFUNDS	TOTAL COST
1	London	Mutual Aid Review Steering Group	289.44	£36.40					£325.84
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
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									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
					TOTAL FOR MONTH				£325.84

SUMMARY	