TRAVEL EXPENSES SUMMARY HEAD OF MEDIA & PR

MONTH	OCTOBER
YEAR	2008

			COSTS						
NUMBER	DESTINATIONS	PURPOSE	AIR FARES	OTHER TRAVEL	ACCOMMODATION	MEALS	MISC	REFUNDS	TOTAL COST
1	Glasgow	James Smart Lecture	£364.30						£364.30
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
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									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
					TOTAL FOR MONTH				£364.30

SUMMARY	