TRAVEL EXPENSES HEAD OF MEDIA & PR

MONTH	MAY
YEAR	2009

			COSTS						
NUMBER	DESTINATIONS	PURPOSE	AIR FARES	OTHER TRAVEL	ACCOMMODATION	MEALS	MISC	REFUNDS	TOTAL COST
1	London	CIPR Awards	£307.99	£75.50					£383.49
2	Leeds	NPIA - Flight cancelled and rebooked due to operational need - Jet2 booking is non-refundable - £159.58: Actual 238.80	£398.38	£40.00	£30.00				£468.38
									£0.00
									£0.00
									£0.00
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									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
					TOTAL FOR MONTH				£851.87

SUMMARY	
CIPR	Chartered Institute of Publis Relations
NPIA	National Police Improvement Agency