



# TRAVEL EXPENSES SUMMARY      Head of Media & Public Relations

MONTH	FEBRUARY
YEAR	2010

			COSTS						
NUMBER	DESTINATIONS	PURPOSE	AIR FARES	OTHER TRAVEL	ACCOMMODATION	MEALS	MISC	REFUNDS	TOTAL COST
NIL									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
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									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
							<b>TOTAL FOR MONTH</b>		<b>£0.00</b>
<b>SUMMARY</b>									