TRAVEL EXPENSES SUMMARY Head of Media & Public Relations

MONTH	MAY
YEAR	2010

			COSTS						
NUMBER	DESTINATIONS	PURPOSE	AIR FARES	OTHER TRAVEL	ACCOMMODATION	MEALS	MISC	REFUNDS	TOTAL COST
1	Leeds Bradford	Visit to West Yorkshire Police	£193.98	£67.20					£261.18
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
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									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
					TOTAL FOR MONTH				£261.18

SUMMARY	