

# TRAVEL EXPENSES SUMMARY

Head of Corporate Communications



MONTH	MARCH
YEAR	2014

			COSTS						
NUMBER	DESTINATIONS	PURPOSE	AIR FARES	OTHER TRAVEL	ACCOMMODATION	MEALS	MISC	REFUNDS	TOTAL COST
1	London	Communications Meeting	£182.50						£182.50
3	Leeds	Meeting North Yorkshire Police	£187.37						£187.37
4	London	Ashridge Leadership Training Course	£175.38						£175.38
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					<b>TOTAL FOR MONTH</b>				<b>£545.25</b>
<b>SUMMARY</b>									