



Keeping People Safe

MINUTES OF MEETING

NAME OF COMMITTEE: Strategic Management Board (SMB)

DATE: 12 May 2021

TIME: 10.00 am

LOCATION: Webex

CHAIRPERSON: Deputy Chief Constable

MEMBERS:

Chief Operating Officer	P McCreedy
ACC District Policing Command	A Todd
T/ACC Operational Support	J Roberts
ACC Crime Operations	M McEwan
ACC Community Safety Department	Represented by A McNally
T/E/Director of Finance and Support Services & Human Resources	M McNaughten

NON-EXECUTIVE MEMBERS:

Non-Executive Member	S Hodgkinson
Non-Executive Member	I Jordan

OTHER ATTENDEES:

Director of Human Resources	
Director of Corporate Communications	
Chief Inspector Executive Support (Deputy Committee Manager)	
Head of Legal Services	R Ross
Notetaker	

ACTIONS assigned by the Chair are highlighted in blue text.

Item No	
1.0	<p>62/21 Welcome and Apologies</p> <p>Apologies noted from Chief Constable, T/ACC Community Safety Department and Head of Command Secretariat and Private Office.</p>
2.0	<p>63/21 Declaration of Conflict of Interest</p> <p>The Deputy Chief Constable stated that as per decision taken at Service Executive Board on 18 January 2017, in line with good corporate governance practice as set out by the NI Audit Office, members and any persons in attendance were to declare any conflict of interest with any items on the agenda, which would be recorded in the minutes.</p> <p>Director of Human Resources declared a conflict of interest for Police Staff concerning item 11 on the agenda. Members agreed that this is a general conflict rather than a personal conflict of interest.</p>
3.0	<p>64/21 Minutes of Previous meetings</p> <p>The minutes from the meeting on 14 April 2021 were approved.</p>
4.0	<p>65/21 Actions Arising from previous meetings</p> <p>The Deputy Committee Manager updated members on the progress of the actions. Members agreed on actions to close. The Action Register was updated accordingly.</p> <p>Decision: Members agreed that COO would provide a rolling programme of six-monthly updates to SMB as strategies progress.</p>
5.0	<p>66/21 Highlight Reports for Governance Boards</p> <p>The Deputy Chief Constable referred to the summary provided from the most recent Service Performance Board (SPB) which was previously circulated.</p> <p>The Deputy Chief Constable updated members that the Service Transformation Board (STB) was cancelled last month and that summary from People and Culture Board (PCB) has not been provided due to the absence of the Committee Manager.</p> <p>The update report was noted.</p>

<p>6.0</p>	<p>67/21 Corporate Risk Register</p> <p>The Chief Operating Officer briefed Members on the two recommendations concerning Future Funding and Crime Recording risks.</p> <p>Decisions:</p> <p>Members agreed to formally ratify the decision to remove Future Funding (beyond 2020/21) risk from the Corporate Risk Register and replace with Future Funding (Beyond 2021/22) risk.</p> <p>Members reviewed and agreed the residual risk rating for the Crime Recording Risk.</p> <p>The Chief Operating Officer briefed members that there are ongoing discussions on reducing the residual risk rating for Sickness Absence and Duty Adjustment risk.</p> <p>Members discussed the additional pressure within the College due to the backlog from Covid-19 and the additional number of students this year. Members agreed there is an impact on all training and not just Mandatory Training. The Chief Operating Officer confirmed that a paper is being drafted to provide basis for further consideration of risk pertaining to training.</p> <p>Decision: Members discussed the Mandatory Training risk and agreed to raise the residual risk rating from 16 to 20.</p> <p>Action: Residual risk rating for Mandatory Training risk to be increased to 20 on the Corporate Risk Register – Chief Operating Officer.</p>
<p>7.0</p>	<p>68/21 Overview Report</p> <p>The Chief Operating Officer briefed members on the additional focus on overdue High Priority and Gillen recommendations this month.</p> <p>Members discussed the need to consider acceptance of recommendations as they are received based on practicality, timescale and impact on resourcing and IT/resourcing. Members discussed how recommendations need to be considered against planned priorities and timescales. The Chief Operating Officer confirmed that there is a need for corporate baseline assessment of recommendations which can be categorised as business as usual and those which will fall under transformation work with timescales aligned accordingly.</p> <p>Members noted the report.</p>
<p>8.0</p>	<p>69/21 Finance Report</p> <p>The T/E/Director of Finance and Support Services & Human Resources</p>

	<p>advised members that the provisional outturn figures are still subject to audit but reported a small underspend in Resource and Capital. The Draft Annual Financial Statements have been sent to the Northern Ireland Audit Office for audit.</p> <p>Members were briefed that written confirmation of additional £12.3m budget was received on 10 May 2021 and that confirmation of bids including Fresh Start Funding, Covid-19 Funding and Legacy Inquest Funding would be confirmed through June Monitoring. Members discussed the impact of Covid-19 including the pressure of resourcing the College during Covid-19.</p> <p>Members were advised that in-year performance figures are available. Members discussed the overtime £1.2m pressure. The T/E/Director of Finance and Support Services & Human Resources discussed with members how and when the issue should be formally logged due to requirements to reduce overtime spend this year. The Deputy Chief Constable informed members that the pressure on routine overtime was anticipated and therefore likely to impact on District Policing most notably. Members noted that all other areas are on track.</p> <p>Members noted the report.</p>
	<p>Members availed of a break from 11.05am – 11.15pm.</p>
<p>9.0</p>	<p>70/21 Resource Plan 2021 -2022</p> <p>The T/E/Director of Finance and Support Services & Human Resources briefed members on the updated Resource Plan. Non-Executive Member raised constructive challenge on two areas – long term implication of shortfall in capital and mitigation of three risks in the report identified as high risk. Members discussed the three high risks and the challenging need to make savings during the year.</p> <p>Members approved the report and authorised communication to NIPB.</p>
<p>10.0</p>	<p>71/21 Finance & Capital Strategy</p> <p>The T/E/Director of Finance and Support Services & Human Resources briefed members on the updated Finance and Capital Strategies.</p> <p>Members approved both reports.</p>

<p>11.0</p>	<p>72/21 Revised Environmental Allowance for Police Staff – Response to DOJ</p> <p>The T/E/Director of Finance and Support Services & Human Resources briefed members on the queries raised by the DOJ following the Outline Business Case for the Revised Environmental Allowance (REA) for Police Staff submitted in August 2020.</p> <p>Members raised their concerns that there should be consistency across the organisation. Members agreed that the allowance should not need to be justified and the Outline Business Case should reflect that it is an uplift of the EA. Members strongly supported the revised REA for parity between officers and staff in relation to general employment risks.</p> <p>Members agreed that a revised report would be drafted for the attention of the Chief Operating Officer. SMB governance would not be required to progress this matter as agreed in principle.</p> <p>Decision: Members agreed in principle.</p> <p>Action: T/E/Director of Finance and Support Services & Human Resources to revise response to DOJ for consideration/approval of Chief Operating Officer prior to revised DOJ submission. - T/E/Director of Finance and Support Services & Human Resources</p> <p>Action: Director of Human Resources to liaise with Chief Operating Officer to update NIPSA on results of discussion at SMB today. - Director of Human Resources.</p>
<p>12.0</p>	<p>73/21 Any Other Business</p> <p>T/ACC Operational Support notified members of intention to provide a status update at June SMB meeting regarding Spit and Bite Guards ongoing EQIA consultation.</p>
<p>13.0</p>	<p>74/21 Forthcoming Papers</p> <ul style="list-style-type: none"> • Fleet Strategy • Barriers to Recruitment • HQ Reception • Crime Prevention Strategy Action Plan • ARAC Annual Report • Community Monitoring – Stop and Search <p>Members were asked to provide early notification if an adjusted timescale was anticipated.</p>
	<p>No further business was raised and the meeting concluded at 12.20pm</p>

Date of next meeting: Wednesday 9 June 2021