



Police Service of Northern Ireland

MINUTES OF MEETING

NAME OF COMMITTEE: Strategic Management Board (SMB)
DATE: 11 August 2021
TIME: 10.00am
LOCATION: Webex
CHAIRPERSON: Deputy Chief Constable

MEMBERS:

Chief Operating Officer	P McCreedy
ACC District Policing Command	A Todd
T/ACC Operational Support Department	
ACC Crime Department	M McEwan
ACC Community Safety Department	
T/Executive Director of Corporate Services	M McNaughten

NON-EXECUTIVE MEMBERS:

Non-Executive Member	
Non-Executive Member	

OTHER ATTENDEES:

Director of Human Resources	
Director of Corporate Communications	
Head of Command Secretariat and Private Office (Committee Manager)	
Head of Legal Services	
Notetaker	
Head of Estates	

ACTIONS assigned by the Chair are highlighted in blue text.

Item No	
1.0	<p>113/21 Welcome and Apologies</p> <p>Apologies noted from the Chief Constable, Director of Corporate Communications, Head of Legal Services, T/ACC Operational Support Department and T/ACC Community Safety Department.</p>
2.0	<p>114/21 Declaration of Conflict of Interest</p> <p>The Deputy Chief Constable stated that as per decision taken at Service Executive Board on 18 January 2017, in line with good corporate governance practice as set out by the NI Audit Office, members and any persons in attendance were to declare any conflict of interest with any items on the agenda, which would be recorded in the minutes.</p> <p>No Declarations of Conflict of Interest were raised.</p>
3.0	<p>115/21 Minutes of Previous meetings</p> <p>The T/Executive Director of Corporate Services asked for minutes to be updated for agenda item 8, to reflect the three year period. Members noted this change.</p> <p>The minutes from the meeting on 14 July 2021 were approved.</p>
4.0	<p>116/21 Actions Arising from previous meetings</p> <p>The Committee Manager updated members on the progress of the actions. Members agreed on actions to close including Action 21~40 and Action 21~44.</p> <p>Action:</p> <p>A briefing on PULSE is to be arranged for all NEM's – Deputy Chief Constable.</p>
5.0	<p>117/21 Highlight Reports for Governance Boards</p> <p>The Chief Operating Officer referred to the summary provided from the most recent People & Culture Board which was previously circulated.</p> <p>The update report was noted.</p>

6.0

118/21 Corporate Risk Register

The T/Executive Director of Corporate Services briefed members on the report highlights. Members discussed each risk in turn.

Future Funding (Beyond 2021/2022)

Members discussed the considerable uncertainty around future funding for public services.

Decision:

Members agreed that the impact risk for Future Funding should be increased to 5.

Action:

Future funding risk rating is to be increased on the Corporate Risk Register – T/Executive Director of Corporate Services.

Mandatory Training

Members noted that a paper on Mandatory Training is expected for September SMB and Mandatory Training risk will also form an agenda item on ARAC in September.

Legacy Discovery and Disclosure

Head of Legacy updated members that the Legacy Discovery and Disclosure risk has been reviewed and is being redrafted for consideration at September SMB.

Terrorist Attack

Members noted the Terrorist Attack risk.

Records Management

Members noted the progress on mitigating the Records Management Risk.

Crime Recording

Members noted the Crime Recording risk.

Head of Criminal Justice updated members that there may be a risk within Community Safety Department which would potentially need to be escalated to the Corporate Risk Register.

Action:

Head of Criminal Justice to provide a brief to T/Executive Director

	<p>of Corporate Services on the Data Quality risk to allow the process to be followed on escalating a departmental risk to Corporate level – T/ACC Community Safety Department.</p>
<p>7.0</p>	<p>119/21 Finance Report</p> <p>The T/Executive Director of Corporate Services updated members on financial Position and end of Period 3 (June). Members discussed proposed October Monitoring submission. Members discussed the growing pressure on the overtime budget due to Covid bubbling which will potentially be required through the winter. Members agreed that bubbling within districts was necessary to maintain the workforce required to meet demand.</p> <p>Action:</p> <p>Overtime costs due to Covid bubbling to be presented separately to reflect the costs of policing during Covid – T/Executive Director of Corporate Services.</p> <p>Members noted the report.</p>
<p>8.0</p>	<p>120/21 Estates Strategy</p> <p>T/Executive Director of Corporate Services introduced the three main reports – the Estates Strategy, State of the Estate Report and Draft Environmental Sustainability Strategy.</p> <p>Members discussed the long-term funding required for the estates transformation. Members also discussed the desire to have an estate that portrays an image supportive of policing with the community and that takes a reasonable approach to exterior security designs.</p> <p>Members approved the papers.</p>
<p>9.0</p>	<p>121/21 Critical Incident Policy and Training</p> <p>Head of Legacy updated members on the progress of the revision to the Critical Incident Service Instruction.</p> <p>Director of Human Resources asked that consideration is given to include the staff members from within the Senior Teams in the training programme. Members discussed that key partners could also be invited to attend the HYDRA exercise.</p> <p>Members discussed the difference between managing the investigation of the crime to managing the critical incident itself.</p> <p>Decision:</p> <p>Members agreed that Operational Support Department should have</p>

	<p>ownership of the Service Instruction.</p> <p>Members agreed the report and recommendations.</p>
10.0	<p>122/21 Any Other Business</p> <p>No other business was raised.</p> <p>The Deputy Chief Constable thanked the Director of Human Resources for her service and wished her well for her new role.</p>
11.0	<p>123/21 Forthcoming Papers</p> <p>September</p> <ul style="list-style-type: none">• Fleet Strategy – COO• Mandatory Training - COO• Refresh of Horizon Strategy - COO• STRA – ACC OSD• Spit and Bite Guards – ACC OSD• Strategic Assessment and Operational Priorities – DCC <p>October</p> <ul style="list-style-type: none">• Neighbourhood Policing (arising from SET away day) – ACC DPC• Force Management Statement - COO• Violence Against Women and Girls Strategy – ACC CSD• Serious and Organised Crime Strategy – ACC Crime• Audit of Service Accountability Meetings – DCC• Service Policy Review Process – ACC OSD <p>December</p> <ul style="list-style-type: none">• Beating Crime Plan (T/ACC CSD)
	<p>No further business was raised and the meeting concluded at 11.25am.</p>

Date of next meeting: Wednesday 8 September 2021