

Keeping People Safe



FREEDOM OF INFORMATION REQUEST



Request Number: F-2020-01893

Keyword: Finance

Subject: Debt Recovery And Credit Control Function

Request and Answer:

In relation to your debt recovery management and credit control function, please provide me with the following information:

Request 1

The total number of staff, by grade and total number of hours employed.

Request 2

The management structure of the above by staff and grades of each.

Request 3

Copies of a job description for each grade of staff employed.

Answers

Your request for information has now been considered. In respect of Section 1(1)(a) of the Act I can confirm that the Police Service of Northern Ireland does not hold information in relation to your requests. Enquiries made in relation to your request failed to locate any records or documents relevant to your request based on the information you have provided.

PSNI does not have a standalone 'Debit Recovery' unit. This role is incorporated into a range of duties carried out in the PSNI Finance Department by accounts staff.

It is estimated that it takes up 15% of the time of an Administrative Support Officer (ASO) and Executive Officer 11 EO11) staff members who are managed by a Staff Officer (Accountant). There are no specific job descriptions for this role.

Accordingly, I have determined that the Police Service of Northern Ireland does not hold the information to which you seek access.

Request 4

The pay scale for each grade.

Answer

As outlined there are no bespoke roles however the pay scales for the staff who incorporate this into their duties are as follows:

2019 Pay scale ASO
21,370
22,075
22,779
23,483
2019 Pay scale EO11
25,229
25,504
25,777
26,051

If you have any queries regarding your request or the decision please do not hesitate to contact me on 028 9070 0164. When contacting the Corporate Information Branch, please quote the reference number listed at the beginning of this letter.

If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter. In the event that you require a review to be undertaken, you can do so by writing to the Head of Corporate Information Branch, PSNI Headquarters, 65 Knock Road, Belfast, BT5 6LE or by emailing foi@psni.pnn.police.uk.

If following an internal review, carried out by an independent decision maker, you were to remain dissatisfied in any way with the handling of the request you may make a complaint, under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the PSNI has complied with the terms of the Freedom of Information Act. You can write to the Information Commissioner at Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out, however the Commissioner has the option to investigate the matter at his discretion.

Please be advised that PSNI replies under Freedom of Information may be released into the public domain via our website @ www.psni.police.uk

Personal details in respect of your request have, where applicable, been removed to protect confidentiality.