



Apply for your
Firearms Certificate
online



Keeping People Safe

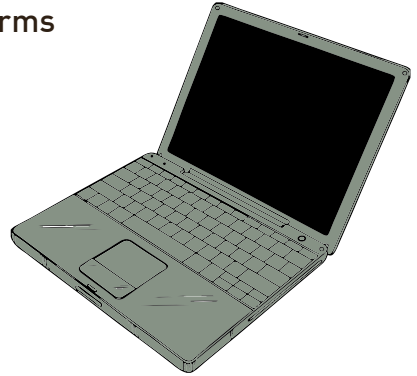


Police Service Firearm Certificate on-line application process

The Police Service of Northern Ireland is changing the way you apply for a Firearms Certificate.

Instead of using paper forms, we have developed a new on-line application process which is quicker and more efficient.

You can find the form on the Police Service Website: www.psni.police.uk or NI Direct web site: www.nidirect.gov.uk



It requires the similar information as the paper version, so before you start it's useful to have these things to hand;

- *Personal details, including your address, post code and your mobile tel. number.*
- *Full contact details for your G.P.*
- *Your gun make, calibre and serial numbers*
- *Criminal convictions*
- *Details for 2 referees – Names, addresses, email and telephone numbers*
- *Dealers transfer letter*
- *And any current Firearms Certificate*



The application process is designed to be user friendly and to take you through each stage with pop up guidance. You need to complete it in one go. You will also need to upload a recent passport-size photograph.

On-line payment can be made with your debit or credit card.

Your referees will be contacted electronically - so you need to provide their email address and mobile phone number. They will be sent an email then a pin number to their phone, which enables them to review your application on-line. **They need to verify your details within 7 days or your application will be cancelled.**



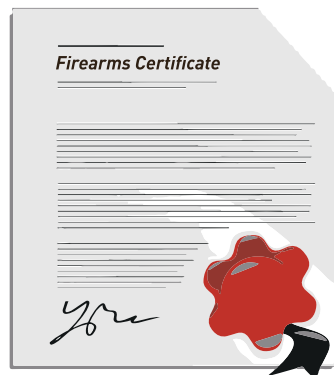
Once your referees have approved your details, your information is securely transferred to the **Police Firearms and Explosives Branch** for processing.

This all saves time with postage, administration and responding to any queries, which means that your certificate arrives back to you in the shortest time possible

The process isn't just for new certificates. You can use this on-line form for re-grants or to file variations on a current certificate

Once the verified application has been received, a number of checks are completed and this takes time to process. For example, an initial application will require a home visit to carry out a short interview.

Firearms and Explosives Branch will issue a certificate once all checks have been successfully completed.



**CALL THE
POLICE**

101

IN AN EMERGENCY ALWAYS CALL 999