



Keeping People Safe

**MINUTES OF MEETING**

**NAME OF COMMITTEE:** Service Executive Board

**DATE:** 9 January 2019

**TIME:** 9 am

**LOCATION:** Main Conference Room, Brooklyn

**CHAIRPERSON:** Chief Constable

**MEMBERS:**

T/Deputy Chief Constable	S Martin
ACC District Policing Command	M Hamilton
ACC Operational Support	A Todd
T/ACC Crime Operations	B Gray
T/ACC Legacy and Legal	G Clarke
T/ACC Innovation & Standards	T Mairs
T/Director of Finance and Support Services & Human Resources	M McNaughten
Head of Human Resources	Y Cooke (from 9.20am)
T/Head of Finance	

**NON-EXECUTIVE MEMBERS**

Non-Executive Member	I Jordan
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**OTHER ATTENDEES:**

Head of Corporate Governance	
T/Head of Corporate Communications	
Head of Procurement & Logistics Services	
Committee Manager	
Command Secretariat (Note taker)	

**APOLOGIES:**

Legal Services	
Head of Corporate Governance	
Non-Executive Member	S Hodkinson

**ACTIONS assigned by the Chair are highlighted in blue text.**

Item No	
1.0	<p><b>1/19 Welcome and Apologies</b></p> <p>The Chief Constable opened the meeting and welcomed the members in attendance.</p> <p>A quorum was confirmed.</p>
2.0	<p><b>2/19 Declaration of Conflict of Interest</b></p> <p>The Chief Constable stated that as per decision taken at Service Executive Board on 18 January 2017, in line with good corporate governance practice as set out by the NI Audit Office, members and any persons in attendance were to declare any conflict of interest with any items on the agenda and these were to be recorded in the minutes.</p>
3.0	<p><b>3/19 Minutes of Previous meetings + Redactions prior to publication</b></p> <p>The minutes from the meeting on 12 December 2018 were approved subject to minor amendments. It was agreed that no redactions of the previous minutes were required prior to publication, other than the names of some attendees.</p>
4.0	<p><b>4/19 Actions Arising from previous meetings</b></p> <p>The action register was reviewed and completed actions were noted.</p>
5.0	<p><b>5/19 Corporate Risk Register</b></p> <p>Corporate Governance representative updated the members that due to the recent move from target risk rating to tolerable risk rating all risks had been reviewed.</p> <p>The Chief Constable stated that potential litigation from police staff with regards to facilitation of police officers on duty restrictions should be captured on the appropriate risk register.</p> <p>Action – Consider how best to reflect the risk of potential litigation, either as a stand-alone risk on HR Department Risk Register or be specifically included under the existing Duty Adjustments Risk – T/Director of Finance and Support Services &amp; Human Resources</p> <p>Changes to the Corporate Risk Register were approved.</p>
6.0	<p><b>6/19 Overview Report</b></p> <p>Corporate Governance representative updated the members on the status</p>

	<p>of recommendations issued to the Service which were being managed through Overview. Since the December 2018 briefing a further 10 recommendations had been discharged. Members were briefed that the internal audit recommendations had been added and further reports were expected.</p> <p>Members discussed the status of the recommendation on Stop &amp; Search thematic review and the implications of the new GDPR legislation. ACC OSD to progress with NIPB and report through the appropriate mechanisms.</p>
<p><b>8.0</b></p>	<p><b>8/19 Major Contracts Review (agenda item taken out of order)</b></p> <p>Head of Procurement &amp; Logistics Services provided an update on PSNI Major Contracts which had previously been circulated. He highlighted potential risks and opportunities regarding major contracts which the Senior Executive Officers had responsibility and accountability for overseeing.</p> <p>The Chief Constable was assured that representativeness was monitored at regular contract review meetings for Security &amp; Operational Support Services.</p> <p>Head of Procurement &amp; Logistics Services highlighted the progress which had been made in the Security &amp; Operational Support Services through partnership working and oversight by Chief Supt DPC.</p> <p>A positive update was also reported on the management of Forensic Medical Services. Members were informed that due to the expiry date of FMO Contract either a modification of the current FMO contract or a further DAC would be required. The Chief Constable informed members that this matter had already been flagged at a strategic level with DOJ.</p> <p>Members discussed the funding model for Forensic Services Northern Ireland.</p> <p>Action – Provide progress report on monitoring of the performance indicators and exit points in delivering on 3 year funding for Forensic Services – T/ACC ISD and S Hodkinson.</p> <p>Head of Procurement &amp; Logistics Services completed his update by reporting on the contracts which would be included in the major contracts review in 2019/20.</p> <p>The Chief Constable stated that the Niche contract should be included in the major contract review as it was business critical and would soon be considered for renewal.</p> <p>Action – Include Niche Contract in the next major contracts review - T/Director of Finance and Support Services &amp; Human Resources</p>

<p><b>7.0</b></p>	<p><b>7/19 Corporate Finance Update</b></p> <p>T/Head of Finance provided a verbal update to the members on PSNI financial position at end of December 2018. The pressure of £1.3m in the main grant budget would be subject to discussion by PSNI accounts and reported through the Service Performance Board.</p> <p>ACC DPC updated members on the progress of the Overtime Steering Group.</p> <p>T/DCC Martin informed members about recent settlements which had affected the budget.</p> <p>Action - Submit a short briefing paper to SEB regarding injury on duty awards - T/Director of Finance and Support Services &amp; Human Resources</p> <p>Members discussed and noted the financial report presented.</p>
<p><b>9.0</b></p>	<p><b>9/19 Policing Plan 19/20</b></p> <p>Head of Planning and Performance representative updated the members on the current status with the Policing Plan 2019/2020. Members were made aware that Northern Ireland Policing Board Officials were proposing that the Policing Plan largely rolled over into 2019/20 with some small amendments to reduce the number of measures to be reported against. In addition to the small reduction in measures PSNI had asked NIPB Officials to consider changes to the monitoring framework to improve reporting mechanisms.</p> <p>Action – Circulate the previous NIPB performance report which had been suggested would be submitted to Northern Ireland Audit Office to T/DCC and ensure PSNI had an opportunity to comment on and update the report as appropriate. – T/ACC ISD</p>
<p><b>10.0</b></p>	<p><b>Any Other Business</b></p> <p>European Union’s PEACE IV programme funding offer to the Athletic Association.</p> <p>T/DCC Martin and T/ACC ISD declared an interest in this agenda item as chair and deputy chair of the Athletic Association (AA) respectively.</p> <p>T/ACC ISD outlined the details in the letter of offer for €5.8m to Athletic Association for the development of the 15 acre site at Newforge for AA Members and on a cross-community basis.</p> <p>Members discussed at length the conditions in the letter of offer and</p>

	<p>possible implications for PSNI.</p> <p>The Chief Constable stated that he would not be prepared to sign the letter of offer before understanding the PSNI involvement, liability, branding and costs.</p> <p>The T/Director of Finance and Support Services &amp; Human Resources highlighted that PSNI had no delegated authority in respect of EU Programmes for which the Special EU programmes Body is responsible.</p> <p>Action – Prepare a proposal paper to outline PSNI involvement, liability, branding and revenue, capital and opportunity costs and submit to SEB – T/ACC ISD.</p> <p>No other business was raised and the meeting closed at 10.38am</p>
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Date of next meeting:

Wednesday 13 February 2019 – Main Conference Room Brooklyn – 9 a.m.