



Keeping People Safe

MINUTES OF MEETING

NAME OF COMMITTEE: Service Executive Board

DATE: 10 July 2018

TIME: 9.07 am

LOCATION: Main Conference Room, Brooklyn

CHAIRPERSON: Chief Constable

MEMBERS:

Deputy Chief Constable	D Harris
ACC District Policing Command	A Todd (from 9.23am)
ACC Operational Support	B Gray
ACC Crime Operations	S Martin
ACC Legacy and Justice	M Hamilton (until 10.52am)
T/Head of Human Resources	Y Cooke
T/Head of Finance	D Teer

NON-EXECUTIVE MEMBERS

Non-Executive Member	G Crossan
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OTHER ATTENDEES:

Head of Corporate Support	[REDACTED]
Head of Corporate Governance	[REDACTED]
Committee Manager	[REDACTED]
Command Secretariat (Note taker)	[REDACTED]
Legacy and Justice	[REDACTED]
OSD Accountant	[REDACTED]

APOLOGIES:

Non-Executive Member	S Hodkinson
T/Director of Finance and Support Services & Human Resources	M McNaughten
Legal Services	[REDACTED]
T/ACC Legacy + Legal	G Clarke

ACTIONS assigned by the Chair are highlighted in blue text.

Item No	
1.0	<p>80/18 Welcome and Apologies</p> <p>The Chief Constable opened the meeting and welcomed the members in attendance.</p> <p>A quorum was confirmed.</p>
2.0	<p>81/18 Declaration of Conflict of Interest</p> <p>The Chief Constable stated that as per decision taken at Service Executive Board on 18 January 2017, in line with good corporate governance practice as set out by the NI Audit Office, members and any persons in attendance were to declare any conflict of interest with any items on the agenda and these were to be recorded in the minutes.</p> <p>No issues were raised.</p>
3.0	<p>82/18 Minutes of Previous meetings + Redactions prior to publication</p> <p>The minutes from the meeting on 12 June 2018 were approved with minor amendments at 5.0 requested by ACC Crime Ops to reflect that Crime Ops had already drafted a Brexit risk which would be managed through the Governance structures.</p>
4.0	<p>83/18 Actions Arising from previous meetings</p> <p>The action register was reviewed and completed actions were noted.</p> <p>Further action 57/18 – Draft Performance against the 2017/18 Policing Plan Report – check if SOS and DOJ have been formally informed of Policing Plan end of year report – Head of Corporate Governance.</p>
5.0	<p>84/18 Corporate Risk Register</p> <p>Head of Corporate Governance provided an update on the proposed changes to the risk register. Changes to the records management risk were approved. A discussion ensued with regards to retention and disposal of paper and electronic documents. ACC OSD undertook to update the records management risk which reflected the discussion and to provide a separate paper to SEB in September 2018 which would inform the members what was required to deal with records management and retention within the PSNI.</p> <p>Action: - provide a paper to SEB in September 2018 to inform the Board the requirements to deal with records management and retention within the PSNI – ACC OSD.</p>

<p>8.0</p>	<p>87/18 PSNI Compliance with S&Marper</p> <p>Supt L&J and project manager for S&Marper joined the meeting for this agenda item.</p> <p>ACC L&J provided an overview of the options paper for compliance with S&Marper ruling which had previously been circulated. A synopsis of the current working practices was also explained.</p> <p>Following discussion the Chief Constable stated that although the problem had been well articulated the options paper should be enhanced to clearly show the problem, analysis, recommendation and rationale from the subject matter experts.</p> <p>Action – resubmit PSNI Compliance with S&Marper options paper in September with a clear indication of preferred option to allow the Board to make an informed decision – ACC L&J.</p>
	<p>The members availed of a break 10.12am – 10.24am</p>
<p>7.0</p>	<p>86/18 OSD Position paper on the future suitability of Risk Avoidance Danger Awareness Resource) RADAR</p> <p>OSD Accountant joined the meeting for this agenda item.</p> <p>ACC OSD briefed the members on a position paper which had previously been circulated and outlined the options previously considered regarding the future sustainability of the RADAR centre for the PSNI.</p> <p>The members were informed that a final decision would be made on Radar after the Northern Ireland Civil Service (NICS) Board met on 27 July 2018 to consider the report submitted by the Task and Finish Group (T&FG) Chair.</p> <p>Members discussed the financial implications of each option and agreed to wait on the outcome of the NICS Board on 27 July 2018 before making a final decision. It was noted that a delay in decision making by the NICS Board would result in PSNI being in the position where they would implement the break-clause and terminate the lease for RADAR centre.</p> <p>Action - Provide an updated Radar paper to SEB for 8 August 2018 to allow a final decision on future funding for RADAR centre – ACC OSD. (continuing under action 17~230)</p>
<p>6.0</p>	<p>85/18 Corporate Financial Report – May 2018</p> <p>Head of Finance provided a verbal update on PSNI financial position.</p> <p>Resource - A projected overspend of £0.76m was reported, which included the additional costs for Bear Scotland. Following June monitoring confirmation a projected position was a pressure of £0.85m which was not</p>

	<p>inclusive of the over commitment of £2.7m.</p> <p>Capital – A breakeven position was reported for year end.</p> <p>Head of Finance reported that a clearer position would be known following the June monitoring rounds.</p> <p>An information gathering return was completed and sent to DOJ in May 18 which outlined the expected pressures facing PSNI against a flat budget settlement.</p>
9.0	<p>88/18 Human Resource Update</p> <p>T/Head of Human Resource’s report concentrated on representativeness and the increase of Freedom of Information requests with regard to catholic representation. The members discussed representativeness/barriers to recruitment and improvements which could be considered for the next recruitment campaign. It was agreed that ACC Crime Ops in his new role as T/DCC would work with T/Head of HR on recruitment campaign 5.</p> <p>T/Head of Human Resources also updated the Board on the interest around recruitment and representativeness of the British Irish Secretariat. The Chief Constable asked if the Barriers to Recruitment report could be shared with the Secretariat. T/Head of Human Resources suggested that a verbal briefing could be provided initially and then a copy once the Policing Board had been fully sighted.</p> <p>Action – provide a copy of the Deloitte ‘Barriers to Recruitment’ report to British/Irish Secretariat after the Northern Ireland Policing Board had been briefed – T/Head of HR.</p>
10.0	<p>89/18 Any Other Business</p> <p>Chief Constable provided an update of the current position with the Legacy Business case.</p> <p>No further business was raised and the meeting concluded at 11.37am</p>

Date of next meeting: 8 August 2018 – Main Conference Room Brooklyn – 9 a.m.