



<h1>TRAVEL EXPENSES SUMMARY</h1>	<h2>Head of Corporate Communications</h2>
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<b>MONTH</b>	SEPTEMBER
<b>YEAR</b>	2011

			COSTS						
NUMBER	DESTINATIONS	PURPOSE	AIR FARES	OTHER TRAVEL	ACCOMMODATION	MEALS	MISC	REFUNDS	TOTAL COST
1	London	APPRO Meeting - Manchester	£179.68	£0.00	£0.00				£179.68
									£0.00
									£0.00
									£0.00
									£0.00
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									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
					<b>TOTAL FOR MONTH</b>				<b>£179.68</b>

SUMMARY	