



TRAVEL EXPENSES SUMMARY Head of Media & Public Relations

MONTH	MARCH
YEAR	2011

NUMBER	DESTINATIONS	PURPOSE	COSTS					REFUNDS	TOTAL COST
			AIR FARES	OTHER TRAVEL	ACCOMMODATION	MEALS	MISC		
NIL									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
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									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
									£0.00
							TOTAL FOR MONTH		£0.00
SUMMARY									