



|                             |   |
|-----------------------------|---|
| <b>HOSPITALITY EXPENSES</b> | <b>Head of Corporate Communications</b> |
|-----------------------------|---|

|              |      |
|--------------|------|
| <b>MONTH</b> | JULY |
| <b>YEAR</b>  | 2014 |

| NUMBER                 | PURPOSE | ATTENDEES | COST | REFUNDS | TOTAL COST   |
|------------------------|---------|-----------|------|---------|--------------|
| NIL                    |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
|                        |         |           |      |         | £0.00        |
| <b>TOTAL FOR MONTH</b> |         |           |      |         | <b>£0.00</b> |
| <b>SUMMARY</b>         |         |           |      |         |              |
|                        |         |           |      |         |              |
|                        |         |           |      |         |              |
|                        |         |           |      |         |              |
|                        |         |           |      |         |              |