

**MINUTES OF MEETINGS**

**NAME OF COMMITTEE: Service Executive Board**

**DATE: 17 July 2013**

**TIME: 09.45am**

**LOCATION: Main Conference Room, Brooklyn**

**CHAIRPERSON: Deputy Chief Constable**

**ATTENDEES:**

ACC Crime Operations	D Harris
ACC Urban Region	W Kerr (from 10:00am)
ACC Operational Support	A Finlay
ACC Rural Region	Rep by M Muldoon
Director of Human Resources	Rep by M Cox
Director of Finance & Support Services	D Best

**ALSO IN ATTENDANCE:**

Head of Corporate Communications	Rep by Leanne Barnett
Head of Command Secretariat	Rep by Inspector R Dempsey
Planning & Governance	D Thornton
Planning & Governance	J Passmore
Note Taker	EO2 Command Secretariat

		<b>ACTION</b>
<b>Quorum Check</b>		<b>Noted</b>
<b>1.0</b>	<p><b>65 /13 Welcome, Apologies &amp; Minutes of Previous Meeting</b></p> <p>The Deputy Chief Constable opened the meeting as the Chief Constable was unable to attend due to a prior engagement.</p> <p>ACC Kerr to join the meeting at 10.00am</p> <p>She thanked everyone for attending.</p> <p>It was noted that the meeting was not quorate until the arrival of ACC Kerr.</p> <p>Apologies were received from the Chief Constable and ACC Hamilton.</p> <p>Minutes of the previous meeting held on 20 June 2013 were accepted after following changes were agreed.</p> <ul style="list-style-type: none"> <li>• Item 8 – Spelling error to be corrected</li> <li>• Item 3 – Action regarding risks to performance brief to be allocated to DCC.</li> </ul> <p>Papers for all items were circulated to members prior to the meeting to allow reading time.</p>	
<b>9.0</b>	<p><b>73/13 Any Other Business</b></p> <p>Whilst waiting on the arrival of ACC Kerr, ACC Harris briefed the meeting on work that was currently being undertaken on the Historical Enquiry Team by D/Chief Superintendent McComb.</p> <p>ACC Harris raised the Kremer Report and assurances regarding confidentiality and internal use given to participants in this research. Following discussion it was agreed that the best way to manage this would be to ask Mr Kremer to present to the Policing Board.</p>	<b>Discussions with Mr Kremer on Proposed</b>

	<p>ACC Harris updated meeting on the current position regarding staffing for Operation Jennet (Bloody Sunday Investigation) <del>).</del>.</p> <p>He confirmed that any statements to be taken will be recorded by PSNI officers.</p> <p>It was agreed that discussions in relation to this item would continue at end of meeting.</p>	<p><b>Presentation to NIPB - ACC Crime Operations</b></p>
<p><b>2.0</b></p>	<p><b>66/13 Actions Arising</b></p> <p>Actions from the previous meeting on 20 June 2013 were discussed.</p> <p>The following actions were carried over.</p> <p><b>58/13 Monthly Performance Brief including Security Stats</b></p> <p>The Chief Constable asked that further work is undertaken to determine why recorded crime is increasing</p> <p><b>Action: ACC Urban Region to carry out work to determine increase in figures</b> – Work currently being undertaken in the area.</p> <p>Differences in figures between commitment 4(a) and 4(b). Policing with the Community Branch to undertake a review to validate the information being used.</p> <p><b>Action: Policing in the Community to validate information – ACC Rural</b> – work ongoing and discussion on definition of victim needed with Head of Statistics.</p> <p><b>59/13 Corporate Expenditure Report</b></p> <p>Letter to be drafted to the Minister of Justice, David Ford in relation to feedback received from June monitoring and the impact on decisions and constraints it places on strategic financial management</p>	<p><b>Work to be carried out on inclusion of victim satisfaction within the Policing Plan – Head of Corporate Governance</b></p>

<p><b>Action: The Director of Finance and Support Services to prepare draft letter for the Chief Constable</b> – Letter drafted and issued by the Director of Finance &amp; Support Services</p> <p>The Department of Justice had indicated their preferred position was for a Direct Award Contract with regards to Associate Staff.</p> <p>Deputy Chief Constable queried if this was the formal DOJ position</p> <p><b>Action: The Director of Finance and Support Services to establish formal position</b> – DOJ had formally confirmed their preferred position at present was a Direct Award Contract with regard to Associate Staff after the PAC Report, likely date being September 2013</p> <p><b>8/13 G8 Update</b></p> <p>The Chief Constable expressed the need to thank all members who participated during the recent G8 Summit</p> <p><b>Action: ACC Operational Support to consider how this will be done</b> - Ongoing</p> <p><b>60/13 - Annual Self Effectiveness Review of Programme Boards</b></p> <p>Self Effectiveness Reviews for Leadership and Training and Policing with the Community to be brought to the next SEB Meeting</p> <p><b>Action: Sam Hagen to bring outstanding review to next SEB</b> – Will come before August SEB</p> <p><b>61/13 Northern Ireland Pay Review Body</b></p> <p>Decision regarding PSNI operational position to be made as well as prepare a paper with pro's and cons of the review</p> <p><b>Action: ACC Operational Support Department to collate responses</b> - ongoing</p> <p>Extra-ordinary SEB committee to be convened to determine organisational position</p>	
---	--

	<p><b>Action: Superintendent Henderson to arrange extra-ordinary SEB – ongoing</b></p> <p>All other items were noted as being completed.</p>	
<p><b>3.0</b></p>	<p><b>67/13 Monthly Performance Brief Including Security statistics</b></p> <p>Leanne Barnett left the meeting at 10:00am.</p> <p>ACC Kerr joined the meeting 10:00am. Meeting noted that there was now quorate.</p> <p>Dympna Thornton presented an overview of the policing plan performance Summary for the period, April 2013 to 11 July 2013.</p> <p>Indications were that overall crime and road deaths were on the increase.</p> <p>Latest figures showed that there was no significant change in public confidence in the police since last report.</p> <p>Overall Crime has seen a 1.8% rise over the recorded period which equated to 1785 additional crimes. Crime figures are continuing to rise across a number of crime types. We are staying below the baseline figure (set against the 2011/12 figure), but are currently above the target set of 101,321, which is what the Board imposed 2% reduction target equates to. One of crime type increases is in shoplifting with alcohol being particularly targeted.</p> <p>ACC Finlay stated that the policy of large retailers in this area could possibly explain this increase.</p> <p>The impact of G8 on overall crime was discussed. It was noted by the meeting that Crime in F District had fallen by 8% during June. PSNI are still 2<sup>nd</sup> lowest within our Most Similar Force group.</p> <p>The final NI Crime Survey report for 2012/13 is due to be published in August.</p> <p>The June 2013 figure is the highest ASB figure</p>	

<p>in the last 8 months. However, we are below the five year average and towards the lower end of the range for the previous five years.</p> <p>It was noted that the total number of ASB incidents has reduced by over 13,600 in the period since June 2010, which represents a 17% reduction over a 3 year period.</p> <p>Burglary in the 12 months to date shows a slight decrease. The breakdown in domestic and non-domestic shows an increase of just fewer than 2% in domestic burglaries, and a decrease of just over 3% in non-domestic burglaries. There has been an increase in the number of burglaries where older persons are victims. In comparing current FYTD to PFYTD, the increase is just over 14%.</p> <p>We continue to remain well below the baseline figure of 1,512 set in 2011/12. On a district by district basis, 5 out of the 8 districts have seen increases in this type of crime.</p> <p>ACC Kerr told the meeting that Superintendent Murphy was leading a Burglary working group to ensure best practice and a consistent approach in each district.</p> <p>Burglaries/robberies where older people were the victims had seen a 12.5% increase.</p> <p>The Deputy Chief Constable asked if there was any data on whether older persons had been in their home at the time of the offence. Dympna Thornton stated that work had previously been done in this area. ACC Kerr stated that D/Superintendent Sean Wright was also currently doing work in this area in order to provide reassurance.</p> <p>The most recent figures show a decrease in the number of crime outcomes over the latest 12 months. When comparing the rolling 12 month figure presented at last months SEB and the figure presented above.</p> <p>Discussion took place with regard to Crimes outcomes and the recent disorder and the operational pressures that the Service has had</p>	<p><b>Crime Outcome table to be circulated to SEB members to allow context to be provided to explain the performance figures – Head of Corporate Governance</b></p>
--	---

	<p>to meet this year.</p> <p>The Deputy Chief Constable stated that whilst performance figures are supplied to the NIPB that some context would be needed to explain the operational and resource pressures and the impact of prolonged public disorder and the diversion of police resources away from policing plan priorities.</p> <p>ACC Harris briefed the meeting on the extraction of staff from Crime Operations was having on the Department.</p> <p>In relation to Road deaths the figures indicated a rise of 1 on the same period last year but these did not include recent fatalities within the last few days which included collisions involving motorcycles.</p> <p>ACC Finlay stated that good work is going on in relation to engagement with the public through a number of high profile initiatives and interventions including Bike Safe.</p> <p>Dympna Thornton advised the meeting that compared to last year there had been a reduction of 1% in allegations of incivility . However there have been recent increases in both Urban and Rural districts. In Urban Region there have been decreases in failure in duty and incivility, but an increase in oppressive behaviour. Rural Region shows an increase in all 3 types of allegation.</p> <p>Across the service, the number of allegations of incivility for the month of May 2013 was 42 compared to 34 for the month of April.</p> <p>Allegations of oppressive behaviour coming through in the current financial year are related to the period of the flags dispute earlier in 2013.</p> <p>On the subject of Organised crime, Figures show a significant increase in the value of cash seizures; however confiscation orders are greatly reduced comparative to previous months. When the final figures are released for seizures in June, it will be apparent whether resources deployed for planning and policing of</p>	
--	--	--

	<p>the G8 summit impacted on numbers of seizures.</p> <p>ACC Harris stated that FSNI had a considerable backlog that was affecting cases coming to court and that this had left FSNI with a financial deficit. He also explained that legal highs were making drug cases more complex from a forensic standpoint.</p> <p>Non domestic violence crime involving injury was currently showing a reduction of 3.7% and the numbers of these crimes are at their lowest level in the three year period since June 2010.</p> <p>Dympna Thornton then briefed the meeting on the latest security statistics, which at the moment showed a decrease of five on the previous year. Though it was accepted that this may change after recent events.</p> <p>Paramilitary style shootings had an increase of one.</p> <p>The performance against the ten Commitments was considered. Commitment one showed at 97% positive response on whether users had been treated in a fair way by Police.</p> <p>The measurement of commitment seven was discussed and the meeting agreed that reporting of this should be suspended pending validation of the Figures</p> <p>As with the previous performance figures that context should be provided by SEB before these figures are supplied to the NIPB.</p>	<p><b>Reporting on Commitment Seven to be suspended until figures validated – ACC’s DPC</b></p>
<p><b>4.0</b></p>	<p><b>68/13 Corporate Financial Reports</b></p> <p>The Director of Finance and Support Services briefed the meeting on the Corporate financial reports as at the end of June 2013.</p> <p>In relation to recovery of G8 monies, it was noted that discussions were ongoing with the</p>	



	<p>NIO, DOJ, DFP and HM Treasury.</p> <p>The Deputy Chief Constable asked for an update on the position regarding the Strategic Reserve.</p> <p>The Director of Finance explained that Submissions for the latest monitoring round had to be made by 30 July 2013.</p> <p>The Director of Finance and Support Services advised that he had been in discussions with Senior Officials within the DOJ regarding the submission of business cases and on the whole it was working well.</p> <p><b>The Deputy Director of Human Resources advised that the information contained within the section 5 Business Case status report, Temporary Workers Renewal comments were not current.</b></p>	<p>Paper to be updated – Head of Finance</p>
<p><b>5.0</b></p>	<p><b>69/13 Changes to the Corporate Risk Register</b></p> <p>Jenny Passmore briefed the meeting on a decision taken at the RDR Committee meeting on 3 July 2013, to remove the G8 corporate risk.</p> <p>This decision was approved by the committee.</p>	
<p><b>6.0</b></p>	<p><b>70/13 Overview Report</b></p> <p>Jenny Passmore briefed the meeting on the current position with regard to status of recommendations issued to the Service.</p> <p>14 reports had been received since April 2013 containing 93 new recommendations.</p> <p>Since the last Overview Report in April 2013, 76 recommendations have been discharged.</p> <p>The Deputy Chief Constable asked if all recent report recommendations had been accepted.</p> <p>Ms Passmore advised that some were still awaiting decision regarding assignment.</p>	

	<p>The total number of current recommendations outstanding is presently 203.</p> <p>Four high priority recommendations have been outstanding for more that 12 months.</p> <p>The Deputy Chief Constable asked that that members review their recommendations with a view to discharging where appropriate before the November Audit and Risk Committee meeting</p> <p>The Deputy Chief Constable highlighted a recommendation in relation to the programme to upgrade custody suites and suggested that as the programme was ongoing that the recommendation should be discharged.</p>	<p><b>Members to discharge as many Overview recommendations as possible before October A&amp;R meeting – ALL SEB Members</b></p> <p><b>Consideration to be given to discharging Custody Suite Recommendation – Director of Finance and ACC Operational Support</b></p>
<p><b>7</b></p>	<p><b>71/13 Update of Serious Harm Programme Board</b></p> <p>Update provided by ACC Harris.</p> <p>The Deputy Chief Constable suggested that the offer of themed presentations to the Board should be revisited for October.</p> <p>In addition, it was important to reinforce how current operational pressures had diverted resources away from focusing on serious crime.</p>	<p><b>Deputy Chief Constable to discuss with NIPB Chief Executive - Deputy Chief Constable</b></p>
<p><b>8</b></p>	<p><b>72/13 Ratification of decisions made at recent RDR committee meetings on 12<sup>th</sup> June 2013 and 3<sup>rd</sup> July 2013</b></p> <p>Decisions taken by RDR on 12 June 2013 and 3 July 2013 were approved with one exception. D/Chief Superintendent Roy McComb to be replaced as lead for the Staff Absence Working Group due to Operational pressures.</p>	

	<p>Chief Superintendent Alasdair Robinson proposed as his replacement.</p> <p>ACC Kerr to speak with Chief Superintendent Robinson</p> <p>ACC Kerr left the meeting at 1125</p>	<p><b>Replacement Lead for Staff Absence working Group - ACC Kerr</b></p>
<p><b>9.0</b></p>	<p><b>73/13 Any Other Business</b></p> <p><b>Police Officer Recruitment</b></p> <p>The Deputy Director of Human Resources highlighted that a decision on numbers for the 2014/15 police officer recruitment campaigns needed to be made as we needed to advise Deloitte by 6 August 2013.</p> <p>The Deputy Chief Constable stated that the Resilience Review needed to go before an Extraordinary SEB before 6 August.</p> <p>There was no further business for the meeting.</p> <p>The meeting ended at 1130.</p>	<p><b>Extraordinary SEB to be convened to discuss Resilience Review – Head of Command Secretariat</b></p>

**Date of Next Meeting 21<sup>st</sup> August 2013**